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"9 out of 10 homeowners are energy-conscious."

1981 Survey of Florida Builders and Homeowners



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The Designer Elevator





It seems almost a cliché for an incoming President to couch his opening remarks with "we have a year of many challenges facing us." But, the challenges are there and prominently so, and since the cliché fits, I'll use it.

Architecture in Florida is in a dynamic stage right now. The state which once contained the "bold new city of the South" is now the "bold new state of the South" in terms of economic development, industrial growth and a building boom, particularly in Central and South Florida, that is causing cities to change appearance overnight.


Architects in Florida have a continuing wave of problems to deal with such as rapid development and population growth, but the old problems which have plagued us for some time aren't going away either, and they, too, must be dealt with head on. The Legislature continues to pick away at the profession—trying it seems to make it more of a trade and less of a profession. During the 1982 session, we were particularly concerned about the legislation affecting the Consultant's Competitive Negotiations Act. We, as architects, along with the state agencies, understand the gravity of this issue. This is just one more example of why, as a profession, we must constantly improve our Governmental Relations Program.

The building boom in metropolitan Dade County and the massive influx of the tourist industry into Central Florida are two items of critical concern to architects. We want the tourists to come and spend money in our state, but we also want to insure that a level of quality is maintained in the places they come to visit. This in-

cludes not only the sites themselves, but hotels, shops and restaurants, as well. We cannot sacrifice quality for quantity and we must never lose sight of the fact that we, as architects, are guardians of the built environment. The same is true of the mushrooming development in Tampa and Miami. I see buildings going up all around me on a daily basis—great towers of steel and glass, many of which were designed by out-of-state architects with little sensitivity to the demands of the Florida climate and environment. It is up to Florida architects to keep both public officials and clients constantly mindful of the demands of the climate and ecology of our subtropical area.

In this regard, I see energy efficient design for our subtropical climate as perhaps the greatest challenge facing Florida architects today. It is a special goal of mine to put together a program which examines the architecture of Florida and the Caribbean from an energy standpoint and more specifically, I want to develop some tangible criteria for architects to use in designing buildings for their clients. I think that the most important aspect of such a plan would be to make the public aware of what good energy efficient architecture really is. Once that awareness has been instilled in the public, then we can be more responsive to their needs.

Architecture in Florida is truly in a dynamic stage. We are faced with challenges, but they are exciting challenges that we can confront and resolve if we do it under the banner of a consolidated goal of achieving architectural excellence for the people of this state.



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FLORIDA ARCHITECT

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Cover: New FA/AIA Headquarters
in Tallahassee
Cover art by Mel Hutto

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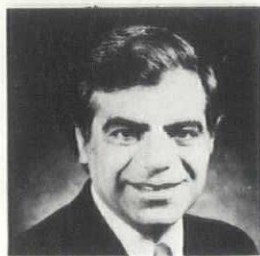
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Pappas is a native of Jacksonville, Florida, where he is currently president of Pappas Associates, Inc. In 1977, he was elected Chairman of the Capitol Center Planning Commission in Tallahassee, a position which he still holds. He is also Chairman of the Committee on Recreation for the Jacksonville Community Council, Inc. Pappas has been the recipient of design awards at the

local, state and national level. Most recently he received the FA/AIA Honor Award for the restoration of the office building which now houses Pappas Associates.

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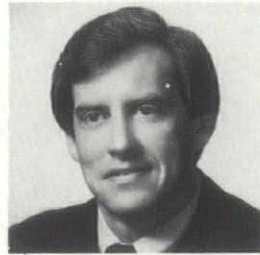
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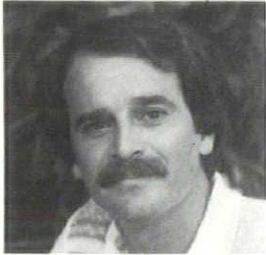
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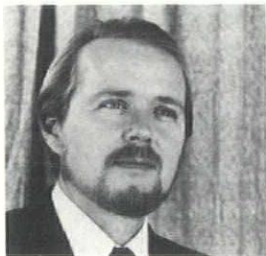
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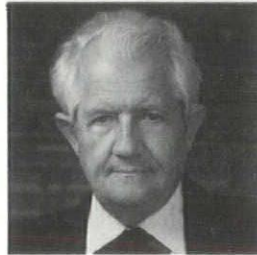
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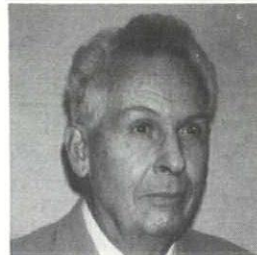
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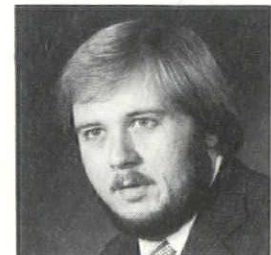
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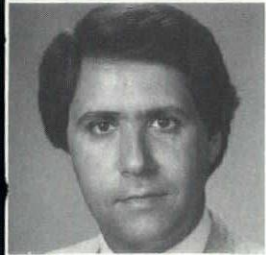
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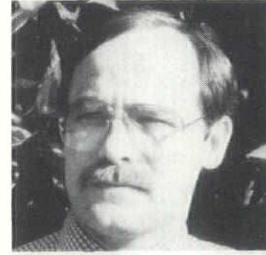
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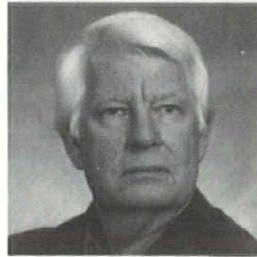


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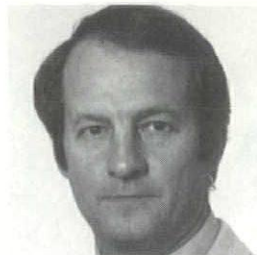
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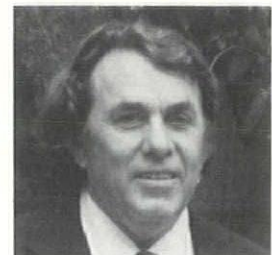
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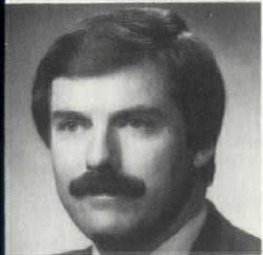
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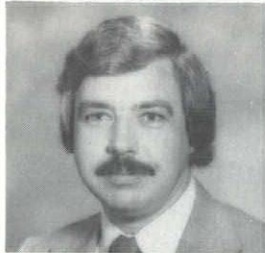
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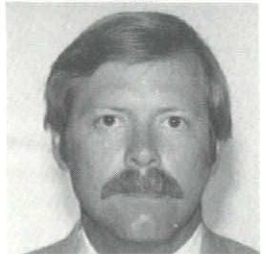
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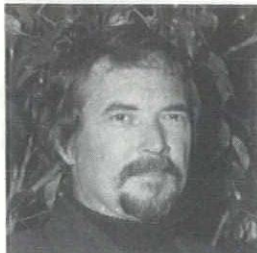


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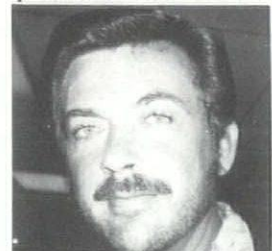
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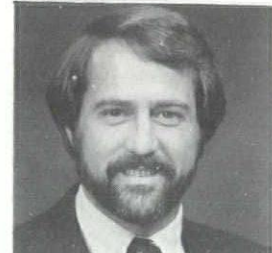
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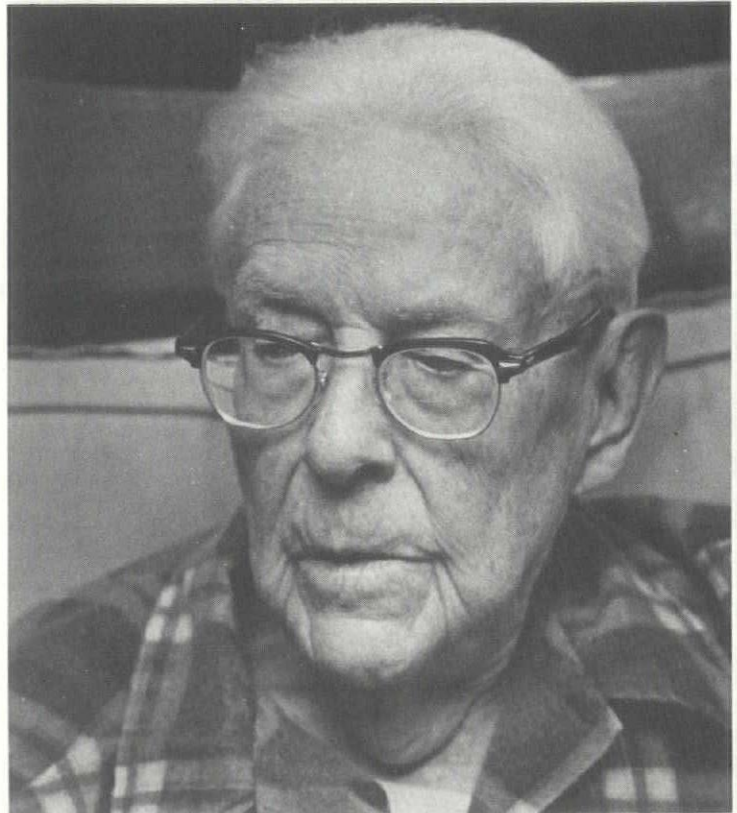
Mellen Clark Greeley, FAIA A Century of Architecture

Last Fall, Mellen Greeley died at the age of 101. He outlived most, if not all, of his famous contemporaries which included such men as Louis Sullivan, Frank Lloyd Wright and his friend, H. J. Klutho. Greeley's career spanned many decades and many styles, but he always strived for architectural excellence in the buildings he designed.

Greeley's career in architecture began when he answered a newspaper ad placed by architect J. H. W. Hawkins shortly after the great fire of 1901 which destroyed most of downtown Jacksonville. Greeley was a native of Jacksonville, born on the corner of Adams and Ocean Streets in 1880. He was anxious to see the city rebuilt after the devastating fire and he immediately apprenticed himself to Hawkins, not for pay, but for the education he would receive. Greeley learned quickly and in 1908 he was given the task of overseeing the construction of St. Luke's Hospital, long a Jacksonville landmark.

Through the long years of his career, Greeley designed buildings too numerous to list including hospitals, clubs, churches, schools, low-rent housing, warehouses, a post office, office buildings and residences. But more important than the buildings he designed is the memory of the man which survives in the minds of those who knew him. Greeley was a champion of the young architect. He never discouraged the novice architect — rather he offered encouragement and treated young architects with dignity and concern. Greeley always referred to himself as having gotten into the profession "through the back door" — and he had tremendous respect for architects who had an education more formal than his own.

Among Mellen Greeley's most notable achievements are the Florida Yacht Club and the Woman's Club of Jacksonville. He designed five Jacksonville churches including the Church of the Good Shepherd in the downtown area and his home church, St. Paul's Episcopal. The schools he built include old Stanton High, John Gorrie and Kirby Smith, the latter of which he completed in partnership with Roy Benjamin.



Florida Times Union/Roger Mullis

In 1931, Greeley built the St. Augustine Post Office which is today known as Government House and serves as the office of the Historic St. Augustine Preservation Board.

Throughout the years, Greeley was the recipient of many honors and awards. He served on the Florida State Board of Architecture and the Jacksonville City Planning Advisory Board. In 1964, he was awarded the Gold Medal, the highest honor given to an architect by the Florida Association of the American Institute of Architects. In 1968, the Jacksonville Chapter of the AIA created the Mellen Greeley Craftsmanship Award which has gone to outstanding craftsmen through the ensuing years.

The advancing years did little to dim Mellen Greeley's zest for either life, his

hobbies or his first love, architecture. Two years ago, at age 99, he assisted Charles Patillo, of Drake Patillo and Associates, on the fifth and final stage of design on the Church of the Good Shepherd. Greeley started the Church in 1917.

Mellen Greeley's last years were spent at Rivermarshes, his home on Pottsburg Creek in Jacksonville. In his later years, he wrote a charming journal, *Musings of Mellen Clark Greeley, Written in His Anec-Dotage*.

Mellen Greeley contributed much to the City of Jacksonville and to the architectural profession. He will long be remembered by those who knew him as well as those who continue to enjoy the buildings he left us.

THE STATE ORGANIZATION

"Modern achievement in every line of human endeavor is largely the result of organized efforts." It was with this conviction that 42 qualified architects met in Jacksonville and formed the Florida Association of Architects in 1912.

For many years prior to the formation of the State Association, the few qualified architects in Florida were competing unsuccessfully, under the usual disadvantage of unorganized professionals, with hundreds of contractors and builders who advertised as architects, but weren't. With a strong desire to remedy this situation and to protect potential clients from the consequences of unqualified architectural service, a number of Jacksonville architects assembled on several occasions to consider steps to effect the formation of a State Association. With preliminary drafts for a Constitution, Bylaws and Code of Ethics in hand, these Jacksonville architects summoned their fellow professionals from all over the state to a convention to be held in Jacksonville on December 14, 1912. Among those who attended that convention were some of the finest architects ever to practice in this state — R.A. Benjamin, W.B. Camp, Mellen C. Greeley, J.H.W. Hawkins, H.J. Klutho, M. Leo Elliot and LeRoy Sheftall, to mention but a few. Many of these were men who had contributed to the rebuilding of the City of Jacksonville after it was totally devastated by fire in 1902. H.J. Klutho would rise to fame as the champion of a new Wrightian style of building and he would also become architect for the final addition to the Florida State Capitol. Each of the founders of the FAA was a pioneer in his own right, each would leave a significant list of contributions behind.

George O. Holmes of Jacksonville was elected the first President of the Florida Association of Architects. The Constitution, Bylaws and Code of Ethics were adopted unanimously as drafted and the association began in 1912 with 36 charter members.

The Florida Association of Architects was granted a State Charter in 1914, under which it was allowed to operate for 99 years. In 1945, it became a part of the American Institute of Architects and has since been called the Florida Association of the American Institute of Architects.

The accomplishments during those first years of the organization were many. In 1915, the Architects Examination and Registration Law passed the Legislature and Governor Park Trammell signed it into law. Members of the association worked vigorously to stop the practice of the State Board of Control of persistently awarding architectural commissions for state buildings to out-of-state architects. They also worked to establish a requirement by some authorities that plans for certain types of structures be prepared, signed and sealed by an architect with Florida Registration.

In 1941, under the banner of Unification with both national AIA and at the state level, a committee was established to promote the state organization as a single entity rather than chapters operating independently of each other. Following World War II, unity was achieved with the merging of the three chapters, Florida North, Central and South, under one set of officers and directors. The membership in the FA/AIA at that time was 70, and there were 615 registered architects in Florida.

In the years that followed committees were established to deal with important issues as they arose, issues surrounding additions to the State Capitol, expansion of the Capitol Center, education in the State University system, and the founding of a Florida Architect magazine. In 1945, the decision to publish a state magazine for architects was made and a secretary and manager were hired. Except for a brief period of cessation, the magazine has been published continuously ever since.

As it exists today in its new head-

quarters building in Tallahassee, the FA/AIA is directed by a Board of Directors, which sets policies and priorities of the organization as well as initiating new programs. The Board consists of representatives from the thirteen local AIA Chapters and the state elected officers, who comprise the Executive Committee. The representatives from each Chapter are elected by the Chapter to serve a three-year staggered term on the Board. The Board of Directors meets four times a year.

The Executive Committee is comprised of the President, Vice President, Secretary and Treasurer, two AIA Regional Directors (who serve on the national AIA Board of Directors representing the profession of Florida) and the Past President. The Executive Committee meets several times between each Board meeting to act on matters requiring immediate attention and reports back to the subsequent meeting of the Board.

There are a number of standing committees and short term task forces which recommend and execute policies, plan and produce programs. Membership on these committees is drawn from the FA/AIA membership.

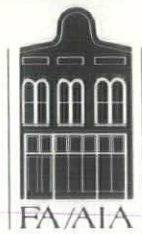
Nominations to national committees are made through the two AIA Regional Directors. Florida, the Virgin Islands and Puerto Rico make up one of the 17 regions within the national AIA organization.

A competent full-time staff headed by an Executive Vice-President and located in the Tallahassee headquarters handles the day-to-day operations, fulfills the directives and policies of the Board and is available to all Florida AIA members and other related construction organizations as a liaison to the AIA and information center.

FA/AIA PAST PRESIDENTS

- | | | | |
|---------|-------------------------------|---------|-----------------------------|
| 1981 | — Ted Pappas, FAIA | 1953-54 | — Igor B. Polevitzky, AIA |
| 1980 | — Howard Bochiardy, FAIA | 1950-52 | — Sanford W. Goin, AIA |
| 1979 | — Carl Gerken, AIA | 1949 | — Robert M. Little, FAIA |
| 1978 | — Jim Greene, AIA | 1947-48 | — Franklin S. Bunch, FAIA |
| 1977 | — Ellis Bullock, Jr., FAIA | 1943-46 | — James A. Stripling, AIA |
| 1976 | — Nils M. Schweizer, FAIA | 1941-42 | — Robert Law Weed, AIA |
| 1975 | — Frank Mudano, FAIA | 1940 | — Elliott B. Hadley, AIA |
| 1974 | — James E. Ferguson, Jr., AIA | 1938-39 | — Russell T. Pancoast, AIA |
| 1973 | — Thomas H. Daniels, AIA | 1936-37 | — Frederick G. Seelman, AIA |
| 1972 | — Richard E. Pryor, AIA | 1935 | — Theodore H. Skinner, AIA |
| 1971 | — Robert J. Boerema, AIA | 1932-34 | — Richard Kiehnel, AIA |
| 1970 | — Harry E. Burns, AIA | 1931-32 | — Henry L. Taylor, AIA |
| 1969 | — H. Leslie Walker, FAIA | 1930 | — Bernard W. Close, AIA |
| 1968 | — Herbert Rosser Savage, AIA | 1929 | — Nat G. Walker, AIA |
| 1967 | — Hilliard T. Smith, FAIA | 1927-28 | — Robert Greenfield, AIA |
| 1966 | — James Deen, AIA | 1926-27 | — Robert B. Crowe, AIA |
| 1965 | — William T. Arnett, AIA | 1925 | — Franklin O. Adams, AIA |
| 1963-64 | — Roy M. Pooley, Jr., AIA | 1922-24 | — F.A. Henderichs, AIA |
| 1961-62 | — Robert H. Levison, FAIA | 1920-21 | — Franklin O. Adams, AIA |
| 1959-60 | — John Stetson, FAIA | 1918-19 | — Earl Mark, AIA |
| 1958 | — H. Samuel Kruse, FAIA | 1916-17 | — Shields Warren, AIA |
| 1957 | — Edgar S. Wortman, AIA | 1914-15 | — George L. Pfeiffer, AIA |
| 1955-56 | — G. Clinton Gamble, FAIA | 1912-13 | — George O. Holmes, AIA |





FA/AIA HEADQUARTERS BUILDING

Munro's Store Building at 104 East Jefferson Street in Tallahassee's historic downtown is the new headquarters of the Florida Association of the American Institute of Architects. The staff moved into the new offices in February, 1982, marking the culmination of three years of work and planning by four FA/AIA Presidents.

Beginning in 1979, under the leadership of past President Carl Gerken, AIA, and carrying through the administrations of Howard Bochiardy, FAIA, Ted Pappas, AIA and current President, Glenn Buff, AIA, we have seen our dream of a new headquarters building become a reality. Site selection resulted in the acquisition of an historically and architecturally significant building which is listed on the National Register of Historic Places. The building was purchased by the Association in 1980 and a painstaking restoration was begun in 1981 which would preserve the building's commercial facade and once again make it a vital part of the commerce of downtown Tallahassee. With the dedication of the new building, the FA/AIA is insuring that it will once again serve the important function for which it was intended when it was built nearly 100 years ago as Munro's Store.

Munro's Store has always been a part of the Gallie Hall complex of Renaissance Revival buildings, either through ownership or use. Both buildings have enjoyed a long and colorful history. From

the time Gallie Hall was constructed in 1873, it served as the center for cultural and social events in the thriving capital city. It was in Gallie Hall that the citizenry was entertained with live plays, performances of all sorts and meetings of local importance. The addition of Munro's Store to the complex in 1890 added space for dressing rooms and a dance studio on the second floor while the first floor remained a general, or dry goods, store. Through its front window, the shopkeepers in Munro's Store saw the State Capitol grow in size as wings were added, then be partially demolished and finally come to life again. Our new offices are housed in a building with a proud heritage—a tradition of serving Tallahassee which we hope will continue.

The restoration of Munro's Store as the FA/AIA Headquarters Building was accomplished through the efforts and skill of many people. Ted Pappas, Howard Bochiardy, Glenn Buff and Bob Graf served as the official client, reviewing all plans, construction activity and costs. Countless hours of thoughtful concern and activity were spent by these leaders to insure that the restoration would result in something the profession could be proud of. Harper and Buzinec Architects of Coral Gables were the architects for the building with John Hayes, AIA, of Tallahassee, and Bob Ricci serving as Project Architects. Ajax Construction Company of Tallahassee was General Contractor. Hourdequin and Associates of Tallahassee were structural engineers and Tomlinson and Dougherty of Tallahassee were Electrical Engineers. The Tallahassee firm of Designs 20 Inc. were consultants on interior furnishings. This restoration is a giant step which the architects of Florida are taking toward insuring the revitalization of the Capital City in a way that is both architecturally and financially sound. It is a project in which every member of the State Association can be proud.

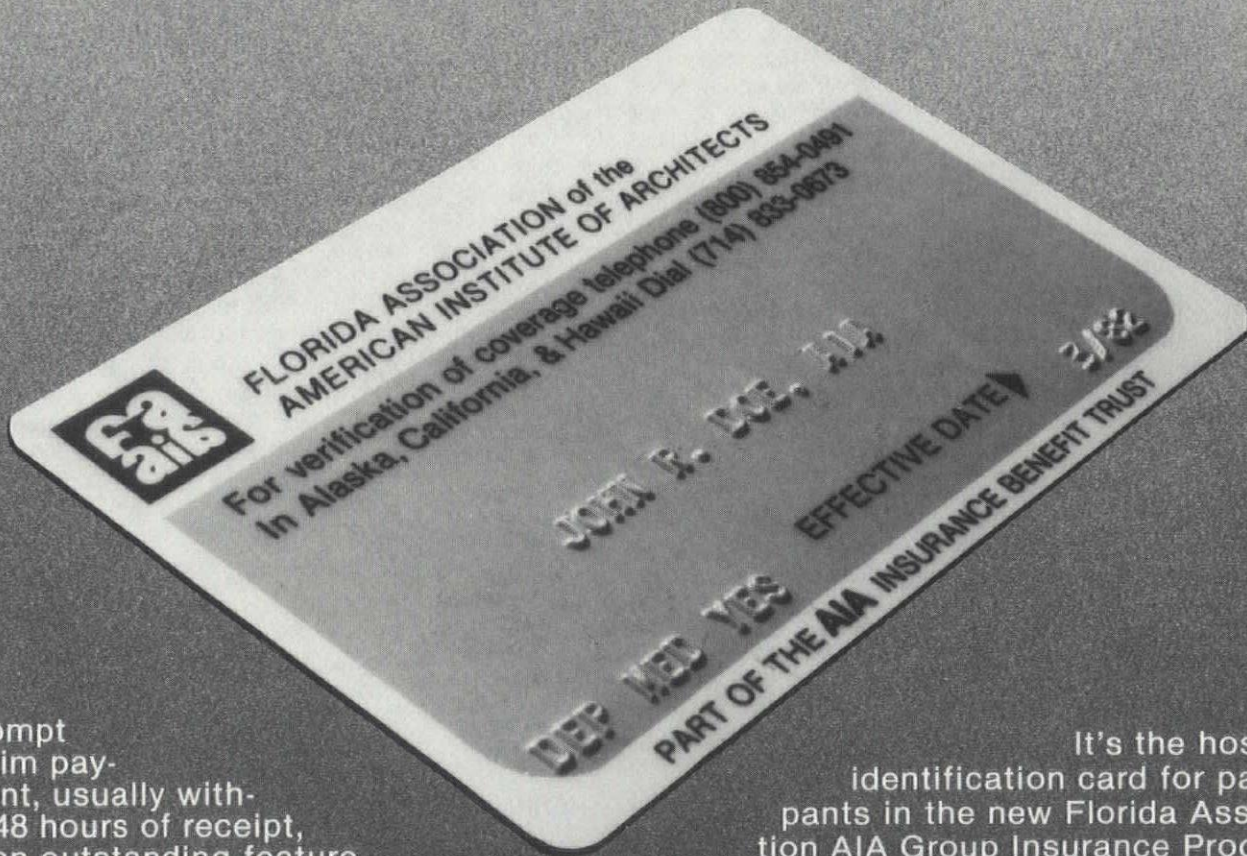
DONORS OF GOODS AND SERVICES FOR THE HEADQUARTERS BUILDING

Through the generosity of the following companies and individuals many goods and services were made available to the Association which would have otherwise have been costly or time-consuming to obtain. With a tremendous debt of gratitude, the FA/AIA acknowledges the support and generosity of the following companies.

Algoma Hardwoods, Inc. of Wisconsin
All Doors
Coastal Construction Products of Gainesville
Discount on Exterior Stucco Coating
Krueger Co. of Albany, Georgia
Planters
Skyview Control Systems of Willoughby, Ohio
Discount on Skylight
Sesco Lighting Fixtures of Winter Park
All Lighting Fixtures
W.S. Lee Hardware of Tallahassee
All Hardware
Architectural Woodwork Institute of Pompano Beach
All wood for ceilings and railings
Melco Wood Fixtures of Tallahassee
Credenzas in Offices
Florida Tile Ceramic Center of Tallahassee
Discount on Pavers on First Floor
Bigelow Carpeting of Greenville
Discount on Carpeting
Gulf Millworks & Fixtures Co. of Tampa
Work Station
E.I. Dupont of Tampa, Inc. of Dunedin
Corion Counter Tops
Intra Space Designs of Jacksonville
Interior Design Services
Harper & Buzinec of Coral Gables
Services
J. Piercey Studios, Inc. of Orlando
Stained Glass

WHEN THE CHIPS ARE DOWN...

This may be the most important card you hold!



Prompt claim payment, usually within 48 hours of receipt, is an outstanding feature of the FA/AIA Group Insurance Program. Compare this to weeks of delay under many other group insurance plans.

Participants in the FA/AIA program receive personal hospital identification cards, personal insurance certificates, and complete information material.

It's the hospital identification card for participants in the new Florida Association AIA Group Insurance Program. It guarantees coverage for eligible expenses for the first two days of hospital confinement, generally allowing entry without delays.

You're an AIA person with a real name, not a number, with AA&C. Personal contact is only a toll free phone call away — 1-800/854-0491.



Association Administrators & Consultants, Inc.
18872 MacArthur Blvd., Suite 400, Irvine, CA 92715
Phone: 1/800/854-0491

FA/AIA BYLAWS

As adopted by the Membership at the 1977 Convention and amended in 1981.

ARTICLE I. THE ORGANIZATION

Section 1. Name

a. The name of this organization is the Florida Association of Architects of the American Institute of Architects, Inc., a non-profit incorporated, state organization chartered by The American Institute of Architects and the State of Florida; however, excepting for reports to governments, property transfer and transactions requiring legally correct identification, the name for common use shall be contracted to: Florida Association of the American Institute of Architects.

b. In these bylaws the corporation is called the Association, The American Institute of Architects, The Institute, and the Articles of Reincorporation, the Charter.

Section 2. Purposes

a. The purpose of the Association shall be to organize and unite in fellowship the architects of the State of Florida to combine their efforts so as to promote the aesthetic, scientific and practical efficiency of the profession; to advance the science and art of planning and building by advancing the standard of architectural education, training and practice; to coordinate the building industry and the profession of architecture to ensure the advancement of the living standards of our people through their improved environment; and to make the profession of ever-increasing service to society.

b. The Association shall function as the statewide representative of and unifying body for the various Chapters and Sections of Chapters of The American Institute of Architects chartered within the State of Florida on matters of statewide and regional interest affecting the interests of such Chapters and Sections of Chapters.

c. The Association may borrow and lend money and own property of all kinds, movable and immovable, and engage in other activities which may be incidental to any of the above purposes.

d. The Association may act as trustee

for scholarships, endowments or trusts of philanthropic nature.

e. This enumeration of purposes shall not be construed as limiting or restricting in any manner the powers of this Association but the Association shall have all of the powers and authority which may be conferred upon non-profit corporations under the provisions of the laws of the State of Florida.

Section 3. Composition

a. The Association shall consist of all members of The Institute in its component chapter organizations in the State of Florida.

b. The domain of the Association is the State of Florida.

c. The domain of the region shall be the Florida/Caribbean Region.

d. The membership is organized into members, Board of Directors, (herein called the Board), officers and committees with dues, privileges and classifications of membership; functions and responsibilities of the Board and committees; and the qualifications and duties of officers, all as set forth herein-after.

ARTICLE II. MEMBERSHIP

Section 1.

a. All AIA Members, Associate Members of the AIA, Professional Affiliates and Members Emeritus of all Chapters or Sections of Chapters of the American Institute of Architects within the State of Florida shall automatically be members of the Association. Qualifications, admission requirements, and privileges of members are those stated in The Institute Bylaws.

Section 2. Student Affiliate

a. A student in an architectural school or college in the State of Florida who is a Student Affiliate of The Institute is a Student Affiliate of the Association.

b. The Association or any Chapter may establish and sponsor student chapters in schools of architecture in Florida under conditions established by The Institute. When sponsorship is by a Chapter, the Student Chapter is related to the Association through the sponsoring Chapter. When the Association

sponsors a Student Chapter, the relationship will be directly with the Board which will supervise the preparation of its constitution and bylaws and obtain approval of them from The Institute.

Section 3. Member Emeritus

A member who qualifies for status as Member Emeritus of The Institute, shall be exempted from payment of dues except as noted under Article X, but his rights and privileges, benefits and obligations of full membership shall remain unabridged.

Section 4. Honorary Associate

a. A person of esteemed character who is not eligible for AIA membership in The Institute, but who has rendered a distinguished service to the profession of architecture or to the arts and sciences allied therewith may become an Honorary Associate.

b. The nomination for Honorary Associateship may be made in writing by any member of the Board at any regular Board meeting. The written nomination shall be signed by the nominator and shall give the full name of the nominee, reasons for the nomination, the biography of the nominee, a history of his attainments and his qualifications for the honor. When he is elected by two-thirds votes of the Board membership, the Secretary shall ascertain if the nominee desires to accept the honor. If he accepts, he shall be presented with a certificate of membership at the next annual meeting of the Association.

c. An Honorary Associate shall be privileged to attend the annual conventions of the Association and speak and take part in the discussions thereat on all matters except those relating to the corporate affairs of the Association, but he may not vote thereat nor shall he pay dues.

Section 5. Professional Affiliates

Professional Affiliates are non-architects, registered to practice their professions where such requirements exist with established professional reputations.

Professional Affiliates may include engineers, planners, landscape architects, interior designers, architectural photog-

graphers, sculptors, muralists and other artists, professionals in government, education, industry, research and journalism, and other professionals whose work is related to the practice of architecture.

Section 6. *Other Membership*

Other types of membership may be created as the need arises and when permitted by The Institute.

Section 7. *Status of Members*

a. The status of a member admitted prior to an amendment of the bylaws relating to the eligibility or qualifications for membership shall not be changed because of the amendment.

b. The grant to and the exercise and use by a member of the rights and privileges vested in him by the Charter and bylaws shall be conditioned upon the payment of dues to his Chapter, the Association, and The Institute.

c. The secretaries of the Florida Chapters of The Institute at the beginning of the fiscal year and mid-year shall file with the Secretary of the Association lists of their Chapter members in good standing by name and classification and shall inform the Secretary of the Association at all times of any additions or changes to the lists filed.

Section 8. *Termination of Membership*

a. AIA membership shall be terminated by the death of a member, by his resignation, or by his conviction of a felony, or by his default under the conditions prescribed in these bylaws, and it may be terminated by action of the AIA Board after it finds him guilty of unprofessional conduct.

b. None of the above Members, Associates of the AIA, or Professional Affiliates may resign from the American Institute of Architects or one of its Chapters or Sections of Chapters and remain a member of the Association.

c. An Associate of the AIA or Professional Affiliate may be suspended or expelled by the Chapter of the American Institute of Architects of which he is a member and shall automatically be suspended or expelled by the Association.

Section 9. *Privileges of Members*

a. An AIA Member in good standing may exercise all the rights and privileges granted him under these bylaws.

b. An Associate of the AIA in good standing may:

(1) Serve as a member of any committee of the Association that does not perform any duty of the Executive Committee or that is not concerned with disciplinary matters or Institute business or affairs;

(2) Speak and make motions at

any meeting of the Association and vote thereat on any matter that does not concern the affairs of business of The Institute, or the nomination of a delegate to an Institute meeting;

(3) Hold any office or a directorship of the Association as directed within the bylaws.

c. Professional Affiliates in good standing may serve on Chapter committees. They may not make motions, vote, serve as chairpersons, hold office, print or permit to be printed or in any way use the name, title, initials, seal, symbol or insignia of any component or of The Institute.

ARTICLE III. MEETINGS OF THE ASSOCIATION

Section 1. *Annual*

a. There shall be an annual meeting of the Association and the Florida/Caribbean Region of the Institute.

b. Time and place of the annual meeting shall be fixed by the Board if not fixed by the preceding annual meeting.

c. All members in good standing may discuss the business and debate the issues brought before the annual meeting. The voting necessary to enact the business before the annual meeting shall be done by the Chapter Delegates, and the President of the Association in case of a tie vote. The officers of the Association shall conduct the business of the annual meeting.

d. Delegates of the annual meeting shall be selected by each Chapter.

(1) The number of delegate votes entitled to each Chapter shall be based on its number of AIA Members in good standing with Chapter, Association and Institute and whose dues have been paid in full to the Association thirty days prior to the annual meeting, as certified by the Secretary of the Association.

(2) Each Chapter shall have two delegate votes for the first six and one additional delegate vote for each additional seven (or fraction thereof) such certified AIA Members.

(3) Each Chapter's votes will be equally divided among its accredited delegates. After accreditation, the delegate votes are not transferable.

(4) Chapters shall be furnished with credential cards by the Secretary of the Association and these shall be certified by the President or Secretary of the Chapter that each delegate is in good standing with his Chapter, the Association and the Institute.

(5) The Board, at a meeting held prior to the meeting of the Association, shall elect three AIA Members having the qualifications of delegates to act as

the Credentials Committee of the meeting. The Secretary, ex-officio, shall act as Secretary of the Credentials Committee, and the Committee shall elect one of its members as its Chairman. The term of office of every member of the Credential Committee shall expire when the report of the Committee has been accepted by the meeting.

e. An Annual Report shall be made in writing to the annual meeting by each of the following: President, Secretary, Treasurer, Regional Directors, and Board. The report of the Board shall include such committee reports and special reports as the Board deems advisable.

f. Approval by the annual meeting of the Annual Reports and the recommendations contained therein shall constitute endorsement of the policies and proposals reflected by the reports.

g. New officers for the ensuing year shall be elected to succeed those whose terms are about to expire.

(1) Nominations shall be made during the business session of the annual meeting.

(2) The Nominating Committee shall report its nominations to the annual meeting following which nominations may be made from the floor. If the Nominating Committee finds the member nominated from the floor eligible to hold office and his nomination is seconded by two accredited delegates from different Chapters, then he is nominated for office.

(3) In the event no contest develops, the election may be declared by acclamation.

(4) For contested elections, voting shall be by ballots made available to each delegate. A ballot box shall be open for voting for not less than four hours after nominations have been closed.

(5) The President shall announce the results of all balloting prior to the conclusion of the Fall Conference and declare all elections.

Section 2. *Special*

a. A special meeting of the Association shall be held if a call therefore, stating its purpose, is made by any of the following:

(1) The annual meeting, by concurring majority vote.

(2) The Board, by concurring vote of two-thirds of the Board.

(3) Not less than one-half of the Chapters, provided each such Chapter has obtained the concurring vote of not less than two-thirds of the membership of its governing body.

(4) Written petition to the Board signed by not less than twenty-five per cent of the total number of members in

good standing of the Association.

b. Chapter representation shall be by delegate, under the same rules governing the conduct of the annual meeting.

c. The number of delegates for each Chapter shall be the same as for the last preceding annual meeting.

d. A new Chapter chartered subsequent to the last previous annual meeting shall be entitled to delegate votes in accordance with the Secretary's count of such Chapter's AIA Members in good standing fifteen days prior to the special meeting.

Section 3. Notice

Notice of the annual meeting or Special Meeting of the Association shall be served on each member and Chapter of the Association by letter or in an official publication of the Association. Notice of the annual meeting shall be served not less than thirty days before the opening session, and in case of Special Meetings, not less than fifteen days before such meetings.

Section 4. Rules of Order

All meetings shall be conducted in accordance with Robert's Rules of Order, latest edition.

Section 5. Voting

a. Voting may be by affirmation, unless a vote by roll call is requested by a qualified delegate, at which time a roll call vote of the delegations shall be taken.

b. The Chairman or acting Chairman of each delegation shall cast the votes for his Chapter's delegation, but Chapters shall not be required to vote as a unit.

c. No Chapter may vote by proxy.

d. An officer of the Association shall be entitled to vote only as a member of his Chapter delegation except that the President shall have an independent vote in the event of a tie.

e. Minimum number of votes required for action. Unless these bylaws otherwise require, any action or decision of an annual meeting or other meeting of the Association shall be the concurring vote of a majority of the delegates voting, except that on a roll call vote any action or decision shall be by the concurring vote of a majority of those accredited votes which are cast.

f. A quorum for a meeting of the Association shall consist of no less than 25 AIA Members, and at which meeting there is present at least one AIA Member from a majority of the Chapters in the State.

Section 6. Letter Ballots

No vote shall be taken by letter ballot.

Section 7. Delegates to the American Institute of Architects Convention

The Delegate representing the Association at the Annual Convention of the American Institute of Architects shall be the President of the Association. Should the President be unable to attend, the delegate representing the Association would be, in order of descending priority, the President Designate, the Secretary, the Treasurer, or a Director elected by the Board.

Section 8. Suspension of Bylaws

These bylaws may be suspended at any meetings for the transaction of any special business by a two-thirds roll call vote of the delegates present. When the special business has been consummated, the bylaws shall be immediately in force again.

ARTICLE IV. BOARD OF DIRECTORS

Section 1. Membership

a. There shall be a Board of Directors, in these bylaws referred to as the Board. The Board shall consist of:

(1) The Officers of the Association.

(2) One or more directors from each Florida Chapter as hereinafter provided.

(3) The Director/s-at-Large, who shall be any member of the Association who is a Director of the Florida/Caribbean Region of the American Institute of Architects.

(4) The immediate Past President, who shall be a member of the Board the year following his term as President.

(5) One student representative who is a member of one of the AIA student Chapters in the State and who shall have voting privileges.

(6) An Associate Member of the AIA who shall be elected annually as an Associate Director-at-Large by the annual meeting shall serve as long as he is an Associate Member of the AIA.

b. The Directors, one or more from each Chapter, shall be elected by each Chapter at its annual meeting.

(1) An Alternate Director, one for each Director, shall be elected by each Chapter at its annual meeting to function for the Director when the Director cannot attend Board meetings or serve as a Director.

(2) The number of Directors from each Chapter shall be based on the number of regular members and emeritus members of the Institute in the various Chapters as determined by the membership roster as of January 1 of the current year. This shall become effective in 1982. The distribution shall be as follows:

No. of Members in Chapter	No. of Directors
1-100	2
101-150	3

151-225	4
226-325	5
326-450	6

In the event that the total number of directors to be elected by the Chapters exceeds 37 based on this system, the Directors would be reapportioned by the Board.

c. The Florida Student Affiliates of Chapters of the American Institute of Architects shall be represented on the Board by Student Representatives who shall maintain liaison between the Association and their Student Chapter.

Section 2. Vacancies

Vacancy of a Director on the Board shall be filled as set forth in the Charter.

Section 3. Authority

a. The Board shall manage, direct, control, conduct and administer the property, affairs and business of the Association, and between annual meetings, within the appropriations made therefore, put into effect all general policies, directives and instructions adopted by the Association at a meeting of the Association.

b. The Board shall issue and mail such bulletins and publications to its members and to others as determined by the Board.

c. The Board shall establish and adopt rules and regulations supplementing, but not in conflict with the Charter and these bylaws, to govern the use of the property, name, initials, symbol and insignia of the Association and to govern affairs and business of the Association.

d. Each Director and Alternate Director in the absence of the Director, shall convey to the Board the actions and requests of the Chapter he represents.

Section 4. Meetings

a. Regular meetings: The Board shall hold at least four regular meetings each year.

(1) Time and place of the meetings shall be fixed by the Board.

(2) A regular meeting shall be held immediately preceding the opening of the Fall Conference meeting and another meeting within thirty days after the beginning of the new fiscal year. At least two other meetings shall be called at the discretion of Executive Committee.

(3) Ten members of the Board shall constitute a quorum and all decisions shall be made by concurring vote of not less than a majority of those members present.

(4) Upon the request of the Directors-at-Large the Board shall convene as the Regional Council.

b. Special Meetings: A Special Meeting of the Board may be called by the President or by a written notice by a

majority of the officers or by six members of the Board.

(1) Time and place for the Special Meeting shall be fixed by the person or persons calling the Meeting.

c. Notices and Minutes:

(1) Notice of each meeting of the Board shall be sent in writing by the Secretary to each member of the Board at least ten days before the date fixed by the meeting.

(2) Minutes of the meeting of the Board shall be recorded by the Secretary and approved by the Board in its succeeding meeting.

Section 5. *Rules of Order*

All meetings shall be conducted in accordance with Robert's Rules of Order, latest edition.

Section 6. *Removal of Directors*

If there is not more than one vote of the entire membership of the Board to the contrary, the Board, by secret ballot, may remove any officer or director of the Association for refusal, neglect or failure to perform the duties of the office or position; or for any act contrary to the policies and instructions of the Board deemed to have injured the Association. The Board shall offer the opportunity to such officers or directors to be heard in their own behalf, but its action shall be final and conclusive and without recourse. The vacancy thus created shall be filled as provided in these By-Laws.

ARTICLE V. OFFICERS OF THE ASSOCIATION

Section 1. *Election*

a. The Officers of the Association shall be members of the Board and elected by a majority vote of accredited delegates present and voting at the annual meeting.

b. The Officers of the Association and Board shall consist of a President, President Designate (Vice President), Secretary, and Treasurer. The Officers shall be AIA Members and shall be elected by the membership of the Association at the annual meeting as designated herein.

c. The President shall not be elected directly, but shall assume office by automatic succession from the Office of President Designate (Vice President), except the President shall be elected when the President Designate (Vice President) is unable or unwilling to assume the Office of President.

d. The Secretary and Treasurer shall be eligible for re-election.

e. All terms of office shall begin with the calendar year.

f. Any or all Officers shall hold office until their successors have been elected and qualified. If a vacancy oc-

curs in any office of the Association, other than the expiration of the term of office, such vacancy shall be filled as set forth in the Charter.

g. Only such members who have been Officers or who have served on the Board for at least one year are eligible for nomination for President Designate (Vice President).

Section 2. *President*

a. The President shall be the administrative head of the Association and shall exercise general supervision of its business and affairs, except such thereof as are placed under the administration and supervision of the Secretary and of the Treasurer, respectively, and he shall perform all the duties incidental to his office and those that are required to be performed by him by law, the Charter, these bylaws, and those that are properly delegated to him by the Board.

b. The President shall preside at all meetings of the Association and the Board and shall be Chairman of the Executive Committee.

c. The President shall serve a term of one year.

Section 3. *The President Designate (Vice President)*

a. The President Designate (Vice President) shall possess all the powers and shall perform all the duties of the President in the event of the absence of the President or of his disability, refusal, or failure to act.

b. The President Designate (Vice President) shall perform other duties that are properly assigned by the Board.

c. The President Designate (Vice President) shall serve a term of one year.

Section 4. *Secretary*

a. *General Duties of the Secretary:* The Secretary shall be an administrative officer of the Association and shall act as its Recording Secretary and its Corresponding Secretary and as the Secretary of each meeting of the Association, the Board and the Executive Committee. He shall perform the duties usual and incidental to his office and the duties that are required to be performed by the law, the Charter, these bylaws and the duties properly assigned to him by the Board.

b. *Specific Duties of the Secretary.*

(1) *Custody of Property.* The Secretary shall have custody of and shall safeguard and shall keep in order all property of the Association, except that property with which the Treasurer is charged.

(2) *Issue Notices.* He shall be responsible for the preparation and issu-

ance of all notices and all calls and notices of all meetings of the Association, the Board and the Executive Committee.

(3) *Conduct Correspondence and Maintain Records.* He shall conduct the correspondence, keep the membership roll and corporate records, minutes, annual reports.

(4) *Affix Seal and Sign Papers.* He shall keep the seal of the Association and affix it on such instruments as require it and sign all papers that require the attest or approval of the Association.

(5) *Prepare the Board's Annual Report.* In collaboration with the Officers of the Association, he shall prepare the annual report of the Board.

(6) *Meetings.* He shall have charge of all matters pertaining to the arrangements for and recording of meetings.

c. *Delegation of Duties.* Delegation of the actual performance of his duties is the prerogative of the Secretary, however, he shall not delegate his responsibility for the property of the Association, or affixing the seal of the Association, or the making of any attestation or certification required to be given by him, or the signing of any document requiring his signature.

d. The Secretary shall serve a term of two years non-concurrent with the Treasurer.

Section 5. *Treasurer*

a. *General Duties of the Treasurer.* The Treasurer shall be an administrative officer of the Association and shall exercise general supervision of its financial affairs, keeping the records and books of account thereof. He shall assist the Finance and Budget Committee to prepare the budget, collect amounts due the Association and shall have the custody of its securities, funds and moneys making the disbursements for the Association therefrom. He shall have charge of all matters relating to insurance, taxes, bonds, instruments and papers involving financial transactions. He shall sign all instruments of the Association whereon his signature is required, and perform all duties required to be performed by him by law, these bylaws, and the duties that are properly assigned to him by the Board.

b. *Reports of the Treasurer.* The Treasurer shall make a written report to the Board at its regular meetings and to the delegates at each annual meeting and other meetings of the Association if required. Each report shall describe the financial condition of the Association, a comparison of the budget to appropriations as of the date of the report, the income and expenditures for the period of the report, and the Treasurer's

recommendations on financial matters.

c. Liability of the Treasurer. The Treasurer, personally, shall not be liable for any decrease of the capital, surplus, income, balance or reserve of any fund or account resulting from any of his acts performed in good faith in conducting the usual business of his office.

d. Delegation of Duties. The Treasurer may not authorize any person to sign any financial instrument, notice or agreement of the Association that requires the signature of the Treasurer, unless such delegation or authorization is expressly permitted by these bylaws or the Board, but he may delegate to assistants the actual performance of the clerical, bookkeeping, statistical, collecting, and recording work of his office and may authorize designated assistants to sign, under their respective titles, records, vouchers, receipts and other documents if such is not prohibited by the bylaws.

e. The Treasurer shall serve a term of two years non-concurrent with the Secretary.

ARTICLE VI. EXECUTIVE COMMITTEE OF THE BOARD

Section 1. *Composition*

There shall be an Executive Committee of the Board composed of the President, the President Designate (Vice President), the Secretary, the Treasurer, any member/s of the Association who is a Director of the Florida/Caribbean Region and the immediate Past President who shall serve on the Executive Committee the year following his term as President.

Section 2. *Powers Delegated to the Committee*

The Executive Committee shall have full authority, right and power to act for the Board during periods between Board meetings on all matters except that it shall not:

- (1) adopt a general budget;
- (2) change the policies, rules of the Board or the bylaws;
- (3) make an award of honor;
- (4) purchase, sell, lease, or hypothecate any real property;
- (5) form an affiliation;
- (6) fix assessments and annual dues; however, it shall be allowed to act for the Board on any of the foregoing accepted matters which have been delegated specifically to it by two-thirds vote of the Board.

Section 3. *Decisions of the Committee*

a. The President, who shall be the Chairman of the Executive Committee, shall fix the time and place for the meetings of the Executive Committee.

b. A quorum of two-thirds of its mem-

bers shall be necessary in order to transact business at a meeting.

c. The Executive Committee must actually meet in order to transact business, otherwise the acts and decisions of the Executive Committee are not binding on the Board or the Association.

d. The actions of the Executive Committee shall be recorded in minutes and ratified by the Board at its meeting following such action.

Section 4. *Rules of Order*

All meetings shall be conducted in accordance with Robert's Rules of Order, latest edition.

ARTICLE VII. ADMINISTRATIVE AND EXECUTIVE DEPARTMENT

Section 1. *Executive Officer*

a. The administrative and executive offices shall be in the charge of an executive officer, who shall be known as the Executive Vice President. The Executive Vice President shall be employed by and shall report to the Board.

b. The Executive Vice President shall be the Assistant Treasurer and shall perform such duties in this capacity as the Treasurer may direct and under his direct supervision.

Section 2. *Duties of the Executive Vice President*

a. The Executive Vice President shall be and act as the chief executive officer of the Association, and as such shall have general management of the administration of its affairs, subject to the general direction and control of the Board and the supervision of the administrative officers of the Association.

b. He shall stimulate programs under the various departments and coordinate all inter-department affairs.

c. He shall be the officer in whom the Board shall place the responsibility for carrying out its general policies.

d. He shall maintain contacts with other professional societies particularly those in the fields allied to architecture and with trade associations in the construction industry so that he may be constantly informed as to the activities in those fields, extending the cooperation of the Association as circumstances may warrant.

Section 3. *Functions of Executive Vice President*

a. Administrative Functions. He shall direct the administrative functions of the Association office as provided in Article VII of the bylaws. He shall serve as Chief Executive Officer of the Association in charge of the administrative and executive offices, and shall maintain liaison with professional societies. The

Executive Vice President will limit his employment to the Association.

b. Editorial Functions. He shall be responsible for the publications of the Association, including the official journal, carrying out Board directives as formulated by the Publications Committee and the Board.

c. Legislative Functions. He shall establish continuing and effective relationships with the Florida Legislature, carrying out Board directives as formulated by the Legislative Committee and the Board. He shall serve as Legislative Representative for the Association on a continuing basis, with such specialized legal assistance as may be necessary from time to time.

d. Legal and Accounting Function. He shall coordinate legal and accounting functions of the Association as required, acting to carry out directives of the Board.

e. Liaison Functions with State Board. He shall establish and maintain effective liaison with the Florida State Board of Architecture subject to the direction and control of the Board and supervision of the officers of the Association.

Section 4. *Assistants to the Executive Vice President*

Upon the recommendation of the Executive Vice President, the Board may employ assistants to the Executive Vice President to perform such duties as may be assigned to them by the Board and by the Executive Vice President, including the details of the administrative work of the Association.

Section 5. *Council of Past Presidents*

a. There shall be a Council of Past Presidents consisting of all past presidents of the Association.

b. The Council of Past Presidents shall meet when called by the President.

c. The Council shall give advice and counsel to the President and shall perform such peculiar duties related to the Association or the Profession best done by a prestigious group as the President requests and the Council agrees to perform.

ARTICLE VIII. COMMISSIONS

Section 1.

The Association shall establish commissions to act as supervisory and liaison agents for the Board and the Association.

Section 2.

Each commission shall consist of a commissioner appointed by the President and a vice-commissioner with approval of the commissioner with concurrence of the Board.

Section 3.

The term of office of the members of a commission shall be one year and that shall coincide with the term of the President.

Section 4.

a. The number and type of commissions shall be as necessary to fulfill the functions and business of the Association.

b. A list of Commission Committee jurisdiction shall be published in the Rules of the Board or in a supplementary publication thereto.

ARTICLE IX. COMMITTEES

Section 1. *Structure*

The Association Committees shall consist of Task Forces required for specific short term activities of the Association, and Standing Committees, established by these bylaws, of two types:

a. FAAIA Standing Committees which serve the special needs of the Association and cooperate with similar committees of the Chapters or Sections of Chapters of the Institute located in the State of Florida.

(1) FAAIA Standing Committees shall be a Nominating Committee, Committee on Finance and Budget, Committee on Governmental Relations, Committee for Conferences and Continuing Education, Committee for Education.

(a) The membership of these committees shall be selected by the President from the membership according to these bylaws and policies established by the Board.

(2) The President Designate's (Vice President's) recommendations for committee chairman for the following fiscal year shall be presented to the Board at its last regular meeting for Board approval and advice.

b. Task Forces may be created by the President or by the Board. When created by the President, the Board, at its next meeting thereafter, shall review such action and may continue or discontinue such committees, or make changes in personnel as it may deem proper.

(1) Task Forces shall expire with the fiscal year, but may be recreated to continue to function into the following fiscal year.

(2) Chairman and members for special committees shall be appointed from the membership and their terms shall expire with the committee.

(3) The President may, at any time, discontinue Task Forces, alter classifications, or make any changes in the personnel of Special and FAAIA Standing Committees and report such action

to the Board at its next meeting.

Section 2. *Nominating Committee*

a. There shall be a Nominating Committee whose duty shall be to nominate members in good standing with the Institute, the Chapters and the Association, qualified to become officers and/or Associate Director-at-Large in the Association for each of the offices about to be vacated.

b. The Board, at least sixty days before the annual meeting of the Association, shall ratify the committee selected by the President composed of a chairman and four members from separate geographical areas of the Region. Chairman and members shall be AIA Members.

c. The Committee shall apprise the membership of their nominations prior to the convening of the annual meeting and shall report their nominations to the annual meeting at the first business session.

d. The powers of the Committee shall terminate with the adjournment of the annual meeting.

Section 3. *Committee on Finance and Budget*

a. There shall be a Committee on Finance and Budget whose duty shall be to prepare the annual budget for the Board and to recommend fiscal policies for adoption by the Association.

b. The Committee shall consist of five members who are serving or have served as a Director or who have held office in the Association, appointed by the President with the Board approval, to serve for the initial year terms as follows: two members for one year; two members for two years; one member for three years. As their terms expire, appointments shall be made for three year terms. The President annually shall designate one of the senior members to act as chairman.

c. The annual budget for the fiscal year following the annual meeting shall be presented in draft for the Board meeting immediately before the annual meeting for its comments and report to the annual meeting.

d. The final recommended budget shall be prepared for the Board approval at the first meeting of the Board in the new fiscal year.

e. The Committee shall provide for long-range fiscal planning for the Association and recommend policies related to funding, investments, travel and expense accounts, control of service projects, supplemental income and other financial matters which will enhance the Association's financial stability and accrue benefits to the members and the total profession, present and future.

Section 4. *Committee on Government Relations*

The Committee on Government Affairs shall be under the Association's Executive Committee. The President may appoint any additional AIA Member to serve with the Executive Committee on this Committee. It shall be the duty of this Committee to promote the usefulness of the profession and the Association to the various governmental bureaus and agencies having charge of the planning and designing of public buildings and monuments and their environment; to promote the employment of architects in private practice to plan and design such public works; to maintain liaison with the legislature of the state to forward statewide and local legislation that will promote the welfare of the architectural profession and the construction industry and the public health and welfare.

Section 5. *Committee on Conferences and Continuing Education*

a. There shall be a Standing Committee for the Fall and Spring Conference consisting of at least five AIA Members. Terms of members shall be as such to assure one retiring member per year.

b. The duties of this Committee shall be to recommend policies to the Board for its consideration, to develop programs, format and organization consistent with the professional and educational needs of Florida architects and consistent with good public relations. This Committee shall report to the Board for its consideration and approval the suggested program and speakers before invitations are extended.

c. The Committee may invite the AIA Chapter located in the area of the Conference site to sponsor a social event and to request the wives of members to consider ladies activities during the Conference.

Section 6. *Committee for Education*

a. There shall be a Committee for Continuing Education consisting of three AIA Members. Terms of members shall be such to assure one retiring member per year.

b. The duties of this Committee shall be to establish and maintain educational programs to the Board for the profession which programs are to be administered by the Association.

Section 7. *Operations*

a. The Secretary shall notify the chairmen and members of the various committees of the names and addresses of their respective committee members and their various assignments.

b. The President shall be ex-officio member of all committees, and the Secretary may act as Secretary for the committee if so selected by the committee.

c. Committees have the right to request and receive all information and records in possession of the Association and necessary to discharge the duties assigned them.

d. Committees shall act as advisors to the Board and shall report their findings, recommendations and actions to the Board.

e. The majority of members of a committee shall constitute a quorum. Findings, recommendations and actions of a committee shall be made according to the concurring vote of the majority of members present at a committee meeting or a concurring majority vote of letter ballots.

f. The chairman of any committee requiring an appropriation shall submit a written request to the Board for the amount required and reasons thereof, and if granted, file with the final report of the committee a detailed accounting of moneys appropriated and expended.

g. No committee nor any member or chairman thereof shall incur financial obligations unless funds are available in its appropriation and it is authorized to do so by the Board. No committee nor any member or chairman shall commit the Association, orally or otherwise, on any matter unless specifically authorized to do so by the Board.

h. When their terms expire, committee chairmen and members shall transmit to their successors all information and records necessary to continue the work of the committees.

ARTICLE X. FINANCIAL

Section 1. *Fiscal Year*

The fiscal year of this Association shall be the calendar year.

Section 2. *Dues*

a. Annual dues equal to the pro-rata share required to defray expenses of the Association for the ensuing fiscal year shall be recommended by the Board and determined and fixed by the Annual meeting.

b. Each member shall contribute annual dues in an amount determined by the annual meeting.

c. Obligation to Report on and Liability for Payment of Firm Dues

(1) Reporting. In addition to the requirement that each AIA Member pay his regular dues, he is also required to report, on a form provided by the Association, as to whether or not he has an obligation to pay firm dues. Failure to so report will result in the termination of his membership.

(2) Payment. If a member has an

obligation to pay firm dues, then he shall pay such dues, or be responsible to see that they are paid by another on his behalf. Failure to do so will result in the termination of his membership.

(3) Who is Obligated to Pay Firm Dues

(a) A firm will be required to pay Firm Dues based on total employees as of January 1, or as of a date to be established by the Executive Committee, of the dues year. The amount of the dues will be as approved by the annual meeting.

(b) For the purpose of this dues structure, the following definitions apply:

Firm - Any entity offering architectural and/or architecturally related services, regardless of ownership, in which an AIA Member of this Association is an employee. This would include, but is not limited to, sole proprietorships, partnerships, professional associations, corporations, development-type firms, chartered groups or other types of organizations. Not included would be governmental organizations.

Employee - Any individual receiving compensation from a firm. This would include sole proprietors, partners, architects, engineers, landscape or interior designers, technical and administrative staff, secretaries, office boys, etc.

d. Member Emeritus

Members who have been granted Emeritus status are not required to pay regular or firm dues. Such persons may receive Association mailings for the payment of \$15 per year.

Section 3. *Termination of Membership for Non-Payment of Dues*

a. Default

(1) Regular and Firm Dues of every member for the current calendar year are due and payable on or before January 15 of each year.

(2) Every member who has not paid full Regular and Firm Dues owed for the current calendar year on or before February 28 of said year shall be in default, and shall be given thirty days' notice, in writing, by the Secretary of impending termination because of said default.

b. Termination for non-payment of dues. If a member is in default for any state and chapter dues as of March 31, membership will be automatically terminated, retroactive to January 1 of that year.

Section 4. *Remission of fees and dues*

The Secretary, in exceptional instances, and for what he deems adequate cause, may remit the admission fee to AIA membership or the dues to be paid by any member of the Association, in whole or in part.

The Secretary may remit from year to

year the annual dues of any member of the Association while he is actively engaged in the military, naval, aviation or maritime service of the United States of America, and for a period of six months after his return to civil life.

Section 5. *The Treasurer is authorized to resolve questions relating to the applicability and calculations of dues.*

Section 6. *Contributions*

The Board, at any regular meeting by a concurring vote of two-thirds of the members present, or at any special meeting called thereof, may authorize the raising of, and, and thereupon raise money by voluntary contributions from its members, in addition to annual dues for any designated special purpose consistent with the objections of the Association, and prescribe the manner in which such contributions shall be collected. Non-payment of contributions shall not abridge, suspend, or terminate the privileges and rights of any member.

Section 7. *Funds and Securities*

a. All moneys received by the Association shall be promptly deposited in their original form, in a depository approved by the Board.

b. Every disbursement of money, except for petty cash, shall be by check of the Association, signed by the Executive Vice President and countersigned by the Treasurer or any officer designated by the Board.

c. The Treasurer shall establish petty cash accounts as authorized by the Board. These funds shall be disbursed for the usual petty cash purposes, by the person named in the Board's authorization of the account. Statements of expenditures shall be duly recorded and the expenditures approved by the Treasurer before the account is replenished.

d. Reserve or funds in excess of required operating funds shall be deposited by the Treasurer in an interest-bearing depository approved by the Board. Or when authorized by the Board, such funds may be invested in short term government or municipal bonds or equivalent securities.

Section 8. *Annual Budget*

a. The Board shall adopt an annual budget at its first meeting each year, by a concurring vote of not less than two-thirds of its membership present. The budget shall show in detail the anticipated income and expenditures of the Association for the fiscal year.

b. Unless authorized and directed to do so at an annual meeting or special meeting of the Association, the Board shall not adopt any budget, make any appropriations, or authorize any expenditure or in any way obligate or in-

cur obligation for the Association, which, in the aggregate of any fiscal year, exceeds the estimated income of the Association for such year.

ARTICLE XI. AMENDMENTS

Section 1. By Meetings of the Association

The Charter and Bylaws of the Association may be amended at any annual meeting of the Association provided:

(1) Written notice stating the purpose and reason for each proposed amendment is sent to each AIA and AIA Associate Member not less than thirty days prior to the date of the meeting at which the proposed amendment is to be voted on. A copy of the proposed amendments shall be included with the notice circulated as set forth in the Charter.

(2) Voting shall be by roll-call only and shall require the concurring vote of not less than two-thirds of the total delegates votes present at the meeting.

(3) Every resolution or motion of this Association amending its Charter or Bylaws shall state that it will become effective only if and when it is approved by the American Institute of Architects.

(4) Immediately following adoption of such resolution or motion, the Secretary shall submit a copy of the amendment and the resolution to the Secretary of the Institute requesting Institute approval. Upon receipt of such approval, the Secretary shall enter the amendment and record its approval in the proper place in the documents with the date of the amendment and its approval.

Section 2. By The Institute

The Institute, unless the statutes forbid, may amend any provision of these bylaws when the Association fails to enact amendments made by The Institute. Each amendment made by The Institute shall have the same force and effect as if made by the Association and shall be effective immediately on receipt of the notice of the Secretary of the Institute containing the amendment. The Secretary shall enter such amendment in the proper place in these bylaws and notify the Chapters of the change.

Section 3. Title and Numbering

The Secretary may rearrange, retitle, renumber or correct obvious errors in the various articles, sections and paragraphs of these bylaws as becomes necessary.

ARTICLE XII. RESPONSIBILITY

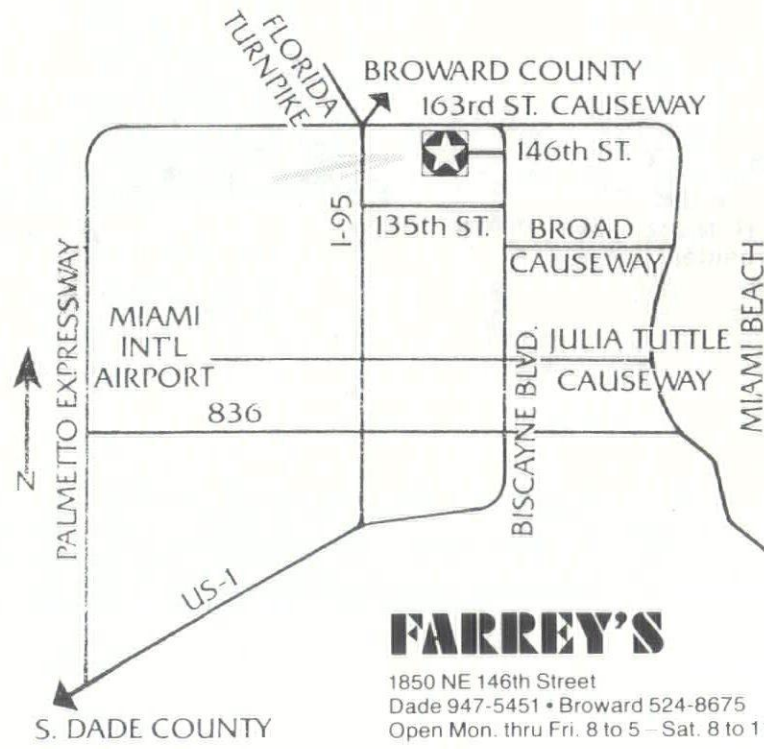
The Association shall not be responsible for any vote or statement of its officers or members nor be pledged or bound in any manner except by the approval of the Board in conformity with these bylaws.

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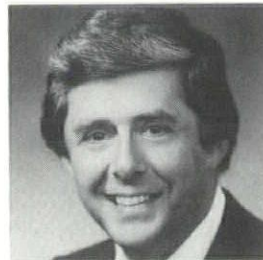
**Robert M. Lawrence, FAIA
President**

Lawrence is a partner in the Oklahoma City-based firm of Lawrence, Lawrence and Flesher. Lawrence has served the Oklahoma Chapter/AIA as president. Former secretary of the Institute for two terms, Lawrence was also a member of the AIA Board as director from the Central States Region.



**Robert Broshar, FAIA
First Vice President**

Broshar is a principal in Thorson-Brom-Broshar-Snyder, Architects, in Waterloo, Iowa. Long active in the Iowa Chapter/AIA, Broshar served as president and chairman of the Iowa Barrier-Free Architecture Task Force. Nationally, he served as director from the Central States region, chairman of the Education and Professional Development Commission and on the Architects Liability Committee.



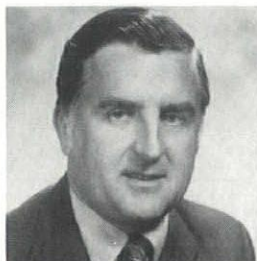
**Ellis W. Bullock, Jr., FAIA
Vice-President**

Bullock is president of The Bullock Associates, Architects and Planners Inc. in Pensacola, Florida. He is a past director and president of the Florida Association/AIA and the recipient of the State Pullara Award. Bullock was elected to the AIA College of Fellows in 1981, served on the Finance Committee and as treasurer of the AIA Research Corporation.



**James R. Nelson, AIA
Vice-President**

Nelson is president of The Architects Studio Inc., Wilmington, Delaware. He has served as president and director of the Delaware Society of Architects/AIA, chairman of its governmental affairs committee and founded and is chairman of the Delaware Architects Political Action Committee. As an Institute director, Nelson served on the board of the AIA Foundation and was a member of the Finance and Long-Range Planning Committee.



**William A. Rose, Jr., FAIA
Vice-President**

Rose is a general partner in the architect/engineering firm of Rose, Beaton & Rose, White Plains, New York. Previously Rose was chairman of the AIA Research Corporation, a member of the Government Affairs Commission and national director representing the New York Region, past secretary and president of the Westchester Chapter/AIA and president of the New York State Association of Architects/AIA. Currently Rose represents the AIA on the Committee on Federal Procurement of Architectural and Engineering Services.



**Harry W. Harmon, FAIA
Secretary**

Long Beach architect Harmon is executive vice chancellor for the statewide university system and has been associated with California's universities since 1948. Harmon was director of the California Council of Architects and the Southern California Chapter. A former director from the California region, he served on the Finance and Long-Range Planning Committees and the Education and Professional Development Commission.



Henry W. Schirmer, FAIA
Treasurer

Schirmer is owner of the firm Henry W. Schirmer, FAIA, Architects, Topeka, Kansas, president of The Coxie Group Inc., a partner of Archimedia, Topeka, and editor of ProFile, the official directory of AIA architectural firms. Schirmer was AIA national director, Central States Region, member of the Past Presidents Council, Kansas Society of Architects, and chairman of the Institute Committee on Office Management as well as Project Management. He has held all offices in the Kansas Society.



David Olan Meeker Jr., FAIA
Executive Vice President

Meeker was appointed the AIA's chief executive officer in December 1977 after serving the profession of architecture for more than 25 years. Prior to assuming this position he was the Albert A. Levin Professor of Urban Studies and Public Service at Cleveland State University in 1976-77 and is currently the first life appointed scholar at Cleveland State University. From 1973-76, Meeker was assistant secretary of HUD for Community Planning and Development and was the highest ranking architect in federal service.

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South Atlantic

John A. Busby Jr., FAIA (1982)
909 West Peachtree Street, NW
Atlanta, Georgia 30309
(404) 892-2890

Richard A. McGinty, FAIA (1983)
11 Lagoon Road
Hilton Head, South Carolina 29928
(803) 785-2444

Texas

William Caudill, FAIA (1982)
1111 West Loop South
Houston, Texas 77027
(713) 621-9600

James A. Clutts, FAIA (1984)
1201 Elm Street, Suite 720
Dallas, Texas 75270
(214) 747-2423

Nancy R. McAdams, AIA (1983)
University of Texas at Austin
Main Building 206
Austin, Texas 78712
(512) 471-1293

Western Mountain

Philip Wade Dinsmore, AIA (1984)
4905 E. Broadway, Suite 200
Tucson, Arizona 85711
(602) 790-9100

Thomas B. Muths, AIA (1982)
P.O. Box FF
Jackson, Wyoming 83301
(307) 733-4217

Student Director, ex officio

President ASC/AIA
William J. Plimpton
1735 New York Avenue, NW
Washington, D.C. 20006
(202) 626-7472

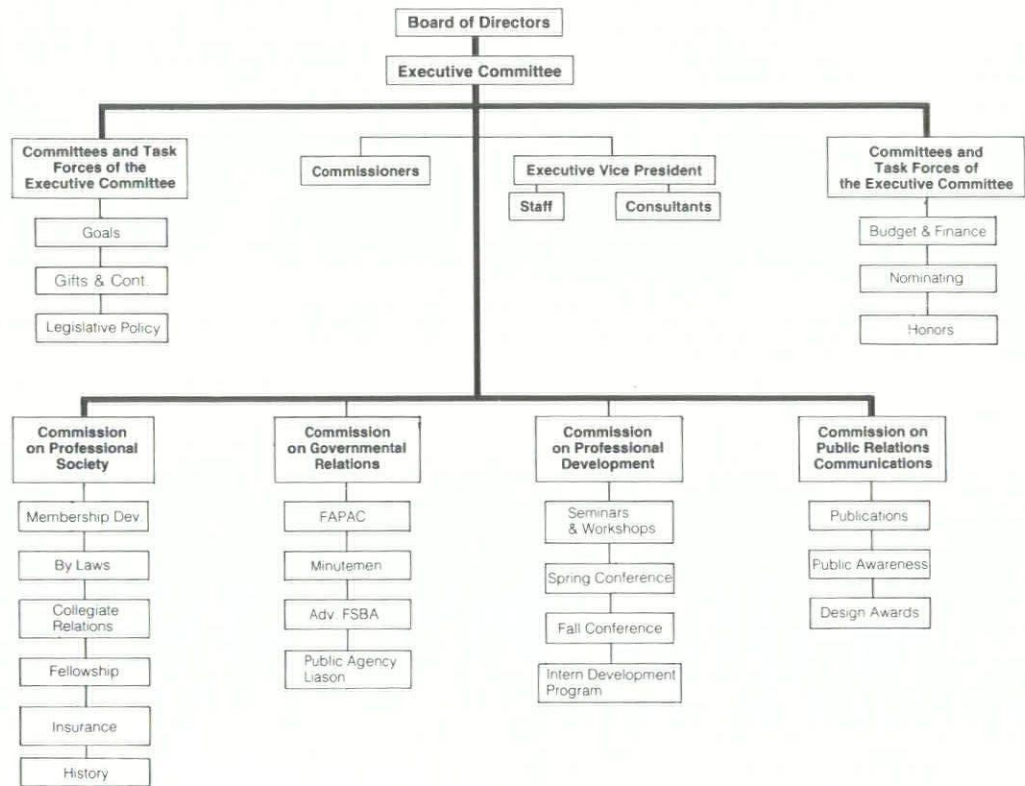
Chairman, Council of Architectural Component Executives, ex officio

James P. Cramer
314 Clifton Avenue
Minneapolis, MN 55403
(612) 874-8771

Public Director

John Naisbitt
1225 19th Street, NW
Washington, D.C. 20036
(202) 833-3822

1982 FA/AIA COMMISSIONS AND COMMITTEES



Committees and Task Forces of the Executive Committee



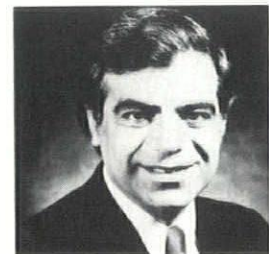
Budget and Finance
Chairman:
 Charles King, FAIA
 Jacksonville
 904/353-5581

Function:

To provide long range physical planning for the FA/AIA and recommend policies related to funding, investments, travel and expense accounts, control and service projects supplemental income and other financial matters which will enhance the FA/AIA financial stability and accrue to the members and the total profession present and future

Members:

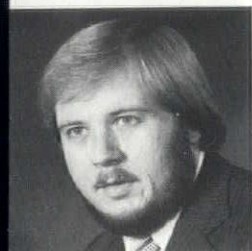
Rudy Arsenicos, Bob Abele, Mark Jaroszewicz, Bruce Balk, Don David



Nominating
Chairman:
 Ted Pappas, FAIA
 Jacksonville
 904/353-5581

unction:
 o nominate members in good standing
 with the institute, the chapters and the
 ssociation, qualified to become officers
 nd/or associate directors at large in the
 ssociation for each of the offices to be
 acated.

Members:
 To Be Appointed)



DP Coordinator

Chairman:
 John Ehrig, AIA
 Clearwater
 813/446-1041

Function:
 To develop and coordinate the imple-
 mentation of the Intern Development
 Program developed by the FSBA and
 NCARB.

Members:
 To Be Appointed)



Honor Awards

Chairman:
 Bob Graf, AIA
 Tallahassee
 904/385-0715

Function:
 To receive nominations for annual hon-
 ors and awards conferred by the FA/AIA
 and to make recommendations to the
 Executive Committee for approval by the
 Board of Directors

Members:
 Glenn Buff, Jim Anstis, Mark Jarosze-
 wicz, Ted Pappas



FA/AIA Gifts & Contributions

Chairman:
 Howard Bochiardy, FAIA
 Orlando
 904/851-0840

Function:
 To encourage the contributions from AIA
 members and others for the furnishing of
 the headquarters building.

Members:
 Katherine Durham, Ray Scott



Legislative Policy

Chairman:
 Carl Gerken, AIA
 Ormond Beach
 904/673-1810

Function:
 To monitor relevant issues involving the
 architectural profession in Florida and to
 assist in the preparation of the FA/AIA
 position statements and to coordinate
 these policies with the FAPAC, Minute-
 men and chapters of AIA in Florida.

Members:
 Ted Pappas, Glenn Buff, Jim Anstis, Bob
 Graf, Mark Jaroszewicz

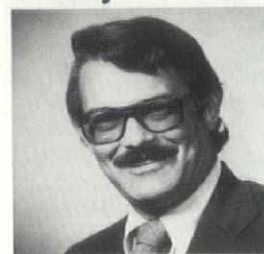


Themes
Co-chairman:
 Peter Rumpel, FAIA
 Jacksonville
 904/387-4722

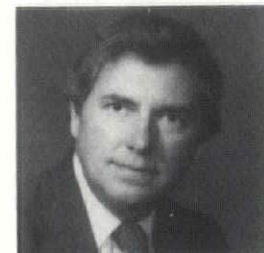
Function:
 To set forth themes and ensure consis-
 tant thematic programming through the
 year.

Members:
 Don Sackman, Dwight Holmes

Commission on Professional Society



Commissioner:
 Jim Anstis, AIA
 West Palm Beach
 305/655-2540



Membership Development

Chairman:
 Jose Feito, AIA
 Miami
 305/444-6248

Function:
 To coordinate efforts with the thirteen
 chapters in Florida in order to bring
 about efforts to encourage membership
 in the AIA. To bring in at least 200 new
 members by mid-1981 and to encour-
 age growth of membership for associate
 members and professional affiliates.

Members:
 Guy Butler, Fred Vyverberg, Angel
 Sacqui



By-Laws
Chairman:
 Jerome Filer, AIA
 Coral Gables
 305/444-5714

Function:
 To review changes in FA/AIA operations
 and propose changes in the FA/AIA by-
 laws as required.

Members:
 Irvin Korach, Angel Saqui, Edward
 Spelman



Collegiate Relations

Chairman:

Peter Prugh, AIA
Gainesville
904/375-6191

Function:

To monitor activities of the students in architecture throughout Florida and to develop communications links with the various student chapters to keep them informed on relevant FA/AIA activities. To develop a policy for distribution of funds from the Association to encourage student participation with the profession in Florida.

Members:

Thorn Grafton, John Ehrig, Jose Barbosa, Stephen Cold, David Fronczak, D.B. Young, Jr., Donald Slager



Fellowship

Chairman:

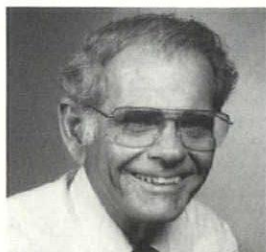
Samuel Kruse, FAIA
Miami
305/871-4084

Function:

To work closely with AIA in disseminating to the membership instructions for preparing and submitting nominations for elevation to the College of Fellows of AIA. To encourage and assist chapters and individuals wishing to make such nominations.

Members:

Ronald Mauger, Charles King, Samuel Moskowitz, Stewart Morrison



Group Insurance

Chairman:

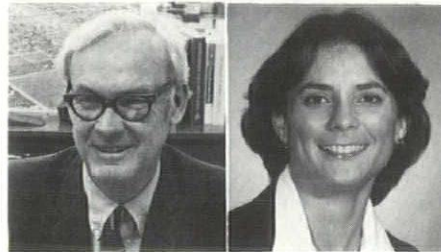
Martin Gundersen, AIA
Ft. Myers
813/337-2111

Function:

To work with the Association Administrators and Consultants Inc. to implement the group life major medical and disability insurance program for members of the FA/AIA.

Members:

W.C. Zollner, Reese Harvey, Maynard Hamblin, Nolley T. Nance, Constance Bigoney



Historical Resources

Chairman:

Blair Reeves, AIA
Gainesville
904/392-0205

Co-Chairman:

Leslie Divoll, AIA
Orlando
305/422-2278

Function:

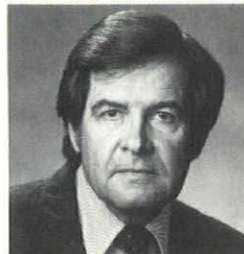
To develop workable procedure for the generation of a major book that would serve as a basis for understanding of what Florida architecture has been and should be. To encourage documentation of all history in the Florida Architect.

COMMISSION ON GOVERNMENTAL RELATIONS



Commissioner:

Carl Gerken, AIA
Ormond Beach
904/673-1810



Florida Architects Political Action Committee

Chairman:

C. Ernest Daffin, AIA
Tallahassee
904/386-1141

Function:

To promote and strive for the encouraging and stimulating of architects to take a more active and effective part in governmental affairs. To encourage architects and others to understand the nature and actions of their government and to assist architects and others in organizing themselves for more effective political action in carrying out their civic responsibilities.

Members:

Joseph C. Rinzivillo, Armando Cazo, Richard Pryor, Jack Moore, George Allen, Edward Saar, E. Tyler Upham, Ellis Bullock, Wiley Parker, Nils Schweizer, George Palermo



Minute Men

Chairman:

Emily Obst, AIA
West Palm Beach
305/964-8700

Function:

To maintain liaison with members of the Florida legislature on all legislation and governmental issues affecting the architectural profession. To attend legislative luncheons in Tallahassee during the legislative session and to participate in other legislative functions. To promote the welfare of the architectural profession and the construction industry in Florida.

Members:

Broward: Phillip Reeves, Frank Snedaker
Daytona Beach: David Leete
Florida Central: Wade Setliff, Phil Clark, Sol Fleischman, Sanford Goldman, Larry Ladelfa, Jim Ruyle, Ludwig Spiessl, John Ehrig, Perry Reader, Pete Tagliarini, Edward Reeve
Florida Gulf: Tim Seibert
Florida North: Roger Paluzzi, Jack Moore, Mark Jaroszewicz
Florida North Central: Dave Fronczak, Michael Byrd, William Ervin, Robert Graf, Paul Donofro, Michael George, John Hayes, Harold Odom, Jom Roberson, Randy Atlas
Florida Northwest: Roy Ricks, James Chapman, Bayne Collins, W. Stewart Morrison
Florida South: Thorn Grafton, Jorge Garcia, Armando Cazo, Angel Sacqui, Glenn Buff, Robert Boerema, James Ferguson, Norman Giller, Samuel Kruse, David Morton, Michael Simonhoff

Florida Southwest: Bruce Gora
 Jacksonville: John Barley, Ted Pappas
 Mid-Florida: John Dragash, Nils
 Schweizer, Douglas Walton
 Palm Beach: R. Carroll Peacock, Jim
 Anstis, Rudolph Arsenicos, Ken Spina,
 Herbert Pecht, John Marion

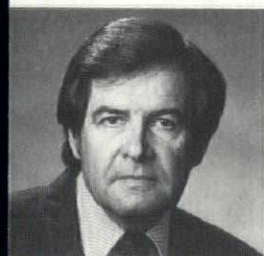


Liaison/Florida Board of Architecture

Chairman:
 Arnie Butt, AIA
 Gainesville
 904/392-0205

Function:
 To maintain liaison with the Florida State Board of Architecture in order to insure that the Board of Directors of the FA/AIA is kept informed on all issues pertaining to the profession and to make recommendations on actions to be taken by the Association on these issues.

Alternates:
 Glenn Buff, Rick Fernandez



Governmental Agency Liaison Task Force

Chairman:
 C. Ernest Daffin, AIA
 Tallahassee
 904/386-1141

Function:
 To maintain liaison and monitor relevant activities with the appropriate officials with the Department of General Services, the Department of Health and Rehabilitative Services, and the State University System as to rules and regulations pertaining to design of public buildings. To promote the employment of architects in private practice to plan and design public works.

Members:
 Bob Darby, Nils Schweizer, Irvin Korach, Ellis Bullock, Bill Morgan, Richard Pryor, Raul Rodriguez, R. Daniel Harnly, George McElvey, Robert Edge.

Energy
 (To be appointed)

COMMISSION ON PROFESSIONAL DEVELOPMENT



Commissioner:
 Peter Rumpel, FAIA
 Jacksonville
 904/387-4722



Seminars & Workshops
Chairman:
 Larry Schneider, AIA
 305/368-5577

Function:
 To assist in the planning and implementation of a series of seminars and workshops on subjects pertaining to the practice of architecture in Florida. To set definite dates, times, places and program participants for those seminars.

Members:
 (To be appointed)



Spring Conference
Chairman:
 Don Sackman, AIA
 Coconut Grove
 305/446-6491

Function:
 To plan, organize and coordinate in concert with FA/AIA Executive Vice President and President the programs and social activities involved in the Spring Conference set April 30, May 1 and 2 in Tallahassee.

Members:
 Larry Schneider, Fred Vyverberg, Ivan Johnson, John Hayes, Ray Scott, Charles Block, Michael Byrd



Fall Conference
Chairman:
 Dwight Holmes, AIA
 Tampa
 813/223-9771

Function:
 To plan, organize and administer in concert with FA/AIA Executive Vice President and President the program, exhibits and social activities comprising the Association's 1982 Annual Meeting and Product display set for October 7, 8, 9 and 10 at the Hyatt-Regency in Tampa.

Members:
 Bob Graf, Tom Woodruff, Robert Browne, Kathy Durham, Ron Singh, Pedro Luis Alfaro



Intern Development
Coordinator Chairman:
 John Ehrig, AIA
 Clearwater
 813/446-1041

Chapter Coordinators:
 Florida North Central: Robert Lamkin
 Florida Northwest: Kenneth Gregory
 Jacksonville: Robert Hoenshel
 Mid Florida: Donald Sirini
 Palm Beach: Joseph Hamzy
 Florida South: Jesus Cruz
 Florida North: Merlin Redfern
 Florida Central: Dan Powers

COMMISSION ON PUBLIC RELATIONS & COMMUNICATIONS



Commissioner:
 Charles King, FAIA
 Jacksonville
 904/353-5581



Publications

Chairman:

Mike Bier, AIA
North Miami
305/891-7740

Function:

To set broad objectives for *Florida Architect* magazine. To monitor the magazine and meet periodically with the staff. To maintain and enhance a high degree of quality for the magazine, the handbook and miscellaneous FA/AIA publications.

Members:

Peter Rumpel, Jaime Borrelli, Mark Ramaeker, William Graves



Public Awareness

Chairman:

Jan Abell, AIA
Tampa
813/251-1620

Function:

To broaden the public awareness and understanding of the architectural profession. To complete the traveling exhibit, guidelines and accompanying audio visual presentation. To establish procedure and coordinate the schedule of the traveling exhibit.

Members:

D.W. Leuthold, P.A. Crannell, Ross Spiegel, Ron Robison, Bobby Cresap, Carroll Peacock, Digby Bridges, Jaime Borrelli



Design Awards

Chairman:

Robert Browne, FAIA
Coconut Grove
305/445-1502

Function:

To administer the 1982 Design Awards program and encourage such programs at the local chapter level.

Members:

Pete Tagliarini, John Howey, Dean Rowe, Mark Jaroszewicz

FUNDED NATIONAL COMMITTEE MEMBERS 1982

Public Education Committee

S.R. Fowler, AIA, Clearwater
Roger Grunke, Tampa
Bill Hammond, Ft. Myers
David W. Lawson, AIA, Tampa
John M. McRae, AIA, Gainesville
Vivian Salaga, Coral Gables
Linda Saul, Tampa
John E. Steffany, FAIA, Tampa
John Tennison, AIA, Tampa

Professional Development Committee

James E. Garland, AIA, Coral Gables

Architecture for Justice Committee

James H. Anstis, AIA, West Palm Beach
Dimitar Stoyanoff, AIA, Stuart

Architecture for Health Committee

Avinash Gupta, AIA, Miami
Bruce Hartwigsen, AIA, Winter Park
John Lind, AIA, Orlando
Irvin Korach, AIA, Miami
Blanchard Jolly, AIA, St. Petersburg
Jose G. Baralt, AIA, Puerto Rico

Architecture for Education Committee

Garrett B. Kuhl, AIA, Coral Gables
Vivian Salaga, Coral Gables
John Tennison, AIA, Tampa

Architects in Government Committee

Richard K. Chalmers, AIA, Tallahassee

Regional Development and Natural Resources Committee

George H. Bail, AIA, Ft. Myers
Nils M. Schweizer, FAIA, Maitland

Design Committee

Mark Hampton, FAIA, Coconut Grove
William N. Morgan, FAIA, Jacksonville

Dwight Holmes, AIA, Tampa
Peter Rumpel, FAIA, Jacksonville
Donald I. Singer, AIA, Fort Lauderdale
Don Sackman, AIA, Coconut Grove
Thomas S. Marvel, FAIA, Puerto Rico

Urban Planning and Design Committee

H. Samuel Kruse, FAIA, Miami
Lester C. Pancoast, FAIA, Miami
Earl M. Starnes, FAIA, Gainesville
Peter J. Volmar, AIA, St. Petersburg

Housing Committee

Fred Vyverberg, AIA, Gainesville
Pedro F. Pou-Lines, AIA, Puerto Rico
Milton J. Prassas, AIA, Ft. Lauderdale
Mark T. Reeves, Miami
Richard C. Reilly, AIA, Ft. Lauderdale

Historic Resources Committee

F. Blair Reeves, FAIA, Gainesville
Frank P. Patterson, Jr., AIA, Tampa
Angel M. Caban, AIA, Puerto Rico

Interiors Committee

Thomas A. Woodruff, AIA, Jacksonville
Ronald W. Robison, AIA, Coral Gables

Energy in Architecture Committee

Ellis W. Bullock, FAIA, Pensacola

NFPA Task Unit

Donald R. Edge, AIA, West Palm Beach

Codes and Standards Committee

J.E. Ferguson, Jr., AIA, Coral Gables

SBCC Task Unit

Crawford Greene, AIA, Tampa

NCSBCS Task Unit

Robert E. Hostetler, AIA, Clearwater

Documents Committee Task Group

Jack Moore, AIA, Gainesville

Computers in Architecture Committee

Ranbir Singh, AIA, Miami

IVAN H. SMITH

The Gold Medal, the highest award the FA/AIA can bestow upon one of its members, was presented to Ivan H. Smith, FAIA, for 1981.

Ivan Smith was born in Indiana, but moved to Florida in 1913. The son of a farmer, Smith's early years were spent in the rural area of Hastings, Florida. Smith's college career began at the Georgia Institute of Technology, but ended with a B.S. degree in Architecture from the University of Florida in 1929. After graduation, Smith worked part-time for some of Jacksonville's finest architectural firms. His full-time position was that of high school teacher.

In 1932, Ivan Smith received his registration from the Florida State Board of Architecture. He is still licensed to practice architecture in thirteen states.

From 1936 until 1941, Smith practiced architecture on his own. Then, in 1941, he became a partner in the firm of Reynolds, Smith and Hills, Architects and Engineers, Jacksonville. That was a partnership which lasted until 1970 when the firm was reorganized as Reynolds, Smith and Hills, Architects, Engineers, Planners, Inc. with Ivan Smith as Chairman of the Board. Smith was the founder of the partnership along with George B. Hills, John R. Reynolds and Charles F. Richheimer, all of whom were engineers. This union brought together the nucleus for a complete service firm. The planning function was added in 1970 so that the required disciplines would be available for every project the firm handled. By 1974, with the headquarters office in Jacksonville, there were 700 employees and field offices in Tampa, Orlando, Miami and Merritt Island. The firm is the largest of its type in the Southeast with fifty percent of its projects being architectural.

Ivan Smith is a Fellow of the American Institute of Architects and past president of the Florida North and Jacksonville Chapters of the AIA. In 1965, he received the Pullara Award from the FA/AIA for outstanding service to the Florida Region. Through the years, Smith has received numerous



awards for outstanding architectural, planning and engineering design.

Some of the buildings for which Ivan Smith has been principal designer are the Jacksonville City Hall and Duval County Courthouse; the Engineering and Nuclear Science Buildings and the Florida Field Stadium at the University of Florida; the Student Center and Music and Fine Arts Building at Jacksonville University; many Southern Bell

Telephone Buildings throughout Florida; Airport terminal complexes in Tampa and Jacksonville and the Florida State Capitol in Tallahassee in association with Edward D. Stone.

The Florida Association of the American Institute of Architects awarded the Gold Medal to Ivan H. Smith with tremendous pride and pleasure in his long career of service to the architectural profession.

FA/AIA AWARDS FOR EXCELLENCE IN ARCHITECTURE 1981-1968

1981

Honor Award

John Howey and Associates Bouterse, Perez and Fabregas Ferendino/Grafton/Spillis/ Candela	Private Residence Boulevard Shops Miami Free Zone	Tampa Miami Miami
Boerema, Bermello, Kurki & Vera, Inc. Firm of Record: Severud, Knight Boerema and Buff Alford Associates Architects Jack West, AIA Donald Singer, AIA	School of Business Administration University of Miami "Reflections One" St. Armands House M. Sterling Clothing Store	Miami Ormond Bch. Sarasota Ft. Lauderdale
Carl Abbott Architect Donald Singer, AIA	Lido Bayfront Residence Corporate Headquarters of R.J. Pavlik, Inc.	Sarasota Ft. Lauderdale
Bouterse, Perez and Fabregas Wolfberg/Alvarez/Taracido & Associates	The Bouterse House City of Miami Heavy Equipment Maintenance Facility	Miami Miami
William Morgan Architects	Federal Buildings-US Courthouse	Ft. Lauderdale

Honor Award

Baldwin & Sackman, Arch. Rowe Holmes Assoc., Arch., Inc. TASC Pappas Assoc., Arch., Inc.	Single Family Residence Single Family Residence Farm House Office Building Renova- tion	Miami Beach Tampa St. Croix, VI Jacksonville
Greenleaf/Telesca Planners-Eng. Architects, Inc. Kemp, Bunch, Jackson, Arch., Inc.	N.W. 20th Street Transfer Station FJK Kent Campus	Miami Jacksonville

1979

Honor Award Carl Abbott, AIA	Deering Bay Front Resi- dence	Sarasota
Clements/Rumpel/Assoc., AIA	Center For Training, Re- search & Education For Environmental Occupa- tions	Gainesville
Hugh J. Leitch, Architect	Hannah House Restora- tion	Pensacola
McDonald and Gustafson	Lincoln Villas Community Center	Jacksonville
William Morgan Architects, P.A.	Parking Facility and Amphitheater	Jacksonville
Rowe Holmes Assoc., Arch.	Ridgewood Junior High	New Port Richey

Merit Award

Robbins & Bentler, Architects, Inc.	Restoration of Sacred Heart Church	Tampa
Williams & Walker Architects Architects, Baldwin & Sackman	Heritage Park Brickell Woods Town- house	Clearwater Miami
William Morgan, Architects, P.A. Charles M. Sieger, AIA	Dickinson Residence Sieger Residence	Gainesville Miami

1978

Honor Award William Morgan, Architects, P.A.	Police Memorial Building	Jacksonville
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Merit Award

Don Sackman, AIA Rowe Holmes Assoc., Architects, Inc. William Morgan, Architects, P.A. Architects Design Group of Flor- ida, Inc. Freedman/Clements/Rumpel- Arch. Don Sackman, AIA Rowe Holmes Assoc., Arch. Lemuel Ramos, AIA	Private Residence Architect's Office Sea Garden's, Inc. Re-Creation of Ft. Christmas Mayport Junior High School South Miami Gardens Clinic Building Private Residence	Coconut Grov Tamp Seminol Beac Christma Jacksonvill South Mian Tamp Mian
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1977

Merit Award Prindle, Patrick & Partners, LTD Ferendino/Grafton/Spillis/Candela Ferendino/Grafton/Spillis/Candela Boyer & Boyer Architects Daniel Adache, & Associates Peter Jefferson Assoc. Robert G. Currie & Assoc. Bouterse Perez & Fabergas Arch.	Sarasota County Jail Miami Beach Youth Center Third District Court Court of Appeal Mandarin Farm School Pavilion Adache Residence South Passage Condominium Sear Ridge Condomi- niums French Market Arcade	Sarasota Miami Beach Miami Mandarin Ft. Lauderdale Vero Beach Gulfstream Orlando
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1976

Honor Award Peter Jefferson Assoc. Freedman/Clements/Rumpel Arch. Robert Bradford Browne, Arch. Robert Bradford Browne, Arch. Robert Bradford Browne, Arch.	Jefferson Residence Jacksonville Jewish Center Ocean Pines Yacht Club Rio Mar Rayburn Swim & Tennis Club	Palm City Jacksonville Ocean City Ric Grande, PP Sam Rayburn TX
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Merit Award

Roy D. Smith, Architect Planner Edward Seibert, Architect, P.A. Borroto & Lee, Architects Planners Zoller-Abbott Architects Planners	Community Center Vacation House Borroto Residence Greenhouse Restaurant	Lauderhil West Coas Key Biscayne Siesta Key
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Honorable Mention

Joint Venture of Charles Sieger, Denis Arden & Robert Altman, Arch. Rowe Holmes Assoc. Architects, Inc. Rowe Holmes Assoc. Architects, Inc. Reynolds, Smith & Hills, Arch. Engineers-Planners, Inc. Charles Harrison Pawley, Architect Frank Folsom Smith, Architect & James Holliday, Architect Boyer & Boyer Architects Pancoast Architects & Bouterse Borrelli Albaisa Arch. Planners, Inc.	Apogee Townhouses Arbor Office Center The Loading Dock Restaurant Valencia Community Col- lege Office Remodeling Siesta Key Chapel Hideaway Miami Police Station	Coconut Grove Clearwater Tampa Orlando Miami Siesta Key Mandarin Miami
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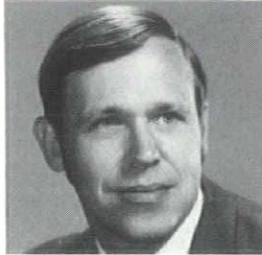
William Morgan Architects, P.A. Oscar Handle, Architect	Dunehouses Cypress Place Office Complex	Atlantic Beach Ft. Lauderdale
Architects Baldwin & Sackman	Kearsarge Woods Resort Condominium	N. Conway, NH
1975		
William Morgan Architects, P.A. William Morgan Architects, P.A.	Hilltop Residence Oceanfront Condominium	Central Florida Ocean City, MY Sarasota
West & Conyers/Architects & Engineers, Inc. Robert C. Broward, Architect Ferendino/Grafton/Spillis Candela Architects Eng. Planners Boroto & Lee Architects & Planners	West Residence Dake Residence Renovation of Douglas Center Lee Residence	Jacksonville Coral Gables Miami
Honorable Mention		
Donald Singer, AIA Rowe/Holmes Assoc., Architects, nc.	Klein Residence Francis Bellamy Ele. School	Miami Tampa
1974		
Honor Award Donald Singer, AIA	Private Residence	Boca Raton
Merit Award Freedman/Clements/Rumpel, AIA Freedman/Clements/Rumpel, AIA Robert C. Broward, AIA	Sawgrass Golf Villas St. Mary's Episcopal Church Renovation Sawgrass Racquet Club	Jacksonville Jacksonville Jacksonville
Honorable Mention		
Donald Singer, AIA Ferendino/Grafton/Spillis/Candella Ted Pappas, AIA	Medical Plaza Miami-Dade Community College Downtown Campus Katz Residence	Plantation Miami Jacksonville
1973		
Honor Award Herbert H. Johnson & Assoc., AIA William Morgan, FAIA	First Federal Building Morgan Residence	Sarasota Atlantic Beach
Merit Award Freedman/Clements/Rumpel, AIA William Morgan, FAIA Robert Whitton, AIA Robert Wielage & John McKenna Carl Abbott/Zoller Abbott	Florida Christian Home Apts. Professional Offices Engle Residence Hillsborough Community College/Dale Mabry Campus Weld Beach House	Jacksonville Jacksonville Boxborough, Mass. Tampa Sarasota
Honorable Mention		
Charles Harrison Pawley, AIA Hal T. Reid, AIA George F. Reed, AIA	Walter Goodman Resi- dence Barnett Bank of Ocala Gibbs Residence	Miami Ocala Key Biscayne
1972		
Honor Award McCoy/Severud/Knight/Boerema, AIA	The Stanley Switlik Ele. School	Marathon
Merit Award Edward J. Seibert, AIA William Morgan, FAIA Donald Singer, AIA Charles Harrison Pawley, AIA	John D. MacDonald Resi- dence Oceanfront Residence Jacaranda Country Club Lemon Tree Village Con- dominiums	Sarasota Northeast Florida Plantation Coconut Grove
Honorable Mention		
Abraben/John/Perkins/Will Boutser/Borrelli/Albaisa, AIA	Broward Community Col- lege, North Campus Isabella Ambrosey Berczeli Residence	Coconut Creek Miami

1971		
Honor Award Jacobson/Currie, AIA Robert Whitton, AIA	Southeast Palm Beach Branch Office Complex Firestone Residence	Delray Beach Dade County
Merit Award William Morgan, FAIA Reynolds, Smith & Hills, AIA	Florida State Museum Terminal Complex-Tampa International Airport	Gainesville Tampa
Honorable Mention		
Freedman/Clements/Rumpel, AIA Antoniadis Assoc., AIA Borrott & Lee, AIA	Eugenia Coleman Memo- rial Addition to River Gar- den Hebrew Home for Aged Antoniadis Residence Urban Renewal Project I	Jacksonville Coconut Grove Miami
1970		
Honor Award Frank Folsom Smith, AIA Drake/Patillo & Assoc., AIA	Sandy Cove Church of Our Savior/ Episcopal	Sarasota Mandarin
Merit Award William Cox & Charles Harrison Pawley, AIA William Morgan, FAIA	Boca Raton West Golf Clubhouse Jacksonville Children's Museum	Boca Raton Jacksonville
Honorable Mention		
William Cox & Charles Harrison Pawley, AIA Fisher, Broward, Shephard, AIA	Charles Harrison Pawley Residence St. Peter's Church/Epis- copal	Miami Jacksonville
1969		
Honor Award George Reed, AIA Freedman/Clements/Rumpel, AIA Ferendino/Grafton/Pancoast, AIA Master Plan Consultants	Arthur Rudolph Resi- dence Florida Junior College North Campus	Miami Jacksonville
Merit Award D. E. Holmes, AIA Abraben/Bennett/John Assoc.	D. E. Holmes Residence Sands Harbor Inn Con- dominium	Tampa Pompano Beach
Honorable Mention		
Robert Bradford Browne, AIA	William Johnson Resi- dence	Juno Beach
1968		
Honor Award Lemon & Megginson, AIA McLane, Ranon, McIntosh & Ber- nardo Barrett/Daffin/Coloney, AIA Milton C. Harry & Assoc.	Imperial Estates Elementary School Headquarters, West Coast Chapter Assoc. Gen. Contractors Assoc. Killearn Golf & Country Club Sebastian Trovato Resi- dence	Titusville Tampa Tallahassee Miami
Merit Award West/Conyers, AIA Russell/Melton Assoc., AIA William Morgan, FAIA Greenleaf/Telesca, AIA Robert Bradford Browne, AIA	Sarasota City Hall Lynndale Homes Place-by-the-Sea Apart- ments Miami Lakes Sr. High School George A. Smathers Plaza	Sarasota Dade County Atlantic Beach Hialeah Miami

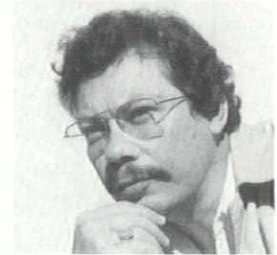
FA/AIA HONORS & AWARDS 1981



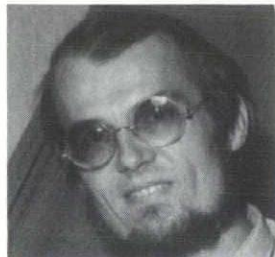
—The **Award of Merit** to R. Lee Menzies, Executive Director of Tampa's Downtown Development Authority (DDA), for the personal commitment to quality which he promoted in the architectural renaissance of downtown Tampa.



—The **Anthony L. Pullara Award** to Tampa architect John Stefany, FAIA. One of the highest awards given by the FA/AIA, the Pullara Award is presented to the architect in Florida who has provided outstanding service to the profession and state. Stefany is a principal in the firm of McElvy, Jennewein, Stefany and Howard, Architects/Planners, Inc.



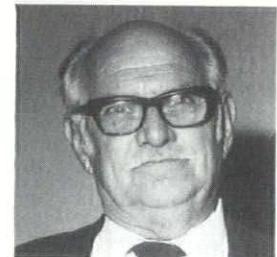
—The **Photographer of the Year Award** to Orlando photographer, Robert Braun to recognize the high quality and originality of his still photographs which have advanced the cause of outstanding architecture.



—The **Award of Honor for Design** to Jacksonville architect Peter Rumpel, FAIA, for the high quality and originality of his work over an extended period of time and the advancement he has brought to the cause for good architecture throughout the state.



—The **Public Communication Award** to *Miami Herald* Architecture Critic Beth Dunlop for her work in advancing the cause of good planning and design in the Miami area.



—The **Craftsman of the Year Award** to Thomas A. White of White Historical Reproductions in Jacksonville. White is being cited for this award because of the outstanding work which he did on the restoration of 124 ornamental terra cotta spires on the City Hall/Lightner Museum Complex in St. Augustine, Florida. The new spires which White created matched the original units in every respect.

—The **1981 Anthony L. Pullara Memorial Chapter Award** was presented to the Palm Beach Chapter of the American Institute of Architects in recognition for the outstanding service to the profession by this chapter during the past year. The award is in memory of the life and work of Anthony L. Pullara, a Tampa architect whose service to the profession was lifelong and outstanding. The Palm Beach Chapter was cited for the excellent quality of its community service programs, membership communications and service to members.

FA/AIA HONORS AND AWARDS

1980

Anthony L. Pullara: State Member:
Ellis Bullock, Jr., AIA
Pensacola
Chapter:
Florida South

Award of Honor For Design: Hilario F. Candela, AIA
Coral Gables

Craftsman of the Year: Robert E. Ray
Jacksonville

Public Communication: Charles Benbow
St. Petersburg Times

Photography Award: Steven Brooke
Coral Gables

Gold Medal: Robert M. Little, FAIA
Coral Gables

1979

Anthony L. Pullara: State Member:
Carl Gerken, AIA
Chapter:
Daytona Beach

Award of Honor For Design: Robert Browne, FAIA
Coconut Grove

Award of Merit: Malcolm Johnson
Tallahassee

President's Award: Senator Edgar M. Dunn,
Jr.
Daytona Beach

Architect Community Service Award: Jan Abell, AIA
Tampa

Craftsman of the Year: James W. Browning
Tampa

Public Communication Award: Jesse E. Bowden, Editor
Pensacola

1978

Anthony L. Pullara: State Member:
Don Alford, AIA
Chapter:
Jacksonville

Gold Medal: Frank Mudano, FAIA
Clearwater

Award of Honor: William Morgan, FAIA
Jacksonville

Award of Merit: Harris Mullen
Tampa

President's Award: Herschel Shepard, FAIA
Jacksonville

Architect Community Service Award: William Bigoney, FAIA
Ft. Lauderdale

Craftsman Award: Frank Pedroni
Jacksonville

Public Communication: Charles Benbow
St. Petersburg Times

Students Bronze Medal: Lewis J. Bellamy
Gainesville
Constance J. Kamer
Miami

1977

Anthony L. Pullara: State Member:
Glenn A. Buff, AIA
Chapter:
South Miami

Award of Merit: Dr. Lawrence Tanzi
Orlando

President's Award: J. Michael Huey,
Tallahassee

Craftsman-ship Award: Charles Wade, Foreman
Tampa

Photography Award: Kurt Waldmann
Miami

1976

Anthony L. Pullara: State Member:
Frank R. Mudano, FAIA
Chapter:
Florida Central

Award of Honor: Guy Chandler Fulton (In
Memoriam)

Award of Merit: Robert E. Hoestetler,
Clearwater

President's Award: Arnold F. Butt, AIA
PPG Industries
J. Velma Lamb

Wood Award: Frank Folsom Smith, AIA
James B. Holliday, AIA
Sarasota

Craftsman of the Year: Early A. White,
Construction
Superintendent
Gainesville

1975

Anthony L. Pullara: State Member:
Howard Bochiardy, FAIA,
Orlando
Chapter:
Florida Central

Gold Medal: Hilliard T. Smith, FAIA
Lake Worth

Award of Merit: Marshall S. Cleaver, WLCY-TV, St. Petersburg
Sam Gowen, U F Libraries, Gainesville

President's Award: Otis E. Dunan, Miami

Architect Community Service: Bill G. Eppes, AIA, Gainesville

Wood Award: Robert C. Broward, AIA Jacksonville
John Albert Weller, AIA Miami

1974

Anthony L. Pullara: Chapter: Florida Central

Architect Community Service: John E. Stefany, FAIA Tampa

Wood Award: Barret/Daffin/Figg, Tallahassee

Craftsman of the Year: Robert Green, Concrete Formwork Boca Raton

1973

Anthony L. Pullara: State Member: Nils M. Schweizer, FAIA
Chapter: Florida North Central

Gold Medal: Marian I. Manley, FAIA

Award of Merit: James L. Larkin, AIA Tallahassee

Architect Community Service: Donald S. Williams, AIA Clearwater

Craftsman of the Year: Stanford Moree & Al Lino, Carpenters West Palm Beach
Guy Travaglia & Thomas Cooper, Plasterers Tampa

1972

Anthony L. Pullara: State Member: Robert Boerema, AIA
Chapter: Florida Central

Award of Merit: Carl E. B. McKenry, AIA Univ. of Miami

Architect Community Service: William K. Jackson, AIA Jacksonville
Thurston Hatcher, Miami

Craftsman of the Year: John Pendarikis, Artisan Wood Crafters West Palm Beach

Craftsman-ship Award: E. L. Thompson & Son, Inc. Jacksonville

1971

Anthony L. Pullara: State Member: Howarth L. "Hap" Lewis, Jr., AIA
Chapter: Florida South

Gold Medal: Robert H. Levison, FAIA

Architect Community Service: Roy Simon, AIA, Delray Beach

Award of Merit: W. J. Bowen, President, Florida Gas Co.

Wood Award: Alfred Browning Parker, FAIA

Craftsman of the Year: Herman Maleika, Mason Jacksonville

1970

Anthony L. Pullara: State Member: James E. Garland, AIA
Chapter: Palm Beach

Gold Medal: Francis R. Walton, FAIA

Award of Honor: Nils M. Schweizer, FAIA

Architect Community Service: Ellis W. Bullock, Jr., AIA

Craftsman of the Year: Donald Garber, Stonemason Altamonte Springs

Craftsman-ship Award: Hedrick-Brown Const., Col, Inc. Palm Beach

Wood Award: George F. Reed, FAIA

Photography Award: Kurt Waldman

Special Citation: F. Blair Reeves, FAIA

1969

Anthony L. Pullara: State Member: Myrl J. Hanes
Chapter: Palm Beach

Craftsman of the Year: Chuck Dodson, Mosaic Sculptor Miami

Craftsman-ship Award: John Dec/General Contractor Ft. Lauderdale

Architect Community Service: Robert E. Hansen, FAIA

1968

Anthony L. Pullara: State Member: Hilliard T. Smith
Chapter: Palm Beach

Gold Medal: Archie G. Parrish, FAIA

Craftsman of the Year: Robert Adjemian, Atlas Welding Holly Hill

Award of Merit: Philip Pitts, Tallahassee City Planner

Architect Community Service: Earl Starnes, FAIA

1967

Anthony L. Pullara: State Member: Thomas H. Daniels, AIA
Chapter: Florida South

Craftsman of the Year: Willard C. Hundall, Mason
West Palm Beach

Craftsmanship Award: John Dec, General Contractor
Ft. Lauderdale

Gold Medal: H. Samuel Kruse, FAIA

Award of Merit: Robert Graham

Award of Honor: Alfred Browning, FAIA

Architect Community Service Award: Richard E. Pryor, AIA
George F. Reed, FAIA

Wood Award: William Morgan, FAIA
Jacksonville

1966

Craftsman of the Year: John J. Powers, Plasterer
Tampa

1965

Anthony L. Pullara: Florida Central Chapter Member
James Jennewein, AIA State Member:
Ivan Smith, FAIA, Jacksonville
Chapter:
Florida Gulf Coast

Craftsman of the Year: Albert Lang, Metalworker
Orlando

1964

Anthony L. Pullara: Florida Central Chapter Member:
Jack McCandless, AIA State Member:
Barnard W. Hartman, Jr., FNW
Chapter:
Jacksonville
Mellen C. Greeley, FAIA

Gold Medal: Craftsman of the Year: Larry Abbate, Stonemason
Broward County

1963

Anthony L. Pullara: Richard Coxen, AIA

Awards of the American Institute of Architects

1974 Honor Award: William Morgan
Residence
Atlantic Beach, Florida
William Morgan, FAIA
Architect

1955 Merit Award: Bandstand and Park Pavilion
St. Petersburg, Florida
William B. Harvard, AIA
Architect

1949 Merit Award: Howard Baxter
Residence
Miami, Florida
Robert M. Little, FAIA
and
William G. Crawford, AIA
Architects

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Norman Giller, AIA, is a principal in the firm of Norman M. Giller and Associates in Miami Beach, Florida. Giller is Vice-Chairman of the State Board of Architecture and an Adjunct Professor at the University of Miami, School of Architecture. Giller is the recipient of numerous architectural design awards and he is the author of *An Adventure in Architecture*.



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Paul Donofro, AIA, practiced architec-

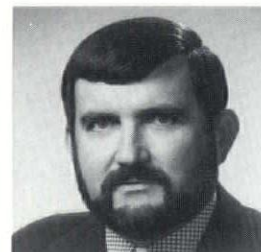
ture in the Sarasota-Bradenton area before establishing his present office in Marianna, Florida in 1970. He served for six years as Chairman of the City of Marianna Planning and Zoning Commission and he has been a member of the Florida State Board of Architecture since 1979.

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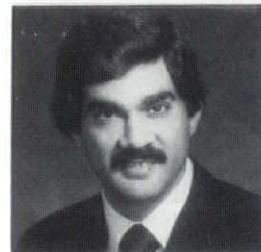
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Dean Rowe, AIA, is Chairman of the Board of Directors of Rowe Holmes Associates Architects, Inc. in Tampa, Florida. Rowe is a member of the Council of Educational Facilities Planners. He is the recipient of the 1977 Medal of Honor which was presented to him by the Florida Central Chapter of the AIA for consistent design excellence.



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Jeffrey Schaefer, AIA, is a principal in the firm of Garlington, Schaefer and Associates in Orange Park, Florida. Mr. Schaefer has served as past-Chairman of the Clay County Zoning and Building Code Board of Adjustments and he is past-Chairman of the State Board of Architecture.

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Estelle Galbreath is a native of Maryland. She moved to Jacksonville, Florida in 1953, where she now resides. Mrs. Galbreath's background is in advertising and public relations where she gained experience working with an ad agency, a local television station and as editor of a newspaper for a national grocery organization.



Miguel Gonzalez-Pando
Coral Gables
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A native of Havana, Cuba, Gonzales-Pando has been a faculty member at Florida International University since 1973. He established and presently directs Florida International's Center for Latino Education. He is also founder and former vice-chairman of S.A.L.A.D., Spanish Association League Against Discrimination.

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FLORIDA STATUTES OF IMPORTANCE TO ARCHITECTS

Below is a quick index to certain sections and chapters of the Florida Statutes of importance to architects:

Section 95.11 - Statute of Limitations for A/E's

This section describes the time limits during which an architect may be sued for errors or omissions.

Chapter 120 - Administrative Procedure Act

This act establishes the administrative hearing procedure utilized by all state agencies such as the Board of Architecture.

Section 287.055 - CCNA

This section establishes the selection and negotiation procedure for state and local governments when employing architects, engineers, landscape architects and land surveyors.

Chapter 455 - Department of Professional Regulation

This chapter sets forth the general licensing and regulatory scheme for occupations and professions in Florida.

Chapter 481 - Board of Architecture

This chapter sets forth the specific licensing and regulatory scheme for the architectural profession in Florida.

Chapter 509 - Public Lodging and Food Service Establishments

This chapter establishes the licensing and regulatory scheme for construction, maintenance and operation of public lodging and food service establishments in Florida.

Chapter 607 - Florida General Corporation Act

This act describes Florida's requirements for operation of a business as a corporation.

Chapter 620 (Part III) - Uniform Partnership Act

This act describes Florida's requirements for operation of a business as a

partnership.

Chapter 621 - Professional Service Corporation Act

This act describes the procedure whereby a professional or group of professionals may operate as a "professional association" (P.A.).

Chapter 682 - Florida Arbitration Code

This code allows arbitration of disputes and establishes guidelines for arbitration proceedings in Florida.

Chapter 713 (Part I) - Mechanics' Liens

This chapter sets forth Florida's mechanics' lien law wherein parties who contribute to the improvement of real property may encumber the property to the extent of the value of their services or of the material provided by them.

Section 725.06 - Limitation of Indemnification in Construction Contracts

This section limits wholesale indemnification of architects, engineers and others in the construction industry and requires modification of the standard AIA documents.

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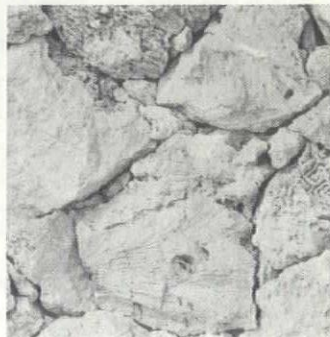
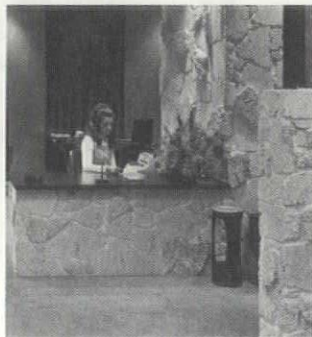
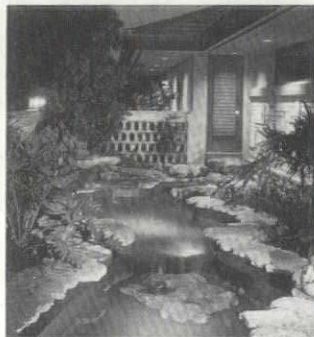
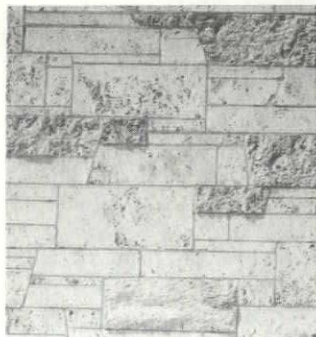
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PRACTICE ACT FOR ARCHITECTURE

PART I ARCHITECTURE (ss. 481.201-481.233)

- 481.201 Purpose.
- 481.203 Definitions.
- 481.205 Board of Architecture.
- 481.207 Fees.
- 481.209 Examinations.
- 481.211 Experience.
- 481.213 Licensure.
- 481.215 Renewal of license.
- 481.217 Inactive status.
- 481.219 Certification of partnerships and corporations.
- 481.221 Seals.
- 481.223 Prohibitions: penalties
- 481.225 Disciplinary proceedings.
- 481.227 Prosecution of criminal violations.
- 481.229 Exceptions; exemptions from licensure.
- 481.231 Effect of ss. 481.201-481.233 locally.
- 481.233 Registrations remain in force.

481.201 Purpose.—The Legislature finds that improper design and improper construction supervision by architects of buildings primarily designed for human habitation or use present a significant threat to the public.

History.—ss. 1, 19, ch. 79-273

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.203 Definitions.—As used in this act:

- (1) "Board" means the Board of Architecture.
- (2) "Department" means the Department of Professional Regulation.
- (3) "Registered architect" means a person who is licensed under this act to engage in the practice of architecture.
- (4) "Certificate of registration" means a license issued by the department to engage in the practice of architecture.
- (5) "Certificate of authority" means a license issued by the department to a corporation or partnership to practice architecture.
- (6) "Architecture" means the rendering or offering to render services in connection with the design and construction of a structure or group of

structures which have as their principal purpose human habitation or use, and the utilization of space within and surrounding such structures. These services include planning, providing preliminary study designs, drawings and specifications, architectural supervision, job-site inspection, and administration of construction contracts.

History.—ss. 2, 19, ch. 79-273

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.205 Board of Architecture.—

(1) There is created in the Department of Professional Regulation a Board of Architecture. The board shall consist of seven members, five of whom shall be registered architects who have been engaged in the practice of architecture for at least 5 years, and two of whom shall be lay persons who are not and have never been architects or members of any closely related profession or occupation.

(2) Initially, the Governor shall appoint two members for a term of 4 years, two members for a term of 3 years, two members for a term of 2 years, and one member for a term of 1 year. Thereafter, members shall be appointed for 4-year terms.

(3) The members of the State Board of Architecture who are serving as of June 30, 1979, shall serve as members of the Board of Architecture until January 1, 1980, or until all members are appointed pursuant to subsection (1) and s. 20.30, whichever occurs first.

History.—ss. 3, 19, ch. 79-273

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.207 Fees.—The board, by rule, may establish fees to be paid for applications, examination, reexamination, licensing and renewal, reinstatement, and recordmaking and record-keeping. The fee for initial application and examination shall not exceed \$200. The biennial renewal fee shall not exceed \$100. The board may also establish, by rule, a late renewal penalty. The board shall establish fees which are adequate to ensure the continued

operation of the board and to fund the proportionate expenses incurred by the department which are allocated to the regulation of architects. Fees shall be based on department estimates of the revenue required to implement this act and the provisions of law with respect to the regulation of architects.

History.—ss. 4, 19, ch. 79-273

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.209 Examinations.—

(1) A person desiring to be licensed as a registered architect or architect intern shall apply to the department for licensure.

(2) An applicant shall be entitled to take the licensure examination to practice in this state as a registered architect if the applicant:

(a) Is honest and trustworthy;² and

(b) Is a graduate from an approved architectural curriculum of 5 years or more, evidenced by a degree from a school or college of architecture which meets standards of accreditation adopted by the board by rule based on a review and inspection by the board of the curriculum of accredited schools and colleges of architecture in the United States, including those schools and colleges accredited by the National Architectural Accreditation Board.

History.—ss. 5, 19, ch. 79-273

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

²**Note.**—The word "and" was inserted by the editors.

481.211 Experience.—

(1) An applicant for licensure as a registered architect who passes the examination shall be entitled to be licensed as a registered architect pursuant to s. 481.213 if the applicant completes an internship of diversified architectural experience approved by the board in the design and construction of structures which have as their principal purpose human habitation or use for a period of:

(a) Three years for an applicant holding the degree of Bachelor of Architecture; or

(b) Two years for an applicant hold-

ing the degree of Master of Architecture.

(2) Any person engaged in a program consisting of 7 years or more of diversified training in an office of registered practicing architects on July 1, 1969, and who notified the board of his training within 1 year after July 1, 1969, shall, if otherwise qualified, be permitted to take the examination required by s. 481.209 only if diversified training is completed before July 1, 1985.

History.—ss. 6, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.213 Licensure.—

(1) The department shall license any applicant who the board certifies is qualified for licensure. (2) The board shall certify for licensure any applicant who satisfies the requirements of ss. 481.209 and 481.211.

(3) The board shall certify as qualified for a license by endorsement an applicant who:

(a) Qualifies to take the examination as set forth in s. 481.209; has passed a national, regional, state, or United States territorial licensing examination which is substantially equivalent to the examination required by s. 481.209; and has satisfied the experience requirements set forth in s. 481.211;

(b) Holds a valid license to practice architecture issued by another state or territory of the United States, if the criteria for issuance of such license were substantially equivalent to the licensure criteria which existed in this state at the time the license was issued; or

(c) Has engaged in the practice of architecture as a registered architect in another state for not less than 10 years.

(4) The board shall certify as qualified for licensure any applicant corporation or partnership which satisfied the requirements of s. 481.219.

(5) The board may refuse to certify any applicant who has violated any of the provisions of s. 481.225.

(6) The board may refuse to certify any applicant who is under investigation in another state for any act which would constitute a violation of this act or of chapter 455 until such time as the investigation is complete and disciplinary proceedings have been terminated.

(7) The board shall adopt rules to implement the provisions of this act relating to the examination, internship, and licensure of applicants.

History.—ss. 8, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.215 Renewal of license.—

(1) The department shall renew a license upon receipt of the renewal application and renewal fee.

(2) The department shall adopt rules establishing a procedure for the biennial renewal of licenses.

(3) A license which is not renewed at the end of the biennium prescribed by the department shall automatically revert to an inactive status. Such license may be reactivated only if the licensee meets the qualifications for reactivation in s. 481.217.

(4) Sixty days prior to the automatic reversion of a license to inactive status, the department shall mail a notice of such reversion to the last known address of the licensee.

History.—ss. 9, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.217 Inactive status.—

(1) A license for which a renewal application is filed within 1 year after the end of the biennium prescribed by the department may be renewed pursuant to s. 481.215 upon payment of the late renewal penalty.

(2) A licensee may request that his license be placed in an inactive status by making application to the department and paying a fee in an amount set by the board not to exceed \$50. The board may prescribe, by rule, continuing education requirements as a condition of reactivating the license. The continuing education requirements for reactivating a license shall not exceed 12 classroom hours for each year the license was inactive.

History.—ss. 10, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

481.219 Certification of partnerships and corporations.—

(1) The practice of or the offer to practice architecture by licensees through a corporation or partnership offering architectural services to the public, or by a corporation or partnership offering architectural services to the public through licensees under this act as agents, employees, officers, or partners, is permitted, subject to the provisions of this act, provided that:

(a) One or more of the principal officers of the corporation or one or more partners of the partnership and all personnel of the corporation or partnership who act in its behalf as architects in this state are registered as provided by this act; and

(b) The corporation or partnership has been issued a certificate of author-

ization by the department as provided in s. 481.213.

(2) All final drawings, specifications, plans, reports, or other papers or documents involving the practice of architecture which are prepared or approved for the use of the corporation or partnership, for delivery to any person, or for public record within the state shall be dated and bear the signature and seal of the licensee who prepared or approved them.

(3) Nothing in this section shall be construed to mean that a certificate of registration to practice architecture shall be held by a corporation or partnership. Nothing herein prohibits corporations and partnerships from joining together to offer architectural, engineering, land surveying, and landscape architectural services or any combination of such services to the public, provided that each corporation or partnership otherwise meets the requirements of law.

(4) No corporation or partnership shall be relieved of responsibility for the conduct or acts of its agents, employees, or officers by reason of its compliance with this section, nor shall any individual practicing architecture, engineering, or land surveying be relieved of responsibility for professional services performed by reason of his employment or relationship with a corporation or partnership.

(5) For the purposes of this section, a certificate of authorization shall be required for a corporation, partnership, association, or person practicing under a fictitious name, offering architectural services to the public jointly or separately; however, when an individual is practicing architecture in his own given name, he shall not be required to register under this section.

(6) The fact that any registered architect practices through a corporation or partnership shall not relieve the registrant from personal liability for negligence, misconduct, or wrongful acts committed by him. Corporations shall be liable, and partnerships and all partners shall be jointly and severally liable, for the negligence, misconduct, or wrongful acts committed by their agents, employees, officers, or partners while acting in a professional capacity.

(7) Persons seeking to incorporate or corporations seeking a change of corporate name or amendment to articles of incorporation under the provisions of this section shall first obtain approval from the Department of Professional Regulation prior to filing articles of incorporation or amendments with the Department of State.

(8) Each certification of authorization

shall be renewed every 2 years. Each partnership and corporation certified under this section shall notify the department within 1 month of any change in the information contained in the application upon which the certification is based.

(9) Disciplinary action against a corporation or partnership shall be administered in the same manner and on the same grounds as disciplinary action against a registered architect.

History.—ss. 7, 19, ch. 79-273.
Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

1481.221 Seals.—

(1) The board shall prescribe, by rule, a form of seal to be used by registered architects holding valid certificates of registration. Each registered architect shall obtain an impression-type metal seal, and all plans, specifications, or reports prepared or issued by the registered architect and being filed for public record shall be signed by the registered architect, dated, and stamped with his seal. The signature, date, and seal shall be evidence of the authenticity of that to which they are affixed.

(2) When the certificate of registration of a registered architect has been revoked or suspended by the board, the registered architect shall surrender his seal to the secretary of the board within a period of 30 days after the revocation or suspension has become effective. In the event the certificate of the registered architect has been suspended for a period of time, his seal shall be returned to him upon expiration of the suspension period.

(3) No registered architect shall affix, or permit to be affixed, his seal or name to any plan, specification, drawing, or other document which depicts work which he is not competent to perform.

(4) No registered architect shall affix his signature or seal to any plans, specifications, or architectural documents which were not prepared by him or under his responsible supervising control or by another registered architect and reviewed, approved, or modified and adopted by him as his own work with full responsibility as a registered architect for such documents.

(5) Plans, drawings, specifications and other related documents prepared by a registered architect as part of his architectural practice shall be of a sufficiently high standard to assure the users thereof against misunderstanding of the requirements intended to be illustrated or described by them. To be of the required standard, such documents should clearly and accurately indicate

the design of the structural elements and of all other essential parts of the work to which they refer.

History.—ss. 12, 19, ch. 79-273.
Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

1481.223 Prohibitions; penalties.—

(1) No person shall knowingly:

(a) Practice architecture unless the person is a registered architect;

(b) Use the name or title "registered architect" or words to that effect when the person is not then the holder of a valid license issued pursuant to this act;

(c) Present as his own the license of another;

(d) Give false or forged evidence to the board or a member thereof for the purpose of obtaining a license;

(e) Use or attempt to use an architect license which has been suspended, revoked, or placed on inactive status;

(f) Employ unlicensed persons to practice architecture; or

(g) Conceal information relative to violations of this act.

(2) Any person who violates any provision of this section is guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

History.—ss. 14, 19, ch. 79-273.
Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

1481.225 Disciplinary proceedings.—

(1) The following acts constitute grounds for which the disciplinary actions in subsection (3) may be taken:

(a) Violation of any provision of s. 481.223 or s. 455.227(1);

(b) Attempting to procure a license to practice architecture by bribery or fraudulent misrepresentations;

(c) Having a license to practice architecture revoked, suspended, or otherwise acted against, including the denial of licensure, by the licensing authority of another state, territory, or country;

(d) Being convicted or found guilty, regardless of adjudication, of a crime in any jurisdiction which directly relates to the practice of architecture or the ability to practice architecture;

(e) Violation of any provision of s. 481.221;

(f) Using his seal, or performing any other act, as a licensee while his certificate of registration is suspended or when current renewals have not been obtained;

(g) Making or filing a report or record which the licensee knows to be false, willfully failing to file a report or record

required by state or federal law, willfully impeding or obstructing such filing, or inducing another person to impede or obstruct such filing. Such reports or records shall include only those which are signed in the capacity of a registered architect;

(h) Advertising goods or services in a manner which is fraudulent, false, deceptive, or misleading in form or content;

(i) Upon proof that the licensee is guilty of fraud or deceit, or of negligence, incompetency, or misconduct in the practice of architecture;

(j) Violation of any rule adopted pursuant to this act or chapter 455;

(k) Practicing on a revoked, suspended, or inactive license;

(l) Offering or accepting anything of value for the purpose of securing a commission, influencing his engagement or employment, or influencing the award of a contract;

(m) Having any undisclosed significant financial interest which conflicts with the interest of his client or employer;

(n) Aiding, assisting, procuring, or advising any unlicensed person to practice architecture contrary to this chapter or to a rule of the department of the board; or

(o) Failing to perform any statutory or legal obligation placed upon a registered architect.

(2) The board shall specify, by rule, what acts or omissions constitute a violation of subsection (1).

(3) When the board finds any registered architect guilty of any of the grounds set forth in subsection (1), it may enter an order imposing one or more of the following penalties:

(a) Denial of an application for licensure.

(b) Revocation or suspension of a license.

(c) Imposition of an administrative fine not to exceed \$1,000 for each count or separate offense.

(d) Issuance of a reprimand.

(e) Placement of the registered architect on probation for a period of time and subject to such conditions as the board may specify, including requiring the registered architect to attend continuing education courses or to work under the supervision of another registered architect.

(f) Restriction of the authorized scope of practice by the registered architect.

(4) The department shall reissue the license of a disciplined registered architect upon certification by the board that he has complied with all of the terms and conditions set forth in the final order.

History.—ss. 15, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

1481.227 Prosecution of criminal violations.—The board shall report any criminal violation of this act to the proper prosecuting authority for prompt prosecution.

History.—ss. 16, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

1481.229 Exceptions; exemptions from licensure.—

(1) No person shall be required to qualify as an architect in order to make plans and specifications for, or supervise the erection, enlargement, or alteration of:

(a) Any building upon any farm for the use of any farmer, regardless of the cost of the building;

(b) Any one-family or two-family residence building or any domestic out-building appurtenant to any one-family or two-family residence, regardless of cost; or

(c) Any other type building costing less than \$25,000 except a school, auditorium, or other building intended for the mass assemblage of people.

(2) Nothing contained in this act shall be construed to prevent any employee of an architect from acting in any capacity under the instruction, control, or supervision of the architect or to prevent any person from acting as a contractor in the execution of work designed by an architect.

(3) Notwithstanding the provisions of this act or of any other law, no registered engineer whose principal practice is civil or structural engineering, or employee or subordinate under the responsible supervision or control of the engineer, is precluded from performing architectural services which are purely incidental to his engineering practice, nor is any registered architect, or employee or subordinate under the responsible supervision or control of such architect, precluded from performing engineering services which are purely incidental to his architectural practice. However, no engineer shall practice architecture or use the designation "architect" or any term derived therefrom, and no architect shall practice engineering or use the designation "engineer" or any term derived therefrom.

History.—ss. 11, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

1481.231 Effect of ss. 481.201-481.233 locally.—

(1) Nothing contained in this act shall be construed to repeal, amend, limit or otherwise affect any local building code or zoning law or ordinance now or hereafter enacted which is more restrictive, with respect to the services of registered architects, than the provisions of this act.

(2) Counties or municipalities which issue building permits shall not issue permits if it is apparent from the application for the building permit that the provisions of this act have been

violated. However, this shall not authorize the withholding of building permits in any cases within the exempt classes set forth in this act.

History.—ss. 13, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

1481.233 Registrations remain in force.—Registrations of architects in effect on June 30, 1979, shall remain in effect under this act.

History.—ss. 18, 19, ch. 79-273.

Note.—Section 19, ch. 79-273, in effect provides that this section is repealed on July 1, 1985, and shall be reviewed by the Legislature pursuant to the Regulatory Reform Act of 1976, as amended.

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RULES OF THE BOARD OF ARCHITECTURE

CHAPTER 21B-11

ORGANIZATION AND PURPOSE

RULE TITLES:	RULE NUMBER:
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21B-11.01 Purpose

The Florida Board of Architecture has been established by the Legislature pursuant to Chapter 79-273, Laws of Florida, in order to protect the health and safety of the people of the State of Florida through the regulation of the practice of architecture.

Specific Authority: §120.53(1), F.S.

Law Implemented: §120.53(1), F.S. and Section 1, Chapter 79-273, Laws of Florida.

History: New (1979)

21B-11.02 Board of Organization and Officers

(1) The Florida Board of Architecture, hereinafter referred to as the Board, shall consist of seven (7) members, five (5) of whom shall be architects and two of whom shall be lay persons who are not, and have not been an architect or member of any closely related profession or occupation. Board members shall possess the requisite qualifications set forth in Section 3(1), Chapter 79-273, Laws of Florida. Election of officers shall be held annually at the first regular meeting of each fiscal year, at which time a Chairman and Vice-Chairman shall be nominated and elected by an affirmative vote of not less than four (4) members of the

Board. Newly elected officers shall assume office immediately after adjournment of the meeting at which they are elected.

(2) The Chairman shall be the Executive head of the Board, preside at meetings, appoint all committees, and direct all activities requiring authorization and direction by an officer of the Board while the Board is in recess.

(3) The Vice-Chairman shall perform all the duties in the event the Chairman is incapacitated or otherwise not available.

Specific Authority: §120.53(1), F.S. and Section 3, Chapter 79-273, Laws of Florida.

Law Implemented: §120.53(1), F.S., and Section 3, Chapter 79-273, Laws of Florida.

History: New (1979)

21B-11.03 Administrative Headquarters

The Board's administrative headquarters shall be maintained in Tallahassee, Florida, and shall house all records pertinent to the orderly administration of the Board's activities.

Specific Authority: §120.53(1), F.S.

Law Implemented: §120.53(1), F.S.

History: New (1979)

21B-11.04 Committees

The Chairman of the Board shall appoint such committees as required to provide for the orderly conduct of the Board's business.

Specific Authority: §120.53(1), F.S.

Law Implemented: §§120.53(1), and 455.0115, F.S.

History: New (1979)

21B-11.05 Probable Cause Determination.—

Probable cause determination as to violation of Chapter 481, Chapter 455 and rules promulgated pursuant thereto shall be made by a probable cause panel of two (2) professional board members. Said members shall be appointed as a standing probable cause committee at the first board meeting of each calendar year and shall serve for a period of one (1) year. All proceedings of the probable cause panel shall be conducted in accordance with Chapters 120 and 455, Florida Statutes.

Specific Authority: §455.225, F.S.

Law Implemented: §455.225, F.S.

History—New, Amended

21B-11.06 Official Seal of the Board

The official seal of the Board shall have the words "Seal of The Florida Board of Architecture 1915" inscribed thereon around the perimeter.

Specific Authority: §120.53(1), F.S. and

Section 2, Chapter 79-273, Laws of Florida.

Law Implemented: §120.53(1), F.S., and Section 2, Chapter 79-273, Laws of Florida.

History: New (1979)

21B-11.07 Board Meetings

Board meetings shall be held as are required to transact the Board's business throughout the year. Special meetings may be called by the Chairman or by no less than four (4) members requesting such special meeting. All meetings shall be conducted in accordance with acceptable parliamentary procedure.

Specific Authority: §120.53(1), F.S.

Law Implemented: §120.53(1), F.S.

History: New (1979)

21B-11.08 Adoption of Model Rules of Procedure

Except as hereinafter provided all administrative proceedings of the Board shall be conducted in accordance with Chapter 120, Florida Statutes, and Chapter 28, Florida Administrative Code (Model Rules of Administrative Procedure).

Specific Authority: §120.53(1), F.S.

Law Implemented: §120.53(1), F.S.

History: New (1979)

21B-11.09 Official Records

The Board shall keep a book or books to contain in proper order the minutes of all the meetings of the Board. All of the records of the Board are maintained by the Department of Professional Regulation and are to be found at its headquarters in Tallahassee, Florida.

Specific Authority: §120.53(1), F.S. and

Section 8, Chapter 79-36, Laws of Florida.

Law Implemented: §120.53(1), F.S., and Section 8, Chapter 79-36, Laws of Florida.

History: New (1979)

21B-11.10 Approved Schools and Colleges

A list of the degree programs and colleges of architecture which meet the standards of accreditation adopted by the Board as acceptable for admittance to the examination shall be maintained by the Board as an official record with such additions or deletions as the Board may determine by an official act from time to time.

Specific Authority: §120.53(1), F.S., and Section 5(2) (b), Chapter 79-273, Laws of Florida.

Law Implemented: §120.53(1), F.S., and Section 5(2) (b), Chapter 79-273, Laws of Florida.

History: New (1979)

21B-11.11 Quorum

Four (4) members of the Board shall constitute a quorum; but official action shall not be taken upon any question unless three (3) members vote in accord. To suspend or revoke or otherwise discipline a licensee not less than four (4) members must affirmatively vote to take such action.

Specific Authority: §120.53(1), F.S.

Law Implemented: §120.53(1), F.S.

History: New (1979)

21B-11.12 Educational Advisory Committee

The Board shall appoint an Educational Advisory Committee which shall be composed of not less than one (1) member of the Board. In addition, the Committee shall consist of expert staff retained by the Department of Professional Regulation. Said staff shall be individuals who have knowledge and experience with curricula of architecture and national accreditation standards for professional degrees in architectural programs either as a college faculty member or as a practicing architect. The Educational Advisory Committee shall examine and review applications for examination or licensure by endorsement made to the Board, and make recommendations to the Board, in respect to the following matters:

(1) Proposals for additions to or deletions from the list of approved degrees as provided in Rule 21B-11.10.

(2) Evaluation of whether the architectural curriculum of applicants whose degree program is not on the list of approved degree programs meets the required standards of accreditation.

Specific Authority: §120.53(1), F.S.

Law Implemented: §120.53(1), F.S., and Section 5(2) (b), Chapter 79-273, Laws of Florida.

History: New (1979)

21B-11.13 Definitions

In these rules, where the context will permit:

(1) The singular includes the plural and vice-versa.

(2) The word "architect" means an architect currently registered in Florida pursuant to Chapter 79-273, Laws of Florida.

(3) The word "engineer" means a currently registered engineer in Florida pursuant to Chapter 79-273, Laws of Florida.

(4) The word "landscape architect" means a landscape architect currently registered in Florida pursuant to Chapter 79-407, Laws of Florida.

(5) The word "corporation" shall mean a corporation or professional association duly organized and incorporated in the State of Florida or authorized to do business in the State.

(6) The term "responsible supervising control" as applied in Chapter 79-273, Laws of Florida, and these rules to activities involved with the practice of architecture shall mean:

(a) Personal supervision by the architect exercised throughout the development of the particular architectural project or a phase thereof; or

(b) Review, approval, or modification, and adoption, as his work, with acceptance of full responsibility as an architect for such work, any architectural instruments of service, drawing, plans, specifications or documents prepared under the supervision of the architect, in the architect's offices by an employee or agent of the business entity of which such employees or agents and such architects are members or employees.

(7) The term "engaged in the practice of architecture" set forth in Section 8(3) (c), Chapter 79-273, Laws of Florida, and in these rules shall mean: the practice of architecture as defined in Section 2(6), Chapter 79-273, Laws of Florida, including the signing and sealing of all architectural documents, or acting as a principal, general partner, or sole proprietor with professional responsibility for such architectural practice.

Specific Authority: §120.53(1), F.S.

Law Implemented: §120.53(1), F.S., and Sections 2(6), 8(3) (c), 12(4), Chapters 79-273, 79-243, 79-407, Laws of Florida.

History: New (1979)

CHAPTER 21B-12 GROUNDS FOR DISCIPLINARY PROCEEDINGS

<i>Rule Titles:</i>	<i>Rule Number:</i>
<i>Grounds for Disciplinary Proceedings</i>	21B-12.01
<i>Procedure for Disciplinary Proceedings</i>	21B-12.02

21B-12.01 Grounds for Disciplinary Proceedings

(1) Pursuant to Section 15(2) Chapter 79-273, Laws of Florida, to the extent not otherwise set forth in Florida Statutes, the following specific acts or omissions are grounds for disciplinary proceedings as provided in Section 15(1), Chapter 79-273, Laws of Florida:

(2) As provided in Section 15(1)(h), Chapter 79-273, Laws of Florida, an architect or firm shall not "advertise goods or services in any manner which is fraudulent, false, deceptive or misleading in form or content". A false fraudulent, misleading, or deceptive statement or claim shall include without limitation:

(a) a material misrepresentation of facts;

(b) a failure to state any material fact necessary to make the statement in the light of all circumstances not misleading;

(c) a statement or claim which intends or is likely to create an unjustified expectation;

(d) a misrepresentation or implication that could reasonably cause an ordinary prudent person to misunderstand or be deceived.

(e) A falsification or misrepresentation of the extent of an architect's education, training or experience to any person or to the public at large, tending to establish or imply qualifications for selection for architectural employment, advancement, or professional engagement. An architect shall not misrepresent or exaggerate his degree of responsibility in or for the subject matter of prior assignments;

(f) a statement or claim in any brochure or other presentation made to any person or to the public at large, incident to the solicitation of an architectural employment, which misrepresents pertinent facts concerning an architect's past employment or work, with the intent and purposes of enhancing his qualifications.

(3) An architect, corporation or partnership shall not practice architecture under an assumed, fictitious or corporate name that is misleading as to the identity, responsibility, or status of those practicing thereunder or is otherwise false, fraudulent, misleading or deceptive within the meaning of subsection (2).

(2) The name of a professional corporation or partnership, if otherwise authorized, may include the name or names of one or more deceased or retired members of the firm, or of a predecessor firm in a continuing line of succession. Corporate, partnership or fictitious name shall not be used or displayed except in conjunction with the word or words "architect", "architect-

ture", or "architectural" clearly indicating that such corporation partnership or architect engages in the practice of architecture.

(4) An architect or firm may not be negligent in the practice of architecture. The term negligence is defined as the failure, by an architect, to exercise due care to conform to acceptable standards of architectural practice in such a manner as to be detrimental to a client or to the public at large.

Plans, drawings, specifications and other related documents prepared by an architect shall be of sufficiently high standard to inform the users thereof of the requirements intended to be illustrated or described by them. Such documents intended to be illustrated or described by them. Such documents shall clearly and accurately indicate the design of all essential parts of the work to which they refer. An architect shall meet a standard of practice which demonstrates his knowledge and ability to assure the safety and welfare of his clients and the public.

(5) An architect shall not be incompetent to practice architecture. Incompetence in the practice of architecture shall mean the physical or mental incapacity or inability of an architect to practice architecture.

(6) An architect or firm shall not commit misconduct in the practice of architecture. Misconduct in the practice of architecture shall include but not be limited to:

(a) being untruthful, deceptive, or misleading in any professional report, statement, or testimony whether or not under oath or omitting relevant and pertinent information from such report, statement or testimony when the result of such omission would lead to a fallacious conclusion on the part of the client or the general public;

(b) offering directly or indirectly any bribe or commission or tendering any gift to obtain selection or preference for an architectural employment with the exception of the payment of the usual commission for securing salaried positions through licensed employment agencies;

(c) knowingly becoming involved in a conflict of interest as to an employer or client without the permission of the client or employer. In the event such conflict is suspected or determined to exist an architect immediately shall:

1. Disclose in writing to his employer or client the full circumstances as to any possible conflict of interest and;

2. Assure in writing that such conflict will in no manner influence the architect's judgment or the quality of his services to his employer or client and;

3. Promptly inform his client or employer in writing of any business association, interest or circumstances which may be influencing his judgment or the quality of his services to his client or employer.

(d) soliciting or accepting financial or other valuable considerations from material or equipment suppliers for specifying their products without the knowledge of the architect's employer or client;

(e) soliciting or accepting gratuities, directly or indirectly, from contractors, their agents, or other parties dealing with the architect's client or employer in connection with work for which the architect is responsible without the knowledge of the architect's employer or client;

(f) violation of any law of the State of Florida directly regulating the practice of architecture;

(g) use of architectural expertise or status as an architect in the commission of a felony;

(h) failure to preserve the confidences of clients or employer(s);

(i) undertaking any activity, having any undisclosed significant financial or other interests, or accepting any contribution that either compromises professional judgment or prevents an architect from serving in the best interest of his client or employer;

(j) failure to protect the safety, health, and welfare of the public in the performance of his professional duties. If an architect's professional judgment is overruled by any person or entity with the result that the public health and safety is threatened, an architect shall inform his clients, employer, responsible supervisor and the responsible public authority of the possible consequences, and shall not assist or acquiesce in the establishment or continuance of such threat to the public health and safety;

(k) use of an architect's name or firm in a business venture with any person or firm which he knows or has reason to believe is engaging in a fraudulent or dishonest nature.

Specific Authority: Section 15(2), Chapter 79-273, Laws of Florida.

Law Implemented: Section 8(a), 15(1), (d) (h) (i) (l) (m), and 15(2), Chapter 79-273, Laws of Florida.

History: New (1979)

21B-12.02 Procedure for Disciplinary Proceedings

All proceedings involving disciplining of a registered architect or holder of a certificate of authorization shall be as follows:

(1) A formal accusatory instrument entitled "Administrative Complaint" shall be filed by the attorneys for the Depart-

ment of Professional Regulation and served upon the party complained against pursuant to Chapter 120, Florida Statutes.

(2) The Hearing on that administrative complaint will be, as applicable, heard by a hearing officer from the Division of Administrative Hearings, or the Board, at a place and time designated by the Hearing officer or the Board in accordance with Chapter 120 F.S.

(3) The place of the hearing may be in any county designated by said hearing officer or the Board.

(4) The hearing upon said administrative complaint shall be in accordance with Chapter 120, Florida Statutes.

(5) Upon issuance of a recommended order by the hearing officer the Board shall render a final order setting forth its findings of fact, conclusions of law and penalty. Promulgation of said final order shall be in accordance with Chapter 120, Florida Statutes.

Specific Authority: §120.53(1), F.S.

Law Implemented: §§120.53(1), 120.57,

120.59, and 455.013, F.S.

History: New (1979)

CHAPTER 21B-13 EDUCATION AND EXPERIENCE REQUIREMENTS

<i>Rule Titles:</i>	<i>Rule Number:</i>
Experience Requirements	21B-13.01
Credit for Experience	21B-13.02
Educational Requirements	21B-13.03

21B-13.01 Experience requirements

(1) The diversified program of architectural experience required in Section 6, Chapter 79-273, Laws of Florida, shall include training and experience under the direct supervision of an architect in the following areas of practice:

- (a) Programming-Client Contact
- (b) Site and Environmental Analysis
- (c) Schematic Design
- (d) Building Cost Analysis
- (e) Code Research
- (f) Design Development
- (g) Construction Documents (graphics)
- (h) Specifications and Material Research
- (i) Documents Checking and Coordination
- (j) Bidding Procedures
- (k) Construction Phase-Office
- (l) Construction Phase-Observation
- (m) Office Procedures

(2) An applicant engaged in a full time teaching position in an architectural program approved by the Board pursuant to Section 5(2) (b), Chapter 79-273, Laws of Florida, shall receive credit, not to exceed one year, for the

internship required in Section 6, Chapter 79-273, Laws of Florida.

Specific Authority: Section 6, Chapter 79-273, Laws of Florida.

Law Implemented: Sections 5(2) (b), 6, Chapter 79-273, Laws of Florida.

History: New (1979)

21B-13.02 Credit for Experience

(1) Continuous experience prior to graduation for a period of at least three months but less than one year shall receive 50% credit.

(2) Continuous experience prior to graduation of one year or more shall receive 75% credit.

(3) Experience acquired after graduation shall receive 100% credit towards the time required.

(4) An applicant should begin his experience file with the Board at the time of his graduation and report to the Board as to his ongoing experience record at not less than six months intervals. The Board will verify all experience reports received, and make available to the applicant their continuing evaluation of his experience.

(5) An applicant's experience record shall be based on written statements as to employment from employees or supervisors of the applicant. Statements shall set forth the quality and character of the applicant's duties and responsibilities. The applicant shall also submit any other information which would further explain or describe both the quality and character of the experience. Should the Board find that the information submitted by the applicant is insufficient or incomplete the Board may require the applicant to supply additional evidence regarding his experience and background which is reasonably required to evaluate the applicant's record.

Specific Authority: Section 6, Chapter 79-273, Laws of Florida.

Law Implemented: Section 6, Chapter 79-273, Laws of Florida.

History: New (1979)

21B-13.03 Educational Requirements.—

(1) Evaluation of curriculum and standards of accreditation for approval of the degree programs required in Section 481.209, Florida Statutes, shall be based upon an overview of programs in architecture within the United States including those accredited by the (NAAB) National Architectural Accreditation Board and evaluation of such programs and schools in light of the definition of the practice of architecture found in Subsection 481.203(6), F.S.

(2) An acceptable curriculum or a degree program shall generally conform to the following pattern:

(a) approximately 225 quarter hours required in the total program of

study for the degree granted.

(b) approximately 60% of the total hours taken should be required professional courses in architecture as follows:

1. design of structures or groups of structures which have as their principal purpose human habitation or use, and the utilization of space within and surrounding such structure — approximately 25% of total quarter hours taken;

2. technology — approximately 20% of the total quarter taken;

3. Architectural History, theory and planning - approximately 5% of total quarter hours taken;

4. graphics - approximately 5% of total quarter hours taken;

5. approximately an additional 15% in the above or in other course work that is related to architecture.

(c) An applicant must have obtained at least a five (5) year professional degree.

(3) The evaluation of an applicant's transcript shall include a determination of whether such a transcript is comparable to the above mentioned model.

(4) In order to meet acceptable standards of accreditation the institution offering the course of study in architecture from which the applicant receives his degree must be adequate as regards educational requirements in the following areas:

(a) Auspices, control and organization of the institution and of the architectural program;

(b) Educational programs and degrees conferred;

(c) Maturity and stability of the institution and of the individual educational programs;

(d) Bases of and requirements for admissions for students;

(e) Number of students enrolled in the applicable college or division as a whole and to the individual educational programs;

(f) Teaching loads and faculty salaries;

(g) Physical facilities and adequacy of the educational plant devoted to architecture;

(h) Finances and investments, expenditures and sources of income of the institution;

(i) Curricular content of the program and items of student course work;

(j) Provisions for keeping the program current.

(5) In order to verify an applicant's curriculum and architectural program the Board may require evidence from the applicant's institution(s) as to the areas mentioned in 21B-13.03(2) and 21B-13.03(4). Passage by an appli-

cant of the NCARB Qualifying Exam may be used by the Board in evaluating whether an applicant's institution(s) meets acceptable educational standards.

Specific Authority: §481.209(2)(b) F.S.
Law Implemented: §481.209(2)(b), 481.203 (6) F.S.

History—New 12-23-79, Amended 12-26-80.

CHAPTER 21B-14 ARCHITECTURE EXAMINATION

Rule Titles: *Rule Number*
Written Examination Designated

General Requirements 21B-14.0

Content of Examinations 21B-14.0

Grading Criteria 21B-14.0

Passing Grades 21B-14.0

Grade Review Procedure 21B-14.0

Reexamination 21B-14.0

21B-14.01 WRITTEN EXAMINATION DESIGNATED, GENERAL REQUIREMENTS

(1) The Florida Board of Architecture hereby determines that a written examination shall be taken and passed prior to any applicant receiving a license to practice as an architect in the State of Florida except when said applicant applies for licensure by endorsement pursuant to Chapter 79-273, Laws of Florida. Examinations shall be prepared by the National Council of Architectural Registration Boards (NCARB) and shall be administered by the Department of Professional Regulation.

(2) All applicants (except applicants for licensure by endorsement) shall be required to take and pass a professional architectural examination which shall consist of two parts. Part (a) shall be a one day/twelve hour examination. Part (b) shall be a two day/sixteen hour examination, which shall consist of four sub-parts, each of four hour duration.

(3) Security requirements set forth by the Department shall be followed throughout the administration of the examination.

Specific Authority: §455.007(1), F.S.
Law Implemented: §455.007(1), F.S.
History: New (1979)

21B-14.02 Content of examinations

The professional examination described in Section 21B-14.01(2), shall consist of two parts.

(1) Part (a) of the examination shall be a practical examination on Site Planning and Design. Part (a) shall consist of a design problem in which a candidate will be required to draw, either free hand or mechanically, a solution to a problem involving the following drawings:

(a) Site Plan(s) (including environmental considerations)

- (b) Floor Plan(s)
 - (c) Building Section(s)
 - (d) Two significant building elevations
 - (e) Diagrams of structural system(s)
 - (f) Diagrams of environmental control system(s)
 - (g) Typical wall section(s)
- (2) Part (b) of the professional examination shall be a multiple choice examination consisting of four inter-related subparts. Applicants are tested on their ability to exercise value judgment in actual architectural practice situations. The examination covers the following descriptive areas:

(a) Environmental Analysis

1. the interrelationship of land use and the environment in which it takes place.

2. assessing the feasibility of a given use on alternative sites.

3. assessing the feasibility of an alternative use on a given site.

4. evaluating the environmental criteria relevant to the programming and design of given uses on given sites.

(b) Architectural Programming

1. converting raw data into negotiable useful information.

2. identifying and seeking missing information and discriminating between pertinent facts and irrelevant details.

3. evaluating implications to data for design and analyze those influences which lead to major form givers.

4. establishing realities and exploring alternatives.

5. abstracting program requirements to their essence and finding project "uniqueness".

(c) Design and Technology:

1. Understanding the three-dimensional physical implications of two dimensional photogrammatic requirements.

2. analyzing the advantages and disadvantages of alternative design schemes and concepts based on photogrammatic requirements and technical constraints.

3. analyzing the critical determinants of key schematic design decisions based on knowledge of architectural, structural, and mechanical system capabilities.

4. evaluating the advantages and disadvantages of selected design development decisions and anticipating possible problems and conflicts.

(d) Construction

1. understanding contracts and construction documents.

2. understanding contractual, ethical, and legal relationships and responsibilities.

3. knowing and utilizing construction techniques, details and sequences.

4. understanding construction management procedures relative to control, quality, cost and time.

Specific Authority: §455.007(1), F.S.

Law Implemented: §455.007(1), F.S.

History: New (1979)

21B-14.03 Grading Criteria

(1) Insofar as Part (a) of the professional examination is not machine graded the Board deems it necessary to set forth the following guidelines on which grades for Part (a) shall be based:

(a) Site Consideration including - vehicular movement; pedestrian move-

ment; grading; drainage; parking; landscape; service and emergency access; handicapped access; zoning regulation compliance - 25%.

(b) Building Plan Consideration including - spaces, activities and proximities; circulation patterns; configurations of spaces for activities, furnishings, and equipment; building operation and security maintenance; building code, occupancy, fire safety, and egress requirements; handicapped facilities; expansion provisions; programmed efficiency ration - 25%.

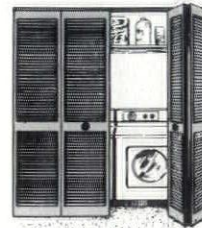
(c) Building and Site form con-

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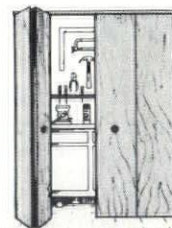


Above, 4-0 x 6-8 Louver-over-panel

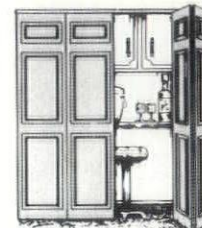
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sideration including - orientation to climatic influences; interior and exterior material selection; use of available views; use of available setting; construction detail, use of natural light; use of natural ventilation - 25%.

(d) Technological - Considerations including - choice of structural systems; choice of materials and methods of construction; choice of HVAC, lighting, and acoustic systems; energy conscious design, program budget range; building code materials, assemblies, methods, and requirements - 25%.

(2) Part (b) of the professional examination is a machine graded multiple choice examination in which the examinees are tested on their ability to exercise value judgments in actual architectural practice situations. Part (b) is prepared as a single examination with four areas by the national testing service and NCARB, each of which must be passed. Accordingly, no relative weight is assigned to those areas tested. It may safely be assumed, however, that questions shall test applicants good architectural judgment in given architectural situations. The determination of the correct answer shall be based upon application of sound architectural principles to the question presented to the applicant.

Specific Authority: §455.007(1), F.S.
Law Implemented: §455.007(1), F.S.
History: New (1979)

21B-14.04 Passing Grades

(1) Part (a) of the professional examination is blind graded by at least three examiners designated and approved by the Department. Each examiner judges the individual applicant's entire work-product pursuant to the evaluation criteria set forth in Rule 21B-14.03(1). Applicants are graded by each examiner in the following manner: 0 - incomplete, 1 - poor/fail, 2 - marginal/fail, 3 - satisfactory/pass, 4 - exceptional/pass. All applicants must have the majority of the examiners reviewing the work judge such work to be of a quality so as to merit a minimal average of three (3) for all of Part (a) of the examination.

(2) A passing grade on Part (b) of the professional examination is defined as a converted score of 75 on each of the sub-sections set forth in Rule 21B-14.02(2). The raw score necessary to achieve a grade of 75 is determined by NCARB and involves the determination of a factor by which all raw scores are multiplied. Said factor consists of a multiplier determined by the relative difficulty of the questions and the relative capability of the group of applicants nationally taking the examination. Aberrational questions and answers are discounted. The minimal score necessary for passing is then set at 75.

If an applicant fails one subpart only of Part b of the Professional Examination

and attains passing scores on all other parts, the passing scores will be recorded as the applicant's final grades in those parts of the examination passed. Upon the candidate retaking Part b, only the score in that part first failed will be considered in the retake record; and if that score is a pass, the applicant will be deemed to have passed all parts Part b. If that part is failed a third time, the candidate must take the entire Part b again. This provision shall be retroactive to December 1977.

Specific Authority: §455.217 F.S.
Law Implemented: §455.217 F.S.
History—New 12-23-79, Amended 9-16-80.

21B-14.05 Grade Review Procedure

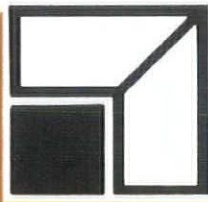
Any applicant who takes the professional examination may, at a mutually convenient time, examine his answers or questions, papers, grades and grading key upon such terms and conditions as set forth by the Department of Professional Regulation at the office of the Board. All such reviews shall be subject to national and Departmental testing security requirements in order to insure the integrity of the examination.

Specific Authority: §455.0114(1), F.S.
Law Implemented: §455.0114(1), F.S.
History: New (1979)

21B-14.06 Reexamination

(1) An applicant shall be given credit for passing Part (a) of the professional examination for a period of five years sub-

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sequent to the date of passage. Failure to pass Part (b) of the examination within the five year period shall require the applicant to take the examination in its entirety.

(2) Applicants who have passed Part (b) of the professional examination shall be given credit for having passed Part (b) for a period of five years from the time of such passage. If the applicant fails to pass Part (a) of the professional examination within the five year period stated, the entire examination must be retaken.

Specific Authority: §455.0114(1), F.S.
Law Implemented: §455.0114(1), F.S.
History: New (1979)

21B-14.07 Foreign Licensure Examinations.—

(1) In compliance with Chapter 55, F.S., the Board hereby determines that an examination, written in their native language, shall be offered to candidates, qualified under Chapters 74-105 and 75-177, Laws of Florida, to take such an examination, as set forth below:

(a) Those candidates who met the statutory requirement of completion of the required course of study set forth in Chapters 74-105 and 75-177, Laws of Florida, shall take an examination subject to the following conditions:

1. Any qualified Foreign Licensure candidate, certified for examination by the Florida Board of Architecture and who took the English NCARB, four part written examination in 1976 or 1977 and failed to achieve a minimum average score of 70 on said examination shall be offered a four part written re-examination on the subjects described and outlined in Rule 21B-14.02(2). Candidates will be given credit for parts of the 1977 examination in which they received a grade of 70 or higher.

2. Any qualified Foreign Licensure candidate, certified for examination by the Florida Board of Architecture but who did not take the 1977 English NCARB four part written examination shall be offered a four part written examination in the subjects and outlined in Rule 21B-14.02(2).

3. The re-examination offered to these candidates shall be written in their language.

(2) Grading Criteria—The grading criteria for the candidates described in sub-section (1) above shall be in accordance with the grading philosophy described in Rule 21B-14.03(2).

(3) Passing Grades—A passing grade is defined as a score of 75 on each part of the four part examination and candidates shall be permitted to retain part scores. A qualified foreign candidate shall be given credit for having passed a part if such candidate scored a minimum score of 70 on such part on the 1977 English NCARB examination, or if such candidate scored a minimum score of 75 on such part on the

examinations offered to such candidate pursuant to Rule 21B-14.04. Qualified foreign candidates may retain and accumulate part scores on any part so passed until the expiration of all re-examinations to be offered pursuant to this Rule.

(4) Reexaminations — Reexaminations shall be offered to all qualified foreign candidates for a period of five consecutive years. Such reexaminations shall be offered twice in each of those years, so that a total of ten reexaminations are offered to all qualified foreign candidates. The first such reexamination shall be offered in December, 1980, which shall be the date on which the five year period shall be deemed to have commenced.

Specific Authority: §455.217 (1), 455.11 (2) F.S.

Law Implemented: §455.217 (1), 455.11 (2) F.S.

History—New 11-26-80.

CHAPTER 21B-16 SEALS

<i>Rule Titles:</i>	<i>Rule Number:</i>
Architect's Seal	21B-16.01
Description of Seal	21B-16.02
When Seal May Be Affixed	21B-16.03

21B-16.01 Architect's Seal

Each architect shall provide himself with a seal with which he shall identify all plans, specifications or reports prepared or issued by him and filed for public record. The seal shall be of a type which will make an impression on the surface of prints or other duplications of drawings upon specification pages, and other articles of service.

Specific Authority: Section 12, Chapter 79-273, Laws of Florida.

Law Implemented: Section 12, Chapter 79-273, Laws of Florida.

History: New (1979)

21B-16.02 Description of Seal

The seal shall contain the name of only one architect and the registration number; it shall be circular, approximately 2" in diameter with two circular lines between which lines shall appear, at top the words "State of Florida" and at bottom the words "registered architect".

Specific Authority: Section 12, Chapter 79-273, Laws of Florida.

Law Implemented: Section 12, Chapter 79-273, Laws of Florida.

History: New (1979)

21B-16.03 When Seal May Be Affixed

The personal seal, signature and date of the architect shall appear on all architectural documents to be filed for public record and shall be construed to obligate his partners or his corporation. A corporate seal alone is insufficient. Documents shall be signed personally and sealed by the responsible architect. Final official record documents (not tracings, etc.) shall be so signed. The signing and sealing of the index sheet or sheets (if it identifies all parts) of drawings and specifications shall be considered adequate.

Without such index all sheets and pages shall be so signed and sealed. An architect shall not affix, or permit to be affixed, his seal or name to any plan, specifications, drawing, or other related document which was not prepared by him or under his responsible supervising control or by another Florida registered architect and reviewed by the architect affixing his seal. An architect shall not use his seal or do any other act as an architect unless holding at the time a certificate of registration and all required renewals thereof.

Specific Authority: Section 12, Chapter 79-273, Laws of Florida.

Law Implemented: Section 12, and Section 15(2), Chapter 79-273, Laws of Florida.

History: New (1979)

CHAPTER 21B-17 FEES

<i>Rule Titles:</i>	<i>Rule Number:</i>
Professional Fees and Penalties	21B-17.01

21B-17.01 Professional Fees and Penalties

The following fees and penalties are hereby adopted by the Board:

(1) The fee for initial registration and application shall be \$200.00 broken down as follows:

(a) Application	\$ 25.00
(b) Part A of examination	65.00
(c) Part B of examination	100.00
(d) Registration	10.00
Total	\$200.00

(2) The fee for reexamination shall be as follows:

(a) Part A of examination	\$ 65.00
(b) Part B of examination	100.00
Total	\$165.00

(3) The biennial renewal fee for individuals shall be \$40.00.

(4) The registration fee for a Certificate of Authorization by a corporation or partnership shall be \$75.00.

(5) The biennial renewal fee for a Certificate of Authorization shall be \$40.00.

(6) The late renewal penalty for individuals, partnerships and corporations shall be \$100.00.

(7) The fee for licensure by endorsement shall be as follows:

(a) For those individuals holding Council Certification (blue cover) from the National Council for Architectural Registration Boards (NCARB) \$90.00.

(b) For all other applicants \$200.00.

(8) The fee for requesting voluntary inactive status is \$50.00.

(9) The fee for replacement for a lost, destroyed, or additional certificate of registration shall be the cost of reproduction and replacement.

Specific Authority: Sections 4 and 10, Chapter 79-273, Laws of Florida.

Law Implemented: Sections 4 and 10, Chapter 79-273, Laws of Florida.

History: New (1979)

ACCREDITED SCHOOLS OF ARCHITECTURE

The following is a list of architecture schools and first-professional programs taken from the lists published by NAAB starting in 1945 to the present. Prior to 1974/75, schools were accredited and the professional programs listed.

NAAB has carefully reviewed the lists from 1945 to 1974 to eliminate the listing of programs which are not first-professional degrees in architecture and to include the listing of programs which were phasing out but had not yet graduated their last students (from an accredited school). When schools were accredited, not all programs were listed. In addition, some programs were listed without clarifying their status as other than first-professional programs. Since the Restructuring Study of 1974, the lists have reflected current practice.

Programs which are continuing are shown by giving the first academic year of listing followed by a dash (*i.e.*, B. Arch. 1945/46-).

Programs which have phased out with no NAAB action to terminate accreditation are shown by giving the year of the first and last lists on which the program would have appeared under current accreditation procedures (*i.e.*, B. Arch. 1945/46-1952/53.).

Programs for which accreditation has been terminated by action of NAAB are shown by giving the year of the first and last lists on which the program appeared followed by an X showing that NAAB withdrew accreditation (*i.e.*, B. Arch. 1945/46-1952/53X.).

Since procedures have changed over the past thirty-five years, it is possible that when a program was in the process of phasing out, some persons may have graduated with a first-professional degree after the last year currently indicated. In any case, where a first-professional degree at a listed school is not identified as accredited or terminated, NAAB should be consulted so that a search of the records can confirm the status of the program; and, if appropriate, this list can be revised.

The classes graduating during the

academic year indicated are considered as holding a degree from an accredited program (or school). NCARB considers those who graduated two years prior to the first date indicated as holding a degree from an accredited program (or school). The academic year is considered by NCARB as beginning July 1 of the first year indicated. The listing which follows was prepared by NCARB after review of the NAAB listings and corrections by NAAB.

ARIZONA STATE UNIVERSITY
Tempe, AZ
B. Arch. 1961/62-

ARIZONA, UNIVERSITY OF
Tucson, AZ
B. Arch. 1963/64-

ARKANSAS, UNIVERSITY OF
Fayetteville, AR
B. Arch. 1958/59-

AUBURN UNIVERSITY
Auburn, AL
B. Arch. 1945/46-

BALL STATE UNIVERSITY
Muncie, IN
B. Arch. 1972/73-

BOSTON ARCHITECTURAL CENTER
Boston, MA
Certificate 1971/72-1978/79 (Accredited on same basis as degree-granting program.)
B. Arch. 1979/80-

BUFFALO, STATE UNIVERSITY OF
NEW YORK AT
Buffalo, NY
M. Arch. 1979/80-

CALIFORNIA AT BERKELEY, UNIVERSITY OF
Berkeley, CA
Grad. Arch. 1945/46.
M.A. Arch. 1945/46-1954/55. (Equivalent to B. Arch. degree.)
B. Arch. 1955/56-1975/76.
M. Arch. 1968/69-

CALIFORNIA AT LOS ANGELES, UNIVERSITY OF
Los Angeles, CA
M. Arch. 1977/78-

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA
B. Arch. 1966/67-1976/77.
M.S. Arch. 1975/76.
M. Arch. 1976/77-

CALIFORNIA STATE POLYTECHNIC UNIVERSITY
Pomona, CA
M. Arch. 1978/79

CARNEGIE-MELLON UNIVERSITY
Pittsburgh, PA
B. Arch. 1945/46-
M. Arch. 1945/46. 1970/71-

CASE-WESTERN RESERVE
Cleveland, OH
B. Arch. 1947/48-1948/49X. 1958/59-1962/63X. 1965/66-1971/72X.
M. Arch. 1971/72X.

CATHOLIC UNIVERSITY OF AMERICA
Washington, DC
B. Arch. 1945/46-1949/50X. 1953/54-1976/77.
M. Arch. 1945/46. 1977/78-

CINCINNATI, UNIVERSITY OF
Cincinnati, OH
B.S. Arch. 1947/48-1972/73.
B. Arch. 1973/74-

CITY COLLEGE OF THE CITY UNIVERSITY OF NEW YORK
New York, NY
B. Arch. 1967/68-

CLEMSON UNIVERSITY
Clemson, SC
B. Arch. 1953/54-
M. Arch. 1972/73-

COLORADO, UNIVERSITY OF
Boulder, CO
B. Arch. 1965/66-1975/76.
M. Arch. 1975/76-

COLUMBIA UNIVERSITY
New York, NY
B. Arch. 1945/46-1975/76.
M. Arch. 1945/46. 1973/74-

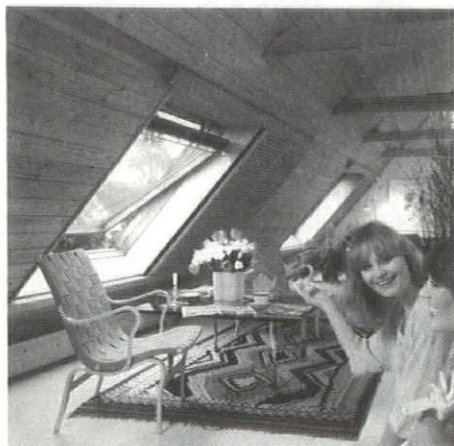
COOPER UNION
New York, NY
B. Arch. 1965/66-

CORNELL UNIVERSITY
Ithaca, NY
B. Arch. 1945/46-
M. Arch. 1945/46.

- DETROIT, UNIVERSITY OF
Detroit, MI
B. Arch. 1965/66-1971/72.
B. Arch. 1979/80-
M. Arch. 1972/73-
- DREXEL UNIVERSITY (Evening College)
Philadelphia, PA
B.S. Arch. 1973/74-
- FLORIDA, UNIVERSITY OF
Gainesville, FL
B. Arch. 1948/49-1975/76.
M.A. Arch. 1975/76-
- FLORIDA A & M UNIVERSITY
Tallahassee, Florida
M. Arch. 1980
- GEORGIA INSTITUTE OF TECHNOLOGY
Atlanta, GA
B. Arch. 1945/46-1975/76.
M. Arch. 1973/74-
- HAMPTON INSTITUTE
Hampton, VA
B. Arch. 1970/71-
- HARVARD UNIVERSITY
Cambridge, MA
B. Arch. 1945/46-1954/55. 1957/58-1970/71. (Prior *B. Arch.* may be changed to *M. Arch.* on request.)
M. Arch. 1945/46. 1955/56-1956/57. 1971/72-
- HAWAII, UNIVERSITY OF
Honolulu, HI
B. Arch. 1978/79
M. Arch. 1972/73-
- HOUSTON, UNIVERSITY OF
Houston, TX
B. Arch. 1959/60-
- HOWARD UNIVERSITY
Washington, DC
B. Arch. 1950/51-1978/79. (School did not continue accreditation; no adverse action taken by NAAB.)
- IDAHO, UNIVERSITY OF
Moscow, ID
B. Arch. 1971/72-
- ILLINOIS INSTITUTE OF TECHNOLOGY
Chicago, IL
B.S. Arch. 1945/46-1950/51.
B. Arch. 1951/52-
M.S. Arch. 1945/46.
- ILLINOIS, UNIVERSITY OF
Chicago, IL
B. Arch. 1969/70-
- ILLINOIS, UNIVERSITY OF
Urbana, IL
B.S. Arch. 1945/46-1953/54.
B. Arch. 1954/55-1975/76.
M.S. Arch. 1945/46.
M. Arch. 1973/74-
- IOWA STATE UNIVERSITY
Ames, IA
B. Arch. 1947/48-1972/73.
M. Arch. 1971/72-
- KANSAS STATE UNIVERSITY
Manhattan, KS
B.S. Arch. 1945/46-1951/52.
B. Arch. 1952/53-
M.S. Arch. 1945/46.
- KANSAS, UNIVERSITY OF
Lawrence, KS
B.S. Arch. 1948/49-1961/62.
B. Arch. 1962-63-
M. Arch. 1973-74-
- KENT STATE UNIVERSITY
Kent, OH
B. Arch. 1962/63-
M. Arch. 1974/75-
- KENTUCKY, UNIVERSITY OF
Lexington, KY
B. Arch. 1966/67-
- LAWRENCE INSTITUTE OF TECHNOLOGY
Southfield, MI
B. Arch. 1974/75-
- LOUISIANA STATE UNIVERSITY
Baton Rouge, LA
B. Arch. 1962/63-
- LOUISIANA TECH UNIVERSITY
Ruston, LA
B. Arch. 1978/79-
- MARYLAND, UNIVERSITY OF
College Park, MD
B. Arch. 1973/74-
- MASSACHUSETTS INSTITUTE OF TECHNOLOGY
Cambridge, MA
B. Arch. 1945/46-1971/72.
M. Arch. 1945/46. 1972/73-
- MIAMI UNIVERSITY
Oxford, OH
B. Arch. 1954/55-1976/77.
M. Arch. 1978/79-
- MIAMI, UNIVERSITY OF
Coral Gables, FL
B. Arch. 1974/75-
- MICHIGAN, UNIVERSITY OF
Ann Arbor, MI
B. Arch. 1945/46-1975/76.
M.S. Arch. 1945/46.
M. Arch. 1970/71-
- MINNESOTA, UNIVERSITY OF
Minneapolis, MN
B. Arch. 1945/46-
M.S. Arch. 1945/46.
M. Arch. 1974/75-
- MISSISSIPPI STATE UNIVERSITY
Mississippi State, MS
B. Arch. 1979/80-
- MONTANA STATE UNIVERSITY
Bozeman, MT
B. Arch. 1958/59-
- NEBRASKA, UNIVERSITY OF
Lincoln, NE
B. Arch. 1953/54-1975/76.
M. Arch. 1972/73-
- NEW JERSEY INSTITUTE OF TECHNOLOGY
Newark, NJ
B. Arch. 1978/79-
- NEW MEXICO, UNIVERSITY OF
Albuquerque, NM
B. Arch. 1967/68-1968/69.
M. Arch. 1969/70-
- NEW YORK INSTITUTE OF TECHNOLOGY
Old Westbury, NY
B. Arch. 1977/78-
- NORTH CAROLINA AT CHARLOTTE, UNIVERSITY OF
Charlotte, NC
B. Arch. 1979/80-
- NORTH CAROLINA STATE UNIVERSITY
Raleigh, NC
B. Arch. 1950/51-1976/77.
M. Arch. 1972/73-
- NORTH DAKOTA STATE UNIVERSITY
Fargo, ND
B. Arch. 1971/72-
- NOTRE DAME, UNIVERSITY OF
Notre Dame, IN
B. Arch. 1949/50-
- OHIO STATE UNIVERSITY
Columbus, OH
B. Arch. 1945/46-1949/50X. 1953/54-1971/72.
M. Arch. 1972/73-
- OHIO UNIVERSITY
Athens, OH
B. Arch. 1966/67-1968/69X. (For the 1974/75 list, a visit did not result in accreditation with withdrawal of University support for the program.)
- OKLAHOMA STATE UNIVERSITY
Stillwater, OK
B. Arch. 1950/51-1975/76.
M. Arch. 1971/72-
- OKLAHOMA, UNIVERSITY OF
Norman, OK
B. Arch. 1952/53-
M. Arch. 1972/73-
- OREGON, UNIVERSITY OF
Eugene, OR
B. Arch. 1945/46-
M. Arch. 1945/46. 1974/75-
- PENNSYLVANIA, UNIVERSITY OF
Philadelphia, PA
B. Arch. 1945/46-1975/76.
M. Arch. 1945/46. 1969/70-
- PENNSYLVANIA STATE UNIVERSITY
University Park, PA
B.S. Arch. 1945/46-1953/54.
B. Arch. 1954/55-1961/62X. 1966/67-1978/79. (In transition to a new program which is not yet accredited.)
M. Arch. 1945/46.
- PRATT INSTITUTE
Brooklyn, NY
B. Arch. 1947/48-

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IAPMO	International Association of Plumbing and Mechanical Officials 5032 Alhambra Avenue Los Angeles, CA 90032 213/223-1471	UL	Underwriters Laboratories, Inc. 333 Pfingsten Road Northbrook, IL 60062 312/272-8800

ANSI BARRIER FREE/ACCESSIBILITY STANDARD

ANSI STANDARD A 117.1 (1980) "specifications for making buildings and facilities accessible to and usable by the physically handicapped". Order directly from ANSI - \$5.00 each. Add \$2.00 for handling - Total \$7.00

1981 DOCUMENT LIST

A SERIES/MEMBER

Owner-Contractor Documents

A101 Owner-Contractor Agreement Form—Stipulated Sum (6/77) with Instruction Sheet Wrapped

A101 /CM Owner-Contractor Agreement Form—Stipulated Sum—Construction Management Edition (6/80)

A107 Short Form for Small Construction Contracts—Stipulated Sum (4/78) with Instruction Sheet Wrapped

A111 Owner-Contractor Agreement Form—Cost Plus Fee (4/78) with Instruction Sheet Wrapped

A117 Abbreviated Owner-Contractor Agreement Form—Cost Plus (3/79) with Instruction Sheet Wrapped

A171 Owner-Interiors Contractor Agreement Form (3/79) with Instruction Sheet Wrapped

A177 Abbreviated Owner-Contractor Agreement for Furniture, Furnishings and Equipment (5/80) with Instruction Sheet

A201 General Conditions of the Contract for Construction (8/76)

A201 /CM General Conditions of the Contract for Construction—Construction Management Edition (6/80)

A201 /SC General Conditions of the Contract for Construction and Federal Supplementary Conditions of the Contract for Construction (8/77)

A271 General Conditions of the Contract for Furniture, Furnishings and Equipment (12/77)

A271A Instruction Sheet

A305 Contractor's Qualification Statement (3/79)

A310 Bid Bond (2/70)

A311 Performance Bond and Labor and Material Payment

A311 /CM

A401

A501

A511

A512

A521

A701

A771

B SERIES/Owner Architect Documents

B141

B141 /CM

B151

B161

B161A

B162

B171

B171A

B177

B181

B352

Performance Bond and Labor and Material Payment Bond—Construction Management Ed. (6/80)

Contractor-Subcontractor Agreement Form (4/78)

Recommended Guide for Bidding Procedures and Contract Awards (11/69)

Guide for Supplementary Conditions (7/80)

Additions to Guide for Supplementary Conditions (8/81)

Uniform Location Subject Matter (1977)

Instructions to Bidders (5/78) with Instruction Sheet Wrapped

Instructions to Interior Bidders (5/80) with Instruction Sheet Wrapped

Standard Form of Agreement Between Owner and Architect (7/77) with Instruction Sheet Wrapped

Standard Form of Agreement Between Owner and Architect—Construction Management Edition (6/80)

Abbreviated Owner-Architect Agreement Form (6/78)

Standard Form of Agreement Between Owner and Architect for Designated Services (11/77)

Instruction Sheet

Scope of Designated Services (11/77) with Instruction Sheet Wrapped

Standard Form of Agreement for Interior Design Services (11/77)

Instruction Sheet

Abbreviated Interior Design Services Agreement (5/80) with Instruction Sheet

Owner-Architect Agreement for Housing Services (6/78) with Instruction Sheet Wrapped

Duties, Responsibilities, and Limitations of Authority of

B431

B727

B801

the Architect's Project Representative (5/79)

Architect's Qualification Statement (12/79)

Standard Form of Questionnaire Between Owner and Architect for Special Services (6/79) with Instruction Sheet Wrapped

Standard Form of Agreement Between Owner and Construction Manager—(6/80)

C SERIES/Architect-Consultant Documents

C141

C161

C431

C801

Standard Form of Agreement Between Architect and Engineer (6/79) with Instructions Wrapped

Standard Form of Agreement Between Architect and Consultant (6/79) with Instructions Wrapped

Standard Form of Agreement Between Architect and Consultant for other than Normal Engineering Services (3/72)

Joint Venture Agreement (6/79) with Instructions Wrapped

D SERIES/Architect-Industry Documents

D101

D200

Architectural Area and Volume of Buildings (1/80)

Project Checklist (5/73)

E SERIES/Architect Producer Documents

E101

Technical Literature for the Construction Industry (7/72)

F SERIES/Architect's Accounting Forms—Manual System

25 SHEETS PER UNIT

F101

F102

F103

F104

Cash Journal—1949

Cash Journal—1949

Cash Journal—1949

Cash Journal—1953

F105	Cash Journal—1949	F1002	Cash Disbursements Journal (1978)	G708	Withdrawn/Replaced by G710 and G713
F106	Cash Journal—1949	F1004	Trial Balance (1978)	G709	Proposal Request (4/70)
F107	Journal Form—1949	F1006	Balance Sheet & Income & Expense Statement (1978)	G710	Architect's Supplemental Instructions (3/79) with Instructions
F201	Payroll Journal—1953	F2002	Fixed Assets Record (1978)	G711	Architect's Field Report (10/72)
F202	Payroll Journal—1949	F2004	Notes and Investment Record (1978)	G712	Shop Drawing and Sample Record (10/72)
F203	Payroll Journal—1949	F3003	Payroll Journal (1978)	G713	Construction Change Authorization (3/79) with Instructions
F301	Ledger Account Form—1949	F3005	Staff Payroll Record (1978)	G722	Project Application and Project Certificate for Payment (6/80) with Instructions
F401	Job Expense Record Form—1953	F4001	Project Time Distribution (1978)	G723	Project Application Summary (6/80) with Instructions
F402	Employee Record Form—1953	F4003	Project Expense Record (1978)	G801	Application for Employment (6/75)
F403	Fixed Assets Record—1949	F5001	Billing Extract (1978)	G802	Withdrawn/Replaced by F5002
F404	Note & Investment Record—1949	F5003	Aged Accounts Receivable (1978)	G804	Register of Bid Documents (4/70)

F SERIES/Architect's Accounting Forms—Manual System

50 SHEETS PER UNIT

F501	Trial Balance—1953
F502	Balance Sheet—1953
F503	Profit and Loss Statement—1949
F504	Indirect Expense Factor—1953
F601	Time Record Sheet—1971
F603	Expense Voucher Non-personnel—1953
F605	Billing Record—1953
F701	Billing Extract—1972
F703	Aged Accounts Receivable—1972
F712	Project Payroll Cost Worksheet—1972
F714	Detail of Expenses—1972
F716	Time Distribution Summary—1972
F721	Project Estimating and Budget Worksheet—1972
F723	Project Progress Report—1972
F725	Project Summary Report—1972

F SERIES/Compensation Guidelines Forms & Worksheets

F800	Complete Set of 2 Each of 24 Forms Needed F810-F860 (1978)
------	--

25 SHEETS PER UNIT

F810	Scope of Designated Service Worksheet (Unphased)
F820	Phase Compensation Worksheet (Unphased)
F850	Project Time and Payment Schedule

F SERIES/Standardized Accounting for Architects Forms

25 SHEETS PER UNIT

F1001	Cash Receipts Journal (1978)
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F1002	Cash Disbursements Journal (1978)
F1004	Trial Balance (1978)
F1006	Balance Sheet & Income & Expense Statement (1978)
F2002	Fixed Assets Record (1978)
F2004	Notes and Investment Record (1978)
F3003	Payroll Journal (1978)
F3005	Staff Payroll Record (1978)
F4001	Project Time Distribution (1978)
F4003	Project Expense Record (1978)
F5001	Billing Extract (1978)
F5003	Aged Accounts Receivable (1978)
F6001	Ledger Account (1978)
F6002	Journal (1978)
F6003	Accounting Worksheet (1978)
F6004	Accounting Worksheet (1978)

50 SHEETS PER UNIT

F2001	Expense Voucher (1978)
F3001	Time Record (1978)
F3002	Staff Expense Record (1978)
F5002	Invoice for Architectural Services (1978)

G SERIES/Architect's Office and Project Forms

SINGLE SHEETS

G601	Land Survey Requisition (6/79) with Instructions
G602	Soil Investigation and Engineering Services Agreement (6/79) with Instructions
G604	Change Authorization for Professional Services (3/79) with Instructions
G611	Owner's Instructions Regarding Bidding Documents & Procedures (9/81)

50 SHEETS PER UNIT

G610	Owner's Instructions for Bonds and Insurance (11/78)
G701	Change Order (4/78)
G701/CM	Change Order - Construction Management Ed. (6/80)
G702	Application and Certificate for Payment (4/78)
G703	Continuation Sheet for G702 (4/78)
G704	Certificate of Substantial Completion (4/78)
G705	Certificate of Insurance (11/78)
G706	Contractor's Affidavit of Payment of Debts and Claims (4/70)
G706A	Contractor's Affidavit of Release of Liens (4/70)
G707	Consent of Surety to Final Payment (4/70)
G707A	Consent of Surety to Reduction in or Partial Releases of Retainage (6/71)

G708	Withdrawn/Replaced by G710 and G713
G709	Proposal Request (4/70)
G710	Architect's Supplemental Instructions (3/79) with Instructions
G711	Architect's Field Report (10/72)
G712	Shop Drawing and Sample Record (10/72)
G713	Construction Change Authorization (3/79) with Instructions
G722	Project Application and Project Certificate for Payment (6/80) with Instructions
G723	Project Application Summary (6/80) with Instructions
G801	Application for Employment (6/75)
G802	Withdrawn/Replaced by F5002
G804	Register of Bid Documents (4/70)
G805	List of Subcontractors (4/70)
G807	Project Directory (4/70)
G809	Project Data (4/70)
G810	Transmittal Letter (4/70)
G811	Employment Record (11/73)
G813	Temporary Placement (1/74)

Architect's Handbook of Professional Practice Chapters

HBC 1	The AIA Handbook—1973
HBC 2	The Construction Industry—1969
HBC 3	AIA and Related Organizations—1972
HBC 4	Careers in Architecture—1972
HBC 5	Withdrawn
HBC B-1	The Architect's Office—1980
HBC B-2	Insurance and Bonds of Suretyship—1981
HBC B-8	Marketing Architectural Services—1980
HBC B-9	The Architect's Communications—1980
HBC 10	Interprofessional Agreements—1975
HBC 11	Project Procedures—1969
HBC 12	Construction Documents Drawings—1970
HBC D-3	General Conditions of the Contract for Construction—1981
HBC 14	Construction Documents—Specifications—1972
HBC 15	Construction Cost Analysis—1970
HBC 16	Selection of Contractors—1971
HBC 17	Owner-Contractor and Contractor-Sub-Contractor Agreements—1973

- HBC 18 Construction Contact Administration—1973
 HBC 19 Legal Concerns—1981
 HBC 21 The Architect as Preservationist—1971

Architect's Handbook of Professional Practice

- M104 Architect's Handbook of Professional Practice (Set of 2 volumes)
 M104A Architect's Handbook/Contents Only
 M104B Architect's Handbook/Two Binders Only

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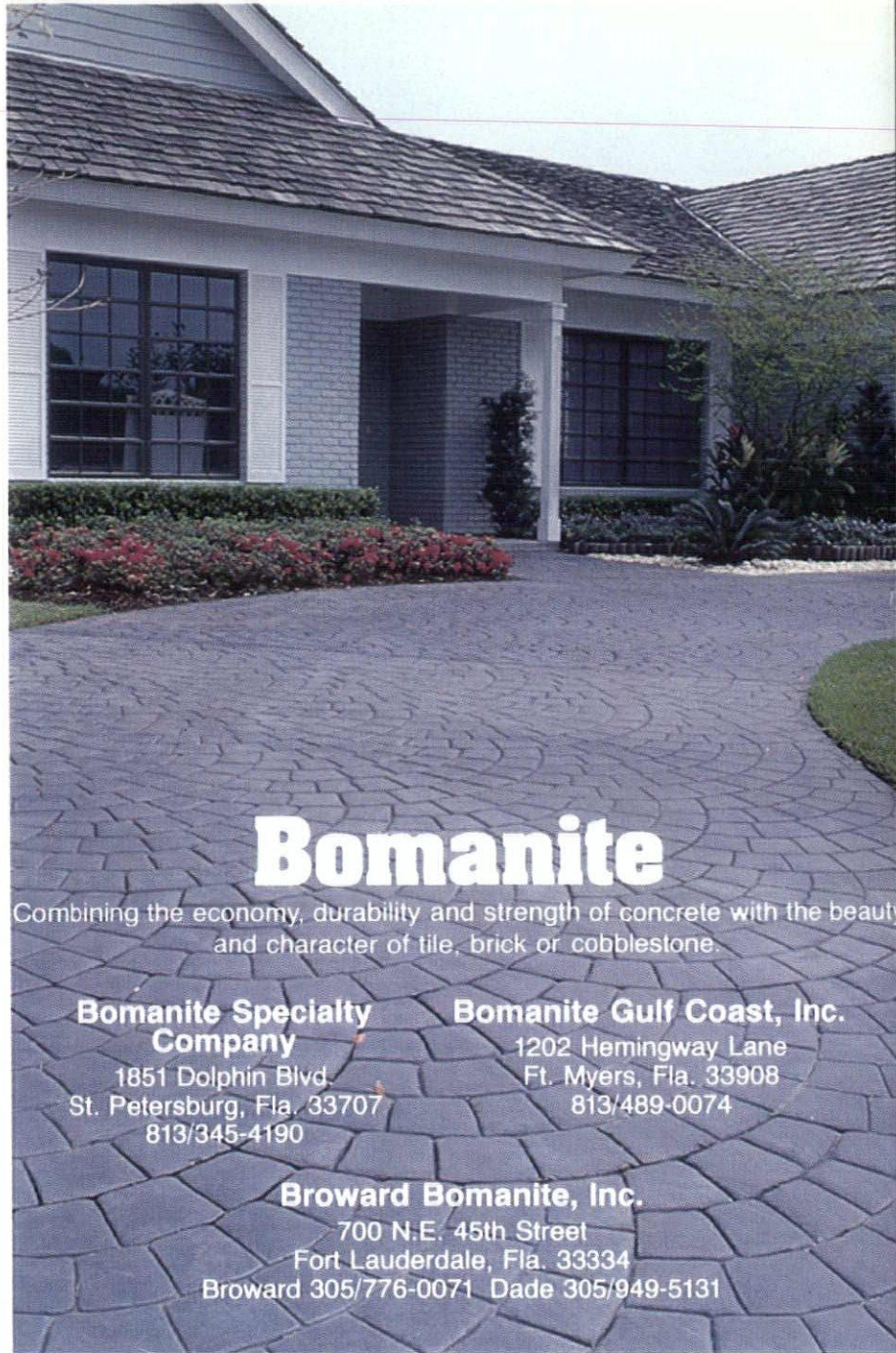
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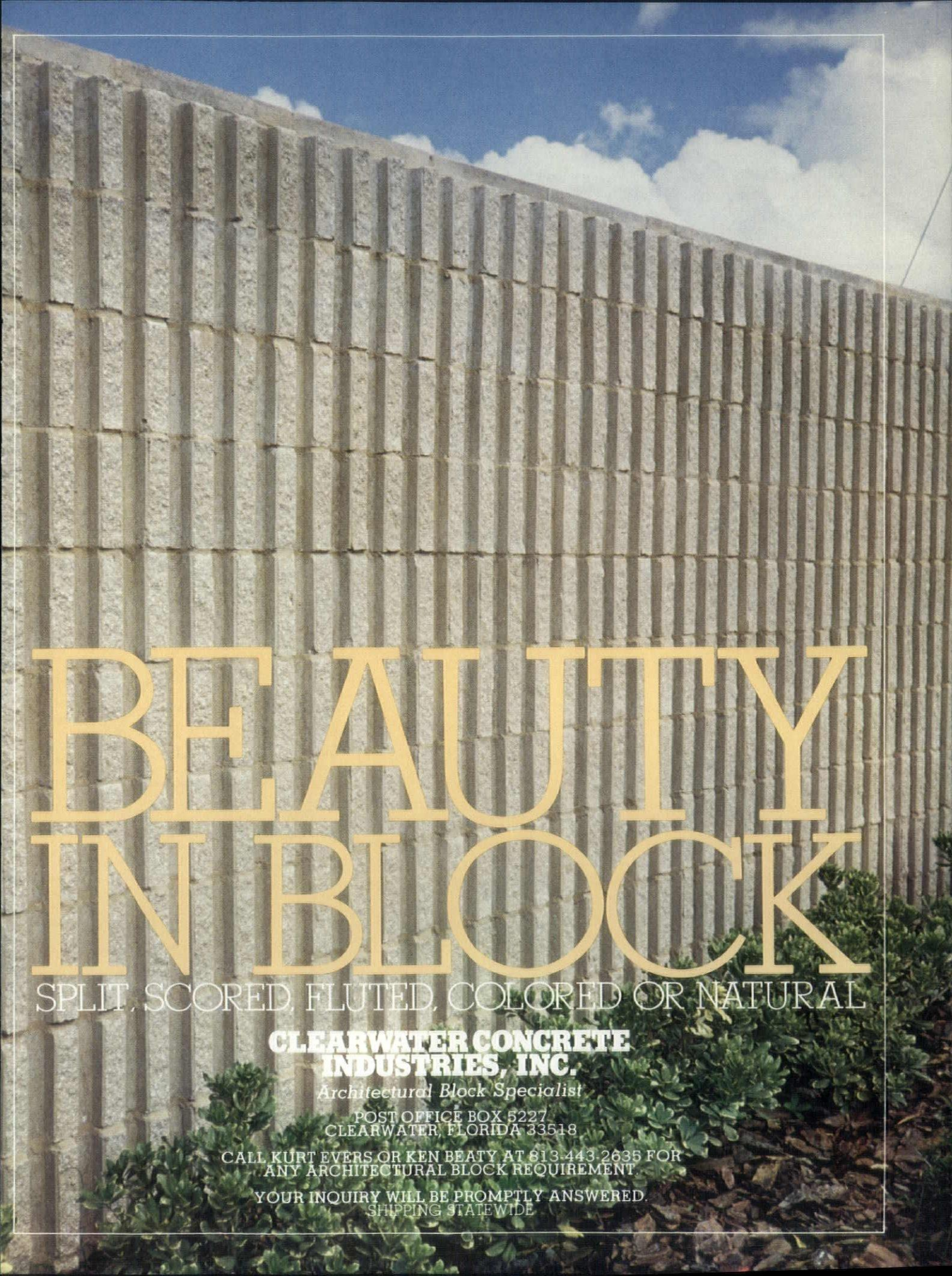
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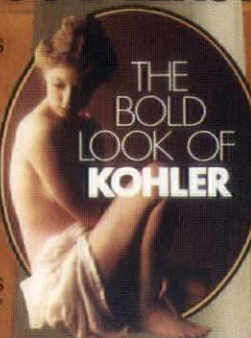


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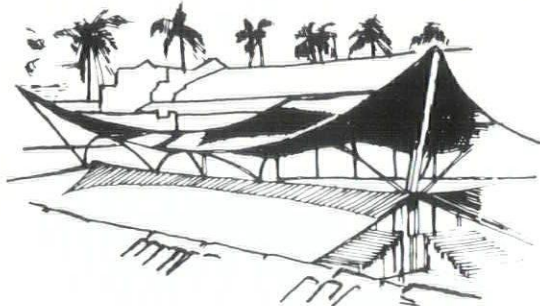
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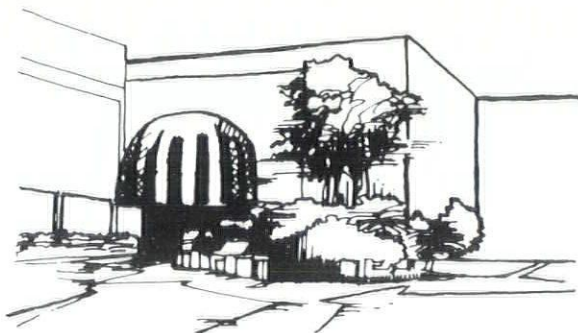
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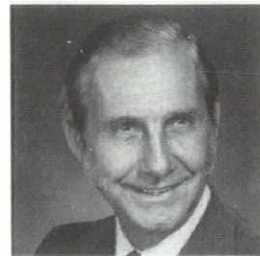
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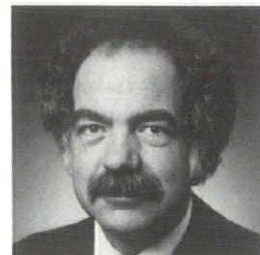
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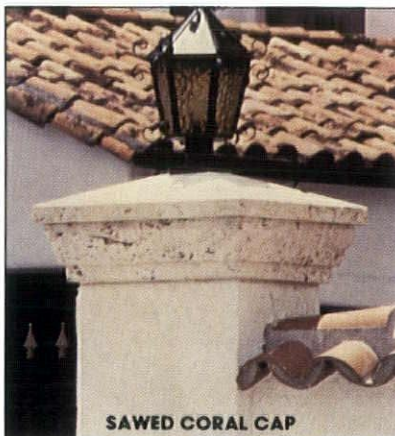
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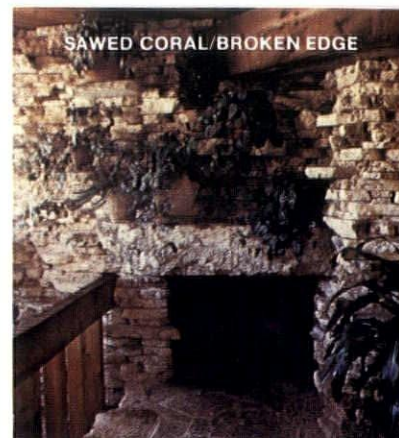
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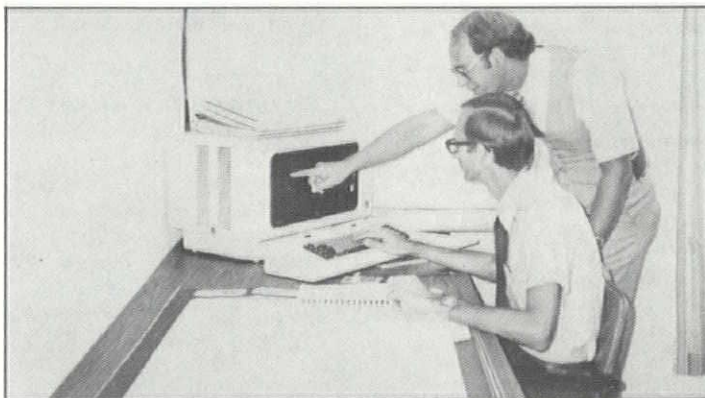
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 Pedro Gomez, AIA, Miami
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 Alejandro F. Gonzalez, Tampa
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 Dario Gonzalez, Hato Rey
 Hubert A. Gonzalez, AIA, Casselberry
- Jose Gonzalez, AIA, Miami
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 Thorn Grafton, AIA, Coconut Grove
 Ward Bennet Grafton, Coral Gables
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Manuel Perez-Vichot, AIA, Miami Springs
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Robert Petersen, AIA, West Palm Beach
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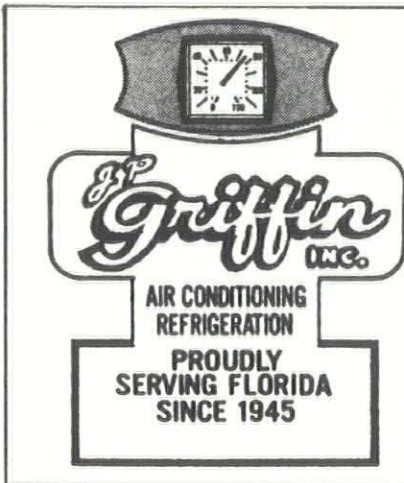
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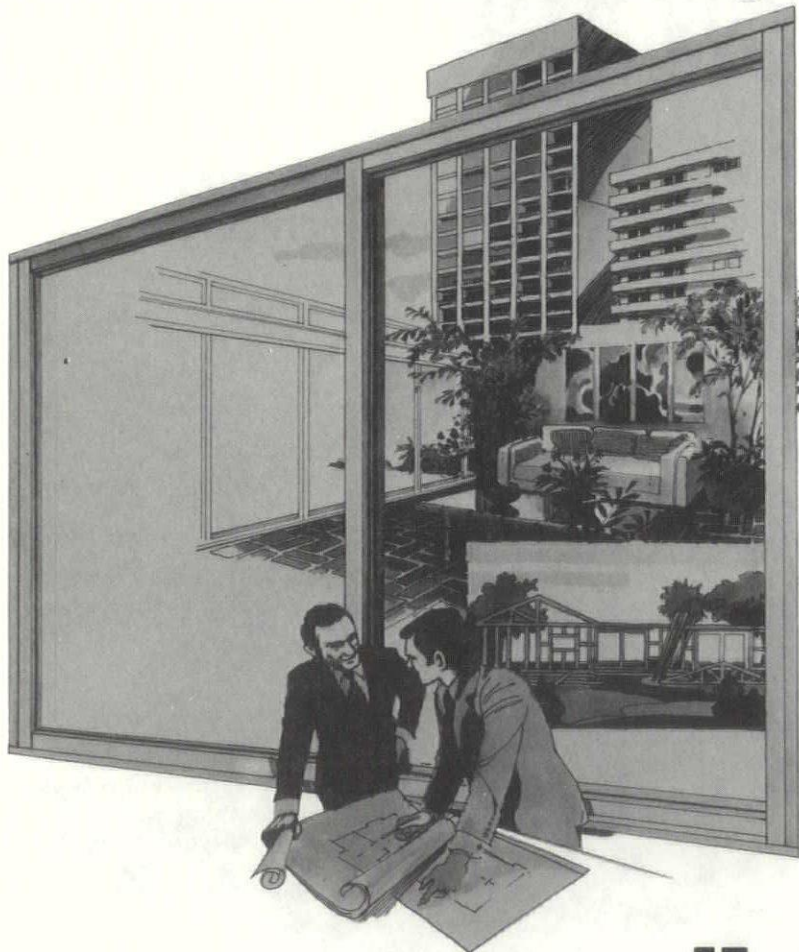
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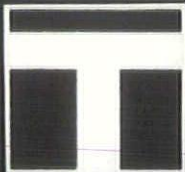
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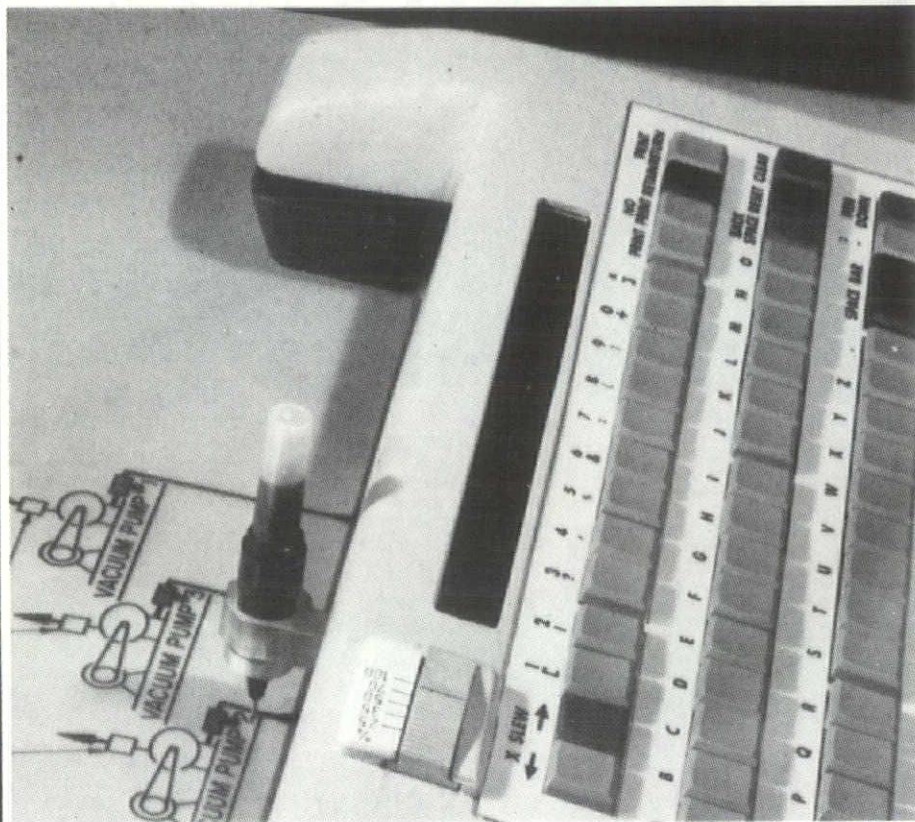
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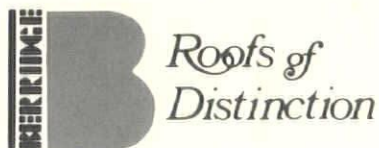
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