Roofing manufacturers use it in combination with asphalt to give shingles longer life. And it's less expensive than asphalt alone.

It's used in concrete block and pipe because it fills voids in concrete sand and creates a denser, less porous mix which

A rock flour.
Four story, 48 foot high wall panels being assembled. Total of 83 panels comprising 105,000 sq. ft. of wall area were erected quickly and economically.

Economy was important in constructing the Valley Office Park II building in Suburban Bloomington, Minnesota. That's why Prestressed Concrete was specified for this 78,000 square ft. (four story) project. Construction had to be both fast and simple. The "Systems" approach accomplished this with precast prestressed concrete load bearing wall panels, columns, beams and floor slabs; minimizing on-site labor costs. All of the prestressed materials were fabricated off the job site, independent of high priced on-site cost factors, and delivered to the construction site as needed for erection by Prestressed Concrete's, Inc. own crew.

PROJECT: Valley Office Park II, 10800 South Lyndale, Minneapolis, Minnesota 55420
OWNER: Investment Dynamics Corporation, Minneapolis, Minnesota
CONTRACTOR: Concord Development Corp., Minneapolis, Minn.

Remember, when building economy is vital, specify PRESTRESSED CONCRETE, INC.
The Minnesota Society of Architects enjoys an enviable position of leadership nationally in the American Institute of Architects. The reason for it is rather simple — Minnesota Architects are progressive and have been for years. Because we undertake each task with sincere interest and sheer dedication we often manage to achieve exceptional results. It is these results that account for the excellent reputation we are given to enjoy.

All of this, of course, is history. We have to address ourselves to today and tomorrow. Leader, or not, we have our immediate concerns confronting us and they are numerous. So let's not bother to spell them out. Let's think about them instead.

The MSA gives us the means, organization and structure through which we can function and cope with our concerns. We may address ourselves to them singularly, by committee task force or at large. Whichever the case, our need is identity of the objective and achievement of our goal. Be our concerns in our own behalf or in behalf of other, let's get to them. We have the wonderful opportunity within our grasp to benefit the needs of the society — a great responsibility. We face it daily and generally carry it off most successfully.

So, in fact, nothing is changed, neither our leadership in the past nor our approach to the future. Perhaps the time is now that we pause to reflect where we are, where have we been and where are we going. When we have the answers, then let's continue with the job that lies ahead.

S. C. Smiley
President, Minnesota Society of Architects
You don't have to know everything about irrigation. Just the first thing: Minnesota Toro.

You don't have to know about topography, soil or weather conditions. Or water conservation, safety, automation. Just trust all the irrigation details to the pro, Minnesota Toro. Toro is the leading designer and manufacturer of underground sprinkler systems for golf courses, parks, schools and large acreage homes.

We've got some great ideas, like: the Vari-Time central satellite control system for completely automatic turf irrigation; and the 640 series heads that pop below ground level when not in use — curbing accidents and vandalism. Call 544-0111. That's all you need to know. Minnesota Toro knows the rest.
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Board of Directors

* President
* Vice President
* Treasurer
* Secretary
* Immediate Past President
* President, Minneapolis Chapter
* President, Saint Paul Chapter
* President, Northeastern Chapter
* Student Representative
  Director, Northeastern Chapter
  Director, Saint Paul Chapter
  Director, Minneapolis Chapter
  Director, Minneapolis Chapter

* denotes members of Executive Committee

Pictured above from left to right: Frederick Bentz, Saul Smiley, Ed Sovik, Robert Nelson

Saul Smiley, AIA
Frederick Bentz, FAIA
Robert Nelson, AIA
Ed Sovik, FAIA
Bruce Abrahamson, FAIA
William Berget, AIA
Cecil Tammen, AIA
John Ivey Thomas, AIA
Chris Shears
Thomas Shefchik, AIA
Fritz Rohkohl, AIA
James Voigt, AIA
George Klein, AIA
Gene Green, AIA
James Stageberg, AIA
Saint Paul Chapter Officers

* President
  Cecil Tammen
* Vice President
  Richard Faricy
* Secretary
  Lloyd Bergquist
* Treasurer
  Wayne Olson
* MSA Director
  Fritz Rohkohl
* Chapter Director
  James Voigt
* Chapter Director
  Clint Johnson
  David Hall

The primary thrust of the St. Paul Chapter in 1973 will be in the area of Government Liaison and programs which grow out of this effort. The first of these will be the Mayor’s Conference on Urban Design in the Spring of 1973. Of additional interest and concern will be the broad areas of planning which are underway in our area such as Transit, the River Front, Highways, etc.

When areas of interest are identified, a Task Force or Special Committee will be assigned to the study program, hopefully resulting in a conference with public involvement or the subject matter for Chapter meetings.

Minneapolis Chapter Officers

* President
  William Berget
* Vice President
  Dennis Grebner
* Secretary
  James Rydeen
* Treasurer
  William Scott
* MSA Director
  George Klein
* MSA Director
  James Stageberg
* MSA Director
  Gene Green
* Chapter Director
  Norm Madsen
* Chapter Director
  Glen Lindberg

In 1973 the Minneapolis Chapter, AIA, is planning the following programs: Monthly Chapter meetings with the program theme “Sharing Ideas and Experiences”; Participation in Architects at the Legislature-Legislative Minuteman Program; “Summer of 73” Design Workshops in July and August; Minneapolis Chapter AIA Non-Profit Housing Corporation; Active support to the Community Design Center; Continuing membership drive. The chapter has also, during the past two years, provided over $10,000 in support for a Curator of Architecture position at the Minneapolis Institute of Arts.

Northeastern Chapter Officers

* President
  John Ivey Thomas
* Vice President
  Donald K. Melander
* Secretary/Treasurer
  Leon E. Simich
* MSA Director
  Thomas Shefchik
* Chapter Director
  William H. Moser
* Chapter Director
  Thomas Vecchi

The Northeast Chapter is planning their Third Annual Design Seminar this fall in cooperation with the University of Minnesota and the Minnesota Society of Architects. In addition to regular meetings, a program is being held in cooperation with the Duluth Area Institute of Technology to being their student into contact with graduates working in area offices.

* Pictured above is the President of each Chapter
Service is a tradition at Business Furniture Incorporated. That means up-dated customer information, experienced office planning and design, and immediately available merchandise. One thing more, BFI can provide maintenance on everything they sell and often right in your office. If this is the service you give your customers, this is the service BFI will give you. It’s a way of doing business.
1973 Organizational Structure

Saint Paul Chapter

Southern Minnesota Architects

Minneapolis Chapter

Northeastern Minnesota Chapter

MSA Staff

MSA Executive Committee

Minnesota Society of Architects Board of Directors

Commission on Education
Professional Development Programs
Education-Student Affairs
School and College Architecture
School Board Liaison Committee

Commission on Environment
Urban Design and Regional Planning
Housing
Hospital and Health Facilities
Preservation of Historic Resources
Minnesota Task Force on National Growth Policy
Joint Committee on Environmental Design

Commission on Professional Society
Ethics-Enforcement-Registration
Long Range Planning Convention
Honor Awards
By-Laws and Rules Nominations Resolutions

Commission on Professional Practice
Office Procedures Insurance and Sureties Documents
Building Industry Coordination Joint Professional Committee

Commission on Professional Practice
Office Procedures Insurance and Sureties Documents
Building Industry Coordination Joint Professional Committee

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Office Procedures Insurance and Sureties Documents
Building Industry Coordination Joint Professional Committee

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Commission on Professional Practice
Office Procedures Insurance and Sureties Documents
Building Industry Coordination Joint Professional Committee

Special Task Forces
Social Responsibilities Compensation
Building Codes
Public Service Task Force
Budget and Finance Expanded Services and Responsibilities
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COMMISSION ON EDUCATION
Commissioner — Gene Green, AIA
Professional Development Programs
Ernst lbs, AIA
Education-Student Affairs
Herb Ketcham, AIA
School and College Architecture
Gene Flynn, AIA
School Board Liaison Committee
Fred Traynor, AIA

COMMISSION ON ENVIRONMENT
Commissioner — James Stageberg, AIA
Urban Design and Regional Planning
Leonard Parker, AIA
Housing
James O'Brien, AIA
Hospital and Health Facilities
Tom Hory, AIA
Preservation of Historic Resources
William Scott, AIA
Minnesota Task Force on National Growth Policy
Bruce Abrahamson, FAIA
Joint Committee on Environmental Design
John Hanley

COMMISSION ON PROFESSIONAL PRACTICE
Commissioner — James Voigt, AIA
Office Procedures
George Root, AIA
Insurance and Sureties
Don Perrenoud, AIA
Documents
Jack Lindeman, AIA
Building Industry Coordination
CICC of Minnesota
David Griswold, AIA
Joint Professional Committee
Saul Smiley, AIA

COMMISSION ON PROFESSIONAL SOCIETY
Commissioner — Fritz Rohkohl, AIA
Ethics-Enforcement-Registration
Roger Johnson, AIA
Long Range Planning
John Gravender, AIA
Convention
Jack Ovick, AIA
Honors Awards
Bernard Herman, AIA
By-Laws and Rules
Richard Lundahl, AIA
Nominations
Bruce Abrahamson, FAIA
Resolutions
Determined prior to Convention

COMMISSION ON PUBLIC AFFAIRS
Commissioner — George Klein, AIA
Legislative-Government Affairs
Jack Wilwerding, AIA
Public Communication
John Anderson, AIA
Northwest Architect
Ed Sovik, FAIA
Exhibits and Displays
Will Johnson-Bob Burow

SPECIAL COMMITTEES OR TASK FORCES
Commissioner — Fred Bentz, AIA-FAIA
Social Responsibilities
Art Haglund, AIA
Compensation
Max Fowler, AIA
Building Codes
Marshall Levin, AIA
Public Service Task Force
John Lackens, AIA
Budget and Finance
Fred Bentz, FAIA
Expanded Services and Responsibilities
O. Reuben Johnson, AIA

1973 Committees

COMMISSION ON EDUCATION
Commissioner — Gene Green
Professional Development Programs
This is a top priority area for 1973, needing a strong effort and commitment by Task Force members. Created in 1972, this task force will give leadership to the development of professional development programs and seminars. Two priority areas proposed for 1973 are (1) expanded forms of practice and (2) strategies for management.

Ernst lbs, Chairman
Marlin D. Hutchinson
Willard Thorsen
Earl Roy Wardrum
Robert Rietow
LeRoy Palmquist
George Mastny
Charles Wahlberg
James L. Meyerhoff
John Carnanicas
Norman Glewwe
Byron Stadsvold
David Sullivan
John Rova
Robert Hermanson
Arthur Peabody

Education and Student Affairs
The primary goal of the committee is to establish a communication network between the various educational institutions and the membership of the MSA. The committee will also seek to reinforce a program to develop design literacy or architectural environmental education at the elementary and secondary level.

Herb Ketcham, Chairman
James Lammers
Edwin Bell
Douglas McChane
James Rydeen
Ralph Rapson
Howard Goltz
Ali Tichich
Lawrence Seiberlich
Sewell Mathre
William Rova
Thomas Obermeyer
Robert Levin
Leigh Hewitt
Thomas Walz
Eugene Gjerstad
continued 1973 Committees

School and College Architecture
This committee will in 1973 be working in co-operation with higher educational institutions and representatives of elementary and secondary education on issues related to educational facilities.
Gene Flynn, Chairman
Jim Lindberg
Peter Norum
Ken Waliarvi
Fred Christiansen
Basil Filonovich
Jane Sigverson
Milt Bergstedt
Gene Green
Al Wegleitner
Wes Sorenson
Dick Hammel

School Board Liaison
This committee and a negotiating subcommittee was responsible for the drafting of a Guide for the Design and Construction of Minnesota Schools and the development of a new contract for architectural services in co-operation with the Minnesota School Board Association.
Fred Traynor, Chairman
Don Stanisus
Richard Whitteman
Bill Hendrickson
Fred Kegel
Bob Hanson
Ken Skold
Cecil Tammen
John Weaver
Martin Grady
James Milnes
Ralph Rapson
Reynold M. Roberts
Al Wegleitner
Wes Sorenson
Bob Hanson
Gene Green
Dick Hammel

COMMISSION ON ENVIRONMENT
Commissioner — James Stageberg

Urban Design
Concerned with urban and regional planning issues, including such issues as metropolitan planning, encouraging development of improved transit systems, continued reutilization of downtown areas and increased utilization of the resources of the river.
Leonard Parker, Chairman
George McGuire, Vice Chairman
David Bennett
William Berget
Jack Boorman
Fred Traynor
Cecil Tammen
James Milnes
Reynold M. Roberts
Fred Kegel
John Weaver
Martin Grady

Housing
The concerns of the committee include public, private housing programs — all aspects of housing as related to the architectural profession. In 1973 we will be reviewing legislative measures in the housing area as they affect the architectural profession.
James O’Brien, Chairman
Culver Adams
Peter Norum
Edwin Bell
Richard J. Carlson
Gordon Olson
Elizabeth Close
James Cooperman
Richard Cottle
Donovan Wagner
Ralph Corwin
David Hozza

Hospital and Health
This committee will establish liaison with non-architectural health groups: 1. Minnesota Hospital Association; 2. American College of Hospital Administrators; 3. State Medical Society; 4. State Mental Health and Mental Retardation Agency. This committee will continue liaison with the Department of Health. Also, it will request permission to participate in the Upper Midwest Hospital Conference. Members will be asked to attend seminars, workshops and discussion groups dealing with related subjects.
Tom Hory, Co-chairman
Elizabeth Close, Co-chairman
Tim Howell
William Miller
Richard Cottle
Wayne Winson
William Miller
Joel Glotter

Preservation of Historic Resources
A very active committee presently involved in the historic preservation area with four major foci: advisory — educational — informational — emergency preservation programs. It has also proposed the establishment of a Northwest Architectural Archives and eventually a Northwest Architectural Foundation.
William Scott, Chairman
Foster Dunwiddie
Basil Filonovich
Alan Lathrop
Brooks Cavin
Duane Stolpe
Tom Martinson
Ernst Ibs
Robert Warn
John Rova

Minnesota Task Force on National Growth Policy
This committee is seeking to examine methods to implement aspects of the AIA National Growth Policy on the state levels.
Bruce Abrahamson, Chairman
Lou Lundgren
Art Hagleund
Saul Smiley
Ralph Quiggle
Bob Einsweiler
John Miller

Joint Committee on Environmental Design
This is a joint committee from several professional organizations being formed to mount a co-operative effort to develop public stands and influence urban planning issues.
John Hanley, Chairman
MSA
Discover
AIP
Robert Einsweiler
CEC
Earl Oxley
Wally Neal
Roy Osterberg
CDC
Al French
MSPE
John T. Hanley
E. A. Babcock
ASLA
Craig Hess

12 NORTHWEST ARCHITECT
continued 1973 Committees

Commission on Professional Practice
Commissioner - James Voigt, AIA

Office Procedures
The Office Procedures Committee proposes to develop and to distribute to each office printed material obtained through study and information interchange which, if used, will assist the Architect to perfect himself and his profession through technical improvement of his office organization and his architectural techniques.

George Root, Chairman
Richard Rafferty
John P. Damberg
Marlin Hutchinson
Robert Kuebelbeck
David Medin
Robert Rietow
F. Francis Schuck

Earl R. Wardrum
Robert Armbruster
William Estebo
William Rova

Fred Shank
George Stertz
Ronald Tadsen
Al Voza

Insurance and Sureties
Health, Accident and Disability Income Insurance Sub-committee
Subcommittee will continue analysis of present group health and accident and disability income insurance with a view toward offering a strong reasonable program to the membership.

Don Perrenoud, Chairman
Art Nelson
Al Berreau
Harold Birkeland

Documents
1. Study all current and future contractual documents, related practice forms and related publications published by AIA and study similar documents, forms and publications published by other organizations.
2. Receive and review comments and suggested changes to AIA documents from MSA members and other individuals and local organizations and make recommendations to institute.
3. Study the need and feasibility of developing local documents, prepare and co-operate with other organizations in the preparation of local documents.
4. Work in co-operation with other MSA committees to educate the members and other individuals and organizations using AIA documents regarding documents and their use.
5. Co-operate with the Institutes Documents Board.

Jack Lindeman, Chairman
James Kellett
Gordon Comb
Gordon Matson
Art Nelson
Eugene Nelson
Kern Olson

Robert Armbruster
Kenneth Peterson

Building Industry Coordination.
CICC
This committee will be composed of the seven MSA representatives to CICC, which include representatives from all segments of the building industry. The committee expects a continued full calendar of building industry concerns. The architect representatives on this committee have a unique opportunity to give leadership to the voicing of the concerns and aiding in solving industry-wide problems.

Dave Griswold, Chairman
Donald Hustad
Francis Meisch

Jack Lindeman

Professional Liability — Sureties Subcommittee
Subcommittee will concern itself with issues related to professional liability insurance and sureties matters.
Committee to be appointed

COMMISSION ON THE PROFESSIONAL SOCIETY
Commissioner — Fritz Rohkohl

Ethics - Enforcement - Registration
The committee has formally adopted a primary policy of “corrective and of friendly persuasion” in dealing with questionable ethical activity of the members as well as non-member architects. It is concerned with issues related to registration as well as ethics.

Roger Johnson, Chairman
Samual Mayo
Wes Sorenson
Ralph Laiderman
John Lackens
Roy Thorshov

Roland Erickson
Robert Nelson
George Townsend

Long Range Planning
The efforts of this committee in 1972 served as a basis for the Annual Report. After developing a statement of what should be the priorities and purposes of MSA, the committee will seek to give further examination, vision and planning to the direction of the MSA.

Jon Gravender, Chairman
John Lackens
Bill Berget
Charles Wahlberg
James Meyerhoff
Dennis Grebner

Richard Evjen
Jim Bragonier

Convention
The demanding, yet extremely enjoyable, task of planning and executing the largest state architectural convention in the profession is the charge of the convention committee. Particularly needed are individuals with an interest in and ideas in developing the content of the program.

Jack Ovick, Chairman
Eldon Burow
John Myklebust
Wayne Olson
O. D. Field
Marlo Hanson
Duane Stolpe
James Rydeen
Culver Adams
Barbara Butorac
Reynold (Curley) Roberts
Duane Stolpe

Bill Fay
Jerome Saterbak
Robert Stilwell
Dick Lundahl
Alex Dekker
Bernard Herman

Vickie Sevak
Mia Michelda
Lucille Burbank
S.C. Smiley
Daniel Sheridan
Bob Shepherd

DIRECTORY — MARCH, 1973
Honor Awards
The committee selects the jury, determines and administers the Honor and Special Awards programs of the MSA, subject to the approval of the Board of Directors.

Bernard Herman, Chairman
John Rauma, Jack Boarman
Jack Ovick, Doug Baird, Robert Sperl
Duane Thorbeck, Terrance Schlink, Bob Sandberg, Dennis Walsh

By-Laws and Rules
Responsible for the formulation of new by-laws and rules and presenting these proposed rules to the membership and to the Board of Directors.

Richard Lundahl, Chairman
Additional members determined at Convention

Nominations
Responsible for proposing nominations to the MSA Board of Directors for 1974 MSA officers.

Bruce Abrahamson, Chairman
Richard Whiteman, Lou Lundgren, Clark Wold, Willard Thorsen

COMMISSION ON PUBLIC AFFAIRS
Commissioner of Public Affairs — George Klein

Legislative-Government Affairs
1973 being a legislative year, this committee will be extremely active. Its concerns will include (1) formulating a legislative program for approval by the Board of Directors, (2) legislative lobbying activities, (3) planning the proposed Architects at the Legislature — Legislative Minuteman Conference to be held in March.

*Jack Wilwerding, Chairman *Gerald Mundt
*Clark Wold, Robert Sperl
*John Weaver, Orlin Fjelsted
*Cecil Tammen, William Hendrickson
*Ken Mahal, E. A. Jyring
*Ed Kodet, Tom Van Housen
*Lanier Oxton, Richard Whiteman

Public Communication
Public communication is one of the historic weaknesses of the architectural profession. In 1973 one of our priority foci should and must be public communication — that which causes interchange and inter-action with the general public, the decision making, buying public and professional public.

John Anderson, Chairman
Leslie Formell, John Rickey
Robert E. Howe, Jerome Saterbak
Eldon D. Morrison, Thomas J. Osberberg, David Runyon

Northwest Architect
Gives editorial and management direction to the Northwest Architect and in 1972 was a very active, productive committee responsible for the “New” Northwest Architect.

Ed Sovik, Chairman
Dave Hall, Tom Martinson, James Lammers
Gene Peterson, Phillip James, Emerson Scholer, Elizabeth Close
Bernard Jacob, Editor
James Scannel, President, Bruce Publishing Co.
Greg Johnson, Director of Advertising
Fred Miller, Associate Editor

Exhibits and Displays
Responsible for the development of displays and exhibits for the MSA as part of our public communication program.

Wil Johnson, Co-chairman
Bob Burow, Co-chairman
Gary B. Hanson, Richard Gilyard
Murray Casserly, Robert Morgan

SPECIAL TASK FORCES OR COMMITTEES
Commissioner — Fred Bentz

Social Responsibilities
Concerned with community-focused programs such as the Community Design Center, Ford Foundation/AIA Scholarship and other avenues of social commitment by architects.

Art Haglund, Chairman
Robert Morgan, Richard Cottle
Marlo Hanson, Bob Hysell, Edwin Bell
Dick Zenisek, Dick Goltz

NORTHWEST ARCHITECT
Task Force on Compensation
The present task force has developed a draft of a new "Methods of Compensation" document. After considerable input from the membership, this document will be substantially revised and strengthened. This is a significant effort which will be concentrated on in 1973.

Max Fowler, Chairman
Jim Lindberg
Bruce Taber
Dave Nordale
Robert Egge
Don Stanius
Bill Berget
Dick Hammel
Bruce Church

Task Force on Building Codes
The importance of building codes and regulations such as OSHA are very apparent. This Task Force will review proposed amendments to the state building code and related codes and legislation, including the architectural barrier law. This is an area vitally in need of strong leadership from the design professions. A lot is at stake and we need a strong effort in this area.

Marshall M. Levin, Chairman
Merle V. Abbott
Robert F. Ackermann
Carl Agerbeck
Fred Christiansen
Richard Erickson
Robert Maloney
Masao Matsumoto
Al Mjorud
Rodney Henslin
Alfred J. Nelson
Calvin Niemeyer
Donald Nordblom
Daniel Petes
John Peck
Kenneth Peterson
Seneca Seaman
Mark Winsor

Public Service Task Force
To establish and manage a foundation which will raise and distribute funds and guidance to Minnesota non-profit organizations.

John Lackens, Chairman
John C. Anderson
Tom Martinson
Marlo Hanson
George McGuire
Chris Shears
Fred Shank
Jack Ovick
Lea Simich
Marlo Hanson
Saul Smiley

Budget and Finance
Budget and Finance is entrusted with the responsibility of developing an annual budget, proposing programs to develop income and properly manage the MSA’s financial affairs. It includes the treasurers from the chapters, the MSA treasurer and members at large.

Fred Bentz, Chairman
William Scott
Robert Nelson
Wayne Olson
Ken Mahal
Bill Miller
Leon Simich
Marlo Hanson

Expanded Services and Responsibilities
The MSA Board of Directors has charged the Task Force with recommending new approaches in professional services. Many architects feel present trends represent an undesirable condition for design professionals. It has been evident for several years that with increasing frequency non-public construction programs have proceeded without adequate services from a design professional under turnkey or package programs. In most instances project control and design services are by a contractor or developer, who in turn engages the design professionals and also controls them. In many projects both the visual environment and the architect’s economic position have suffered. This Task Force is seeking to research and examine alternative methods, whereby the architectural profession can meet the needs of clients and, in specific, public clients seeking to concentrate responsibility in the design/construct process.

O. Reuben Johnson, Chairman
Joel Glotter, Vice Chairman
Cecil Tammen
David Griswold
Gerald Simons
Richard Zejdlk
Rodney Henslin
Orley Fjelsted
Duane Trossen
George Klein
Willard Thorson
Duane Thorbeck
James Bragonier
Curtis Green
Leslie Formell
Robert Magney
Richard Handford
James Rydeen
Thomas Stahl

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(202) 783-3900

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Company
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Nature of business

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MSA Endorsed Insurance Programs

The following are group insurance programs made available to the members of the Minnesota Society of Architects. These programs have been developed through the insurance committee and approved by the Board of Directors of the MSA and undergo periodic evaluation. Please contact directly:
Thomas V. Lynch and Associates
Washington National Insurance Company
1821 University Avenue
Saint Paul, Minnesota 55104

Insurance Benefits for Members, spouses, and employees of Members. Through the Minnesota Society of Architects.

Life Insurance Plan underwritten by the Washington National Insurance Company:
All Members and full-time employees of Members can apply, through age 69.
Term Insurance coverage at low rates may be continued for life.
Conversion to a permanent plan at any time after your term insurance is in force for 5 years without evidence of insurability.
Waiver of future premiums if you become totally and permanently disabled for 180 consecutive days prior to age 60.
Can apply for $10,000 Basic Life Insurance or for up to double the basic amount.
Full range of settlement options available.
New Members under age 35 eligible for Basic Life insurance without evidence of insurability within 60 days of membership date.

Scheduled benefits available in $121 increments ranging from $242 to $1,210 per month.
A monthly income accrues commencing with the first day after accident disability and the eighth day after sickness disability (or first day in hospital, whichever is first)
Benefits payable as result of accident for life; as result of sickness for 5 years. House confinement not required.
Premiums are waived after 180 days of disability.
Partial disability benefit and non-disabling injury benefit provided in the plan. Pays $5,000 in event of accidental death or dismemberment.

Major Medical Insurance underwritten by Washington National Insurance Company:
Pays 80% of eligible expenses in excess of the deductible.
Maximum benefit per illness or injury of $15,000 prior to age 70, $7,500 age 70 and over.
Choice of deductibles: $100, $250, $500, $1,000.
Provides benefits for expenses incurred in or out of the hospital.
Benefit for any single claim extends for 3 years.
New members under 35 may enroll in $500 Deductible plan without evidence of insurability within 60 days from membership date.
Unmarried children can remain in plan to age 23 if enrolled as full-time students.
After 1 child is insured under plan, all newborn children covered without additional premium and without evidence of insurability.
Designed to supplement other hospital medical expense plans by paying Member cash for each day of hospital confinement of Member or covered dependent.
Helps fill the “Protection Gap” — The very best disability income and hospital — medical plans cannot fully compensate for the financial loss of an extended hospital stay.
Pays $750 of monthly hospital income for insured members and employees, $600 for covered spouses and $450 for each covered child.
Pays monthly benefits for 15 months of hospital confinement per illness or injury.
Monthly income benefits are tax-free. Coverage provided for pre-existing conditions for hospital confinement commencing at least 12 months after the effective date of the coverage.
Members, dependent spouses, and employees, under age 64, may enroll.
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Directory of Government Agencies

The following is a listing of many agencies and individuals which the architectural and engineering profession often communicate and work with.

Federal Offices

Senators
Hubert H. Humphrey
232 Old Senate Office Bldg., Washington, D.C., 20510, 202/225-9481; Room 462, Federal Bldg., 110 So. 4th St., Mpls., 55401. 725-2632.

Walter F. Mondale

Representatives
Albert Quie
First District, 2334 Rayburn Office Bldg., Washington, D.C., 20515, 202/225-2271; Room 520, Federal Bldg., Fort Snelling, 725-3680.

Anchor Nelsen

William E. Frenzel
Third District, 1007 Longworth Office Bldg., Washington, D.C., 20515, 202/225-2871; Room 120, Federal Bldg., 110 So. 4th St., Mpls., 55401, 725-2173.

Joseph E. Karth

Donald M. Fraser
Fifth District, 1111 Longworth Office Bldg., Washington, D.C., 20515, 202/225-4756; Room 180, Federal Bldg., 110 So. 4th St., Mpls., 55401, 725-2081.

John W. Zwach
Sixth District, 1502 Longworth Office Bldg., Washington, D.C., 20515, 202/225-2331; St. Cloud.

Robert Bergland
Seventh District, 1008 Longworth Office Bldg., Washington, D.C., 20515, 202/225-2165; Moorhead, 56560.

John A. Blatnik

Housing and Urban Development,
Mpls./St. Paul Area Office, 1821 University Ave., St. Paul, 55104

Thomas T.Feeney
Area Director, 725-4701

Madeline Hastings
Deputy Area Director, 725-4701

Lynda J. Burton
Special Assistant to Area Director, 725-4701

Operation Division
Joseph Gabler
Director, 725-4736

Roger Olson
Deputy Director, 725-4736

Program Management Staff
Shirley Sailors
Program Manager, 725-4731

Alan Anderson
Program Manager, 725-4726

Elizabeth Jones
Multi-Family Housing Rep., 725-4731

John Buenger
Multi-Family Housing Rep., 725-4726

Arnold Rasmussen
Multi-Family Housing Rep., 725-4726

Charles Warner
(Renewal) Com. Dev. Rep., 725-4726

Architectural Section
Robert Berdahl
Chief Architect, 725-4783

Lowell Ogdahl
Construction Analyst, 725-4783

Norman Lucas
Construction Analyst, 725-4783

Ward Boutin
Construction Analyst, 725-4783

Robert Coss
Construction Analyst, 725-4783

George Francis
Construction Analyst, 725-4783

Olaf Hansen
Construction Analyst, 725-4783

Leon Heutmaker
Construction Analyst, 725-4783

John Tufts
Construction Analyst, 725-4783

Technical Services Branch
Lee Arvid
Assistant Director, 725-4761

Ed Wolf
Deputy Assistant Director, 725-4761

Architecture and Engineering Section
Gerald Spandl
Chief, 725-4765

Robert Hoeppner
Architect, 725-4765

Richard Sexton
Architect, 725-4765

Kent H. Riedesel
Construction Analyst (Supvy). 725-4765

Gilbert Pelinka
Construction Analyst, 725-4765

Arthur Paarmann
Construction Analyst, 725-4765

Charles Cabe
Construction Analyst, 725-4765

Raymond Meyer
Construction Analyst, 725-4765

Robert Greiling
Civil Engineer, 725-4771

Harry Springer
Chief Construction Inspector, 725-4771

Prince Bokovoy
Construction Inspector, 725-4771
Douglas Frank
Construction Inspector, Duluth, 218/727-6333
Arthur Hultgren
Rehabilitation Advisor, 725-4771
Veronica Daugherty
Wage Requirements Assistant, 725-4769
John Telfer
Engineering Technician, 725-4771
Planning and Relocation Branch
Tom Foley
Urban Planner, 725-4721
Robert Herbert
Codes Specialist, 725-4721
Housing Management Division
Curtis Ewing
Director, 725-4821
Dan Larson
Housing Programs Coordinator, 725-4821
OSHA
Edward E. Estkowski
U.S. Dept. of Labor, Region 5 Office, 848 Federal Bldg., 219 So. Dearborn St., Chicago, Ill. 60604, 353-4716
Vern Fern
Minneapolis Office of U.S. Dept. of Labor, 725-2571

State Offices
Governor Wendell R. Anderson
130 State Capitol, St. Paul 55155, 296-3391
Rudy Perpich
Lieutenant Governor, 105 State Capitol, St. Paul 55155, 296-2374
Warren Spannaus
Attorney General, 102 State Capitol, St. Paul 55155, 296-6196
Arlen Erdahl
Secretary of State, 180 State Office Bldg., St. Paul 55155, 296-3266
Richard L. Brubacher
Administration Commissioner, 208 State Administration Bldg., St. Paul 55155, 296-3862
Raymond B. Vecellio
Assistant Commissioner, 114 Administration Bldg., St. Paul, 296-6856
Roger L. Baker
Economic Development Commissioner, 51 E. 8th St., St. Paul 55101, 296-2755
Gerald W. Christenson
Planning Agency Director, 802 Capitol Square Bldg., St. Paul 55101, 296-6662

Wes Werner
State Fire Marshal, St. Paul Office 55155, 296-3584

Architectural and Engineering Division
Mpls./St. Paul Area Office, Room 408, Metro Square Bldg., 7th and Robert St., St. Paul 55101
General Information 296-4639
Herbert W. Meyer
Director, 296-4626
Robert F. Rogers
Assistant Director, 296-4627
Richard I. Hauck
Section Chief, 296-4628
Elroy Berdahl
Inspector, 296-4634
Arnold G. Olson
Inspector, 296-4635
Norman R. Sjoblom
Inspector, 296-4636

Minneapolis Office of U.S. Dept. of Labor, 725-2571
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Frederick Heisel
Director, Division of Environmental Health, 296-5320
Robert Hiller
Director, Community and Personal Health Services, 296-5265
Helen Knudsen, M.D.
Director, Division of Health Facilities, 296-5440
Richard Wexler
Special Assistant Attorney General, 296-5464

State Board of Registration for Architects, Engineers and Land Surveyors,
Mpls./St. Paul Area Office, 1512 Pioneer Bldg., St. Paul 55101
Lowell E. Torseth
Executive Secretary, 296-2388
Carol Andersen
Assistant Executive Secretary, 296-2388

State Department of Education
Mpls./St. Paul Area Office, 505 Captiol Square Bldg., St. Paul 55101
Frederik M. Christiansen
Director of Facilities, Planning and Operations, 296-2288
Floyd Erickson
Assistant Director for Planning, 296-2288
William LaValle
Assistant Director for Operation, 296-2288

Metropolitan Agencies

Metropolitan Council
Fifteen members, all appointed by the governor, with confirmation by the Senate. Chairman, appointed at large, serves at governor's pleasure. Other members, appointed from combinations of legislative districts, serve 6-year terms.
Albert J. Hofstede, Chairman
2430 California St. NE, Mpls. 55418
227-9421

Marvin F. Borgelt (1973)
District 1, 1895 Oakdale Ave., W. St. Paul 55118, 451-1787
Stanley B. Kegler (1977)
District 2, 855 Belmont Lane, Maplewood 55117, 373-4534
John S. Kozlak (1977)
District 3, 2928 Crestview Dr., St. Anthony 55418, 781-8300
Donald C. Dayton (1973)
District 4, 1295 6th Ave. No., Long Lake 55356, 332-1902

George T. Pennock (1973)
District 5, 4263 Glenwood Ave., Golden Valley 55422, 545-3771
Dennis W. Dunne (1975)
District 6, 4805 Sunnyslope, Edina 55424, 372-8656
Robert L. Hoffman (1977)
District 7, 10429 5th Ave. Circle, Bloomington 55420, 335-6591
David L. Graven (1977)
District 8, 417 Tarrymore Ave., Mpls. 55419, 373-2719

E. Peter Gillette Jr. (1975)
District 9, 2120 Oliver Ave. So., Mpls. 55405, 372-8147
James L. Dorr (1975)
District 10, 1025 Washburn Ave. No., Mpls. 55411, 375-2891
George W. Martens (1973)
District 11, 2601 E. 22nd St., Mpls. 55406, 827-5511
Rev. Norbert E. Johnson (1975)
District 12, 1044 E. Hyacinth Ave., St. Paul 55106, 774-0344
Samuel A. Reed (1977)
District 13, 826 Hague Ave., St. Paul 55104, 725-4043
Joseph A. Maun (1974)
District 14, 1757 Pinehurst Ave., St. Paul 55116, 227-9231
Robert T. Jorvig
Executive Director

Stewart Gavett
Acting Finance and Purchase Officer

Robert Nethercutt
Director Community Services and Public Information

Edward Maranda
Director, Comprehensive Planning

Reynold Boezi
Director, Human Resource Planning

Frank Lamm
Director, Environmental Planning
Donald Carroll
Acting Administrator Finance and Management Services, 300 Metro Square Bldg., St. Paul 55101, 227-9421

Criminal Justice Advisory Committee
William Mavity
Program Manager, 300 Metro Square Bldg., St. Paul 55101, 227-9421
Local Government Information System (LOGIS)
Ted Willard
Acting Executive Secretary, 300
Metro Square Bldg., St. Paul 55101, 227-9421

Metropolitan Health Board
Bruce Bredeson
Executive Director, 300 Metro
Square Bldg., St. Paul 55101, 227-9421

Regional Justice Information System (REJIS)
John Asmus
Executive Director, 300 Metro
Square Bldg., St. Paul 55101, 227-9421

Donald D. Carroll
Acting Manager of Management Services, 300 Metro Square Bldg.,
St. Paul 55101, 227-9421

Metropolitan Transit Commission
Nine members, all appointed to 4-year staggered terms. Governor
appoints chairman. Others appointed in various ways by municipal and county officials in 7-county area.

Doug Kelm (1975)
2107 Iglehart Ave., St. Paul, 55104, 227-7343

Dean Fenner (1975)
3725 White Bear Ave., White Bear Lake 55110, 733-4664

Edward Hjermstad (1974)
Chanhassen, 55317, 474-8338

Bernard T. Holland (1973)
1508 Burns Ave., St. Paul, 55106, 296-2365

Warren C. Hyde (1973)
4801 W. 50th St., Edina 55424, 927-8861

Bruce Nawrocki (1975)
1255 Polk Place NE, Columbia Hts.,
55421, 644-5400

Glenn G. C. Olson (1974)
6021 10th Ave. So., Mpls., 55417,
330-5975

Walter Saxum (1976)
4901 18th Ave. So., Mpls., 55417,
331-2200

Loring M. Staples Jr. (1975)
1640D Xanthus Lane, Wayzata,
55391, 473-9120

Camille D. Andre
Executive Director, 330 Metro
Square Bldg., St. Paul, 55101, 227-7343


Minneapolis Offices
General Information 348-3000
Mayor Charles Stenvig
127 City Hall, Mpls., 55415, 348-2000

City Council
Meets 2nd and last Fridays, 9:30 A.M., 317 City Hall

Alderman
Sam Sivanich
Ward 1, 2538 Ulysses St., NE,
55418, 348-2201

John Cairns
Ward 2, 112 Seymour Ave., SE,
55414, 348-2202

Richard R. Miller
Ward 3, 2652 Marshall NE, 55418,
348-2203

John Derus
Ward 4, 3542 Xerxes Ave. No.,
55412, 348-2204

Louis G. DeMars
Ward 5, 1919 Washburn, 521-1588

Jens Christensen
Ward 6, 1801 11th Ave. So., 55404,
348-2206

John Bergford, Jr.
Ward 7, 2218 Mount View Ave.,
55405, 348-2207

James Butler
Ward 8, 4153 Columbus Ave.,
55407, 348-2208

Camille D. Andre
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Metropolitan Offices

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Zollie Green
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Vern A. Anderson
Ward 10, 3324 Irving Ave So, 55408, 348-2210
Mrs. Gladys Brooks
Ward 11, 5056 Garfield Ave So, 55419, 348-2211
Russell Green
Ward 12, 3957 25th Ave So, 55406, 348-2212
Richard M. Erdall
Ward 13, 5239 Humboldt Ave So, 55419, 348-2213

Administrative Services
Robert Bruce
Assistant City Coordinator, 301M City Hall 55415, 348-2027

Assessor
Gordon Moe
235 City Hall 55415, 348-2391

Attorney
Keith Stidd
325M City Hall 55415, 348-2022

Capital Long-Range Improvements Committee
Charles R. Hanna
Executive Secretary, 317M City Hall 55415, 348-2491

City Clerk and Commissioner of Registration
Lyall A. Schwarzkopf
311 City Hall 55415, 348-2215

Committee on Urban Environment
Edward Howe
Administrator Assistant, 301M City Hall 55415, 348-2032

Coordinator
Thomas A. Thompson
301M City Hall 55415, 348-2032

Board of Estimate and Taxation
Thomas P. Vasaly
Secretary, 303 City Hall 55415, 348-2029

Environmental Control
Robert Moffitt
Director, 2nd Floor, Flour Exch. Bldg, 55415, 348-7712

Fire
Clarence Nimmerfroh
Chief, 200 Grain Exch. Bldg, 55415, 348-2536

Health
Dr. C. A. Smith
Commissioner of Health, 250 So, 4th St, 55415, 348-2301

Saint Paul Offices

General Information, 298-4012
Mayor Lawrence D. Cohen (1974)
347 City Hall 55102, 298-4323

City Council
Meets daily, Tuesday through Friday, 10:00 a.m.
350 City Hall 55102, 298-4646; 1034 Summit Ave, 55105

Mrs. Rosalie Butler
President, Room 17, City Hall 55102, 298-4646; 1034 Summit Ave, 55105

Mrs. Ruby Hundt
Room 713, City Hall 55102, 298-5378; 1148 Edgcumbe Road 55105

William Konopatzki
Room 216 City Hall 55102, 298-5679; 1210 Randolph Ave 55105

Leonard Levine
Room 718 City Hall 55102, 298-4473; 1987 Worcester Ave 55116

Dean Meredith
Room 704 City Hall 55102, 298-4475; 1482 Taylor Ave 55104

Patrick Roedler
Room 722 City Hall 55102, 298-5289

Victor Tedesco
Room 701 City Hall 55102, 298-5506; 2160 Larry Ho Drive 55119

Administrator
Frank D. Marziteli
615 City Hall 55102, 298-4929

Roger Mattson
Assistant Administrative Aide, 615 City Hall 55102

Dave Hozza
Assistant Administrative Aide, 615 City Hall 55102

Attorney
Kenneth Fitzpatrick
647 City Hall 55102, 298-5121

Building Official
Glenn Erickson
445 City Hall 55102, 298-4212

Civic Center Authority
John E. Friedmann
Management Director, 143 W. 4th St, 55102, 224-7361

Clerk
Harry E. Marshall
386 City Hall 55102, 298-4321

Engineer
City Hall 55102, 298-5221

Finance and Management Services
Robert Trudeau
Director, 113 City Hall 55102, 298-5125

Fire
Stephen F. Conroy
Chief, 101 E. 10th St, 55101, 224-7375

Health
Chief Health Officer, 555 Cedar St, 55101, 227-7741

Housing and Redevelopment Authority
Edward N. Helfeld
Executive Director, 55 E. 5th St, 55101, 298-5218

Parks
John L. Ricci
Acting Head

Bob Piram
Superintendent of Parks, 545 City Hall 55102, 298-4126

Planning and Zoning
Vincent Coughlin
Coordinator, 3rd Floor, 421 Wabasha 55105

Port Authority
Robert Sprafka
Executive Vice President, 330 Minnesota Bldg, 55101, 224-5686

Public Utilities
A. John Olinger
Acting Head, 216 City Hall 55102, 298-4337
Rochester Offices
Mayor D. Dewey Day
James F. Andre
City Administrator
Steven Kvenvold
Administrative Assistant
Building and Safety Department
Carl Hatchings
Senior Building Inspector
C. A. Armstrong
City Engineer

Duluth Offices
Ben Boo
Mayor
Clarence Maddy
Administrator Assistant
Department of Public Service
Carl Lund
Director
Clifford C. Johnson
Building Inspector

Russell Olson
Building Maintenance-Street Lighting
James Johnson
Sewer Division Superintendent

Department of Research and Planning
Richard Loraas
Director
Gerald Kimball
Assistant Director
Richard Cihoski
Metropolitan Planning Director
John F. Sweeney
Duluth Transit Authority Resident
Manager, 2630 W. Superior St.
C. Thomas Burke
Seaway Port Authority Executive
Director, 1200 Garfield Ave.
Mark Flaherty
Model City Administration Director,
311 No. 2nd Ave. W.
O. Richard Humes
Housing and Redevelopment Authority
Director, 301 E. 2nd St.

Saint Cloud Offices
General Information
City Hall 251-5541
Alcuin Loehr
Mayor
Robert Freson
City Administrator
Sy Knapp
Engineering
Jack Warnes
Inspection
Chris Hagelie
Planning

Staff
Minnesota Society of Architects

From left to right: Barbara Butorac, Mindy Leventhal, Vickie Sevak, Daniel J. Sheridan.
CERAMIC TILE ELIMINATES HIGH COSTS OF SWIMMING POOL MAINTENANCE.

That’s what officials at Park Senior High School, Cottage Grove, Minnesota, concluded when they totaled the cost of maintaining their painted pool from 1966 to 1972. The maintenance and contracted work included sandblasting, painting, cleaning paint chips from the filtering system, daily pool cleaning, etc. Officials decided to cut costs with Ceramic Tile early this spring. Now with work completed, they have a beautiful pool that will last indefinitely — with minimum maintenance.

Before — pool surface is cracking and peeling (see inset). Pool needs daily cleaning and filtering system maintenance once a week.

After sandblasting paint and cleaning surface, Ceramic Tiling begins.

Guildset Craftsman beats Tile into setting bed for permanent installation.

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Grouting completes installation of trouble-free Ceramic Tile.

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MSA Membership Information

The following information may be of particular interest for prospective members as well as our present members. We welcome your interest, and urge you to read this information carefully. If you desire any further information please write or call:

Mrs. Mindy Leventhal
Executive Secretary
Minnesota Society of Architects
Suite 100 Northwestern National Bank Building
Saint Paul, Minnesota 55101
612-227-0761

The Minnesota Society of Architects, the professional organization for the Architects, is one of 164 representing all 50 states which are components of The American Institute of Architects. The Minnesota Society consists of approximately 60 members and has three Chapters, the Minneapolis Chapter, St. Paul Chapter and the Northeastern Minnesota Chapter. Southern Minnesota Architects are presently in the process of developing a Southern Minnesota organization but until this is finalized, they are members of either the St. Paul or Minneapolis Chapters. Through the Society’s committee activities and programs, architects seek to enhance the competency of the profession, to advance the standards of architectural education and practice, and to make the profession of ever increasing service to society.

There is a strong working relationship within the Society as can be evidenced by the success of our members’ participation in committee activities. At the present time, the Minnesota Society of Architects has approximately 30 working committees, most of which are involved with relevant issues of concern to architects and the society. Membership in the Minnesota Society of Architects at the Corporate, Professional Associate and Associate levels encourages your participation in these activities.

Corporate Membership

A Corporate member of the American Institute of Architects is the highest level of membership outside of the Fellowship. To be eligible for Corporate membership the following are required: must be a United States legal resident, must declare willingness to abide by AIA’s Standards of Ethical Practice, must have an honorable standing in community and must be able to give names of five persons as references, three of whom shall be AIA members, must be licensed to practice architecture in one of the states.

Rights and privileges granted a Corporate member: may use the initials “AIA” or phrase, “Member of the American Institute of Architects,” as a suffix to name, shall be sent the AIA Journal, Memo and other regular mailing, shall be included on the AIA’s and chapter’s rolls, may serve on national and/or chapter committees; may hold national or chapter office, may speak, make motions and vote on matters at chapter meetings involving the affairs of the AIA and chapter, may serve as a delegate to the AIA’s annual meeting, receives discount on AIA documents.

Application blanks for Corporate membership can be obtained from the MSA office. When your application is completed an admission fee of $38.00 should accompany your application and be sent to the Secretary of the chapter for which you are making application.

As members of the AIA, Corporate members are subject to dues payment to the National AIA as well as the chapter and the MSA. Regular AIA dues for the first year are $30, $61 the second year and $95 the third year and subsequent years. During the second year of membership Corporate members are also subject to AIA Supplemental Dues, which are 5% of FICA tax paid the previous year multiplied by member’s percentage of participation in his firm.

Chapter dues are $40 annually, with the exception of outstate members who pay between $15 and $20 annually, according to chapter for which membership is made. Outstate members will also pay $5 for meetings they attend when a meal is served.

Due to the Minnesota Society of Architects are $125 annually. This includes subscription to the Northwest Architect, mailings, publications, etc.

Professional Associate Membership

Professional Associate is the second category of
continued MSA Membership Info.

membership in the Minnesota Society of Architects. This membership is primarily designed for licensed architects who cannot undertake the costs of National Membership. These members belong to the Minnesota Society of Architects only and are not members of the American Institute of Architects. To qualify for Professional Associate membership one must be a United States legal resident, must declare willingness to abide by AIA's Standards of Professional Practice, must have an honorable standing in community and must be able to give the names of two AIA members as sponsors, must reside or work in the jurisdiction of the chapter in which application is made, and must be licensed to practice architecture in one of the states.

Rights and privileges granted a Professional Associate member are the following: may serve as a member of any chapter committee as well as participate fully in state and chapter affairs.

Applications for Professional Associate membership are also available from the MSA office and must be filed, with a $5 admission fee, with the Secretary of the chapter for which application is being made. Chapter dues vary according to the chapter in which membership is made, Minneapolis Chapter $30 annually, $40 annually for the St. Paul Chapter; the fee is $15 annually for outstate members of both chapters, plus payment at the door for each dinner.

Dues for the Minnesota Society of Architects are $35 annually for both chapters, this cost includes subscription to the Northwest Architect, all mailings, publications, etc.

Associate Membership

Associate membership is designed for members of the profession who are not licensed to practice architecture. Associate members, like Professional Associate members, are not members of the AIA. Eligibility and qualifications for Associate membership are: must be a United States legal resident, must declare willingness to abide by the Bylaws and rules of the chapter, must have an honorable standing in community and must be able to give the names of two chapter members as sponsors, must reside or work in the jurisdiction of the chapter in which application is made, must be a draftsman or technical employee in an architect's office or, if engaged in other aspects of the profession, must be a graduate of a recognized school of architecture, and cannot be a licensed architect.

Rights and privileges granted an Associate member are the same as those of the Professional Associate member.

Annual dues for the Minneapolis Chapter are $27.50, $35 for the St. Paul Chapter and $10 annually for outstate members of both chapters, plus payment at the door for each dinner. Minnesota Society of Architects dues are $20 annually, which also includes subscription to the Northwest Architect, all mailings, publications, etc.

Applications for Associate membership are obtainable from the Minnesota Society of Architects' office and should be filed with the Secretary of the chapter for which application is being made. A $5 admission fee is also required.

The above are the most common types of membership. Other classifications are as follows:
1. Student Associate
2. Fellowship
3. Membership Emeritus
4. Membership in more than 1 Chapter
5. AIA Associate Membership
6. Honorary Fellowship
7. Honorary Membership
8. Professional Affiliateship.

Please contact the MSA Office for further details about these memberships.

Dues Structure

Minneapolis Chapter 165
St. Paul Chapter 165
Northeastern Minn. Chapter 135

*does not include AIA dues

QUESTION MOST FREQUENTLY ASKED
In which Membership Category should I apply?

If you are a registered architect and are practicing for yourself, or as a partner in a firm, you should apply for Corporate membership in the Institute.

If you are a registered architect who is employed by an architectural firm, or are engaged in architectural research, education, journalism or administration, you should apply as a Professional Associate or a Corporate.

If you are not legally registered as an architect, but are a graduate of a recognized architectural school, or a draftsman or technical employee of a firm, you should apply for Associate Membership.

Must I Be a Professional Associate Before Becoming a Corporate Member?

No, You May Join Immediately as a Corporate if You Qualify for That Category.

NORTHWEST ARCHITECT
continued MSA Membership Info.

What happens if I Am a Professional Associate and Open My Own Office?

If you open your own office or become a partner in a firm, you may remain a Professional Associate for a maximum of three years before applying for Corporate Membership.

How Much Will it Cost Me to Join the Minnesota Society of Architects?

The answer to this depends on the membership category; however, compared to the benefits received, it is always a nominal fee. For a complete schedule of dues refer to the dues structure printed previously.

May I Use the Initials “A.I.A.?”

Only if you are a Corporate Member of the Institute. As a Professional Associate you may use the term “Professional Associate of the Minnesota Society of Architects, AIA”. As an Associate member, you may use the term “Associate of the Minnesota Society of Architects, AIA.” Neither one of these terms may be abbreviated in any way, nor may the first part appear in smaller letters than the rest of the term.

Does my Chapter Membership Include a Subscription to the “AIA” Journal?

All Corporate members automatically receive a subscription as part of their annual dues to The Institute. Professional Associate and Associate members may subscribe to the Journal by sending the $5 subscription fee direct to the magazine. All members do, however, receive regular copies of the Northwest Architect, published by the Minnesota Society of Architects.
FRACtIOns
are all you save

... when you separate mechanical/electrical contracts from general construction. But when total building costs amount to hundreds of thousands of dollars, or more, fractions become very significant.

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Members of the
Minnesota Society of Architects, AIA

ABBOTT, Merle V., AIA
Merle V. Abbott, AIA, 2813 McKenzie Point Road, Wayzata, 55391. 473-6841; Res. same. Mpls. Corp.

ABENDROTH, Urban L., AIA
Treasurer, Matson, Wegleitner, Aben-droth, Architects, 5217 Wayzata Blvd., North Plaza Building, Mpls., 55416, 544-8941; Res. 525 Far Hill Road, Wayzata, 55391, 473-1056 Mpls. Corp.

ABRAMSON, Bruce A., FAIA

ACKERBERG, Sanders M., AIA

ACKERMANN, Robert F., AIA

ADAMS, Culver

AITKEN, James Terrance, AIA

ANDERSEN, Algot B., AIA
Vice President, Grosz and Anderson Architects, Ltd. 304 Second Ave. No. Grand Forks, N.D. 58201, 701/772-7205; Res. 1705 Riverside Drive, Grand Forks, N.D. 58201, 701/775-5188. Mpls. Corp.

ANDERSON, John C., AIA
Vice President & Secretary, Thoson & Thorshov Assoc., Inc., 700 National Building, Mpls., 55402, 339-7671, and Medical Facilities Assoc., General, 1021 LaSalle, Mpls., 55403, 335-4124; Res. 6005 Parnell Ave., Mpls., 55424, 922-3569. Mpls. Corp.

ANDERSON, Philip B., AIA

ANDERSON, William E.

ANDREWS, Donald F.

ANONSEN, Sheldon Lee, AIA

ARMBRUSTER, Robert Carl, AIA
Vice President, Wold Architects, Inc., 600 Osborn Bldg, St. Paul, 55102, 227-7773; Res. 821 W. Sextant, St. Paul, 55113, 484-1389, St. Paul Corp.

ARMSTRONG, G. Clair, AIA

ASLESON, A. David

BACKSTROM, Kenneth, AIA

BACKSTROM, Wilbur A., AIA
750 Tonkawa Road, Long Lake, 55356, 471-8128; Res. same. Mpls. Corp.

BAIRD, Douglas A.

BAKER, Edward F., AIA

BALL, Donald E.

BEHRENDT, Dennis B.
Construction Manager, Carlson Companies, 12715 State Highway 55, Mpls., 55426, 540-5363; Res. 5039 Overlook Circle, Mpls., 55437, 881-1281. Mpls. Prof. Assoc.

BELAIR, John S., AIA
Vice President (Retired), Bissell, Belair & Green, 430 Oak Grove, Mpls., 55403, 338-8924; Res. 15606 Gulf Hills Court, Sun City, Ariz., 85361. Mpls. Corp.

BELL, Bryce E.

BELL, Edwin M.
Associate, Miller, Melby and Hanson, Architects, 3033 Excelsior Blvd., Mpls., 55416, 920-8800; Res. 2732 Ewing Ave. So., Mpls., 55416, 920-4887. Mpls. Prof. Assoc.

BENNETT, David J., AIA
President, Myers and Bennett, Inc., Architects, 1021 Medical Facilities Assoc., General, 1021 LaSalle, Mpls., 55403, 339-7671. and Mpls. Prof. Assoc.
BUROW, Robert D.

BUTLER, Ted

C

CARANICAS, John C.

CARLSON, Darrell D., AIA
Associate, Wold Associates, Inc., 600 Osborn Bldg., St. Paul, 55102, 227-7773; Res. 76 Battle Creek Place, St. Paul, 55119, 735-6580 St. Paul Corp.

CARLSON, James K., AIA

CARLSON, Richard J., AIA

CARMODY, Thomas L.

CASERLY, Murray P.

CAVIN, Brooks, AIA

CERNY, Robert G., FAIA

CHRISTIANSEN, Fredrik M.

CHURCH, Bruce R., AIA

CHURCHILL, Dwight O., AIA

CLARK, Wilbur B., Jr., AIA

CLOSE, Elizabeth S., FAIA

CLOSE, Winston A., FAIA

COMB, Gordon M., AIA

CONE, E. Richard, AIA
Retired; Res. 626 Montcalm Place, St. Paul, 55116, 699-8787. St. Paul Corp. Emeritus.

CONSTABLE, David

COTTLE, Richard E., AIA

COX, Michael

CRAWFORD, Gerald A., AIA
Vice President, Regional Offices, Ellerbe Architects, 333 Sibley St., St. Paul, 55101, 222-6696; Res. 44 E. Pleasant Lake Road, North Oaks, 55110, 484-0417. St. Paul Corp.

CRAWFORD, Harold H., AIA

CROWELL, Gary J.

CUMMINGS, Paul S.

CUNINGHAM, John, AIA

CUNNINGHAM, Ben H., AIA
Executive Vice President, New Community Services, Inc., Jonathan Village Center, Chaska, 55318, 448-5878; Res. Route 1, Box 129-A, Chaska, 55318, 448-3584. Mpls. Corp.

CURISKIS, Juris
Project Architect, Ellerbe Architects, 430 Oak Grove, Mpls., 55402, 333-8141; Res. 1199 Edim Place, Mpls., 55416, 218/728-5476; Res. 1192 Edim Place, Mpls., 55416, 1192 Edim Place, Mpls., 55416, 377-6153. Mpls. Prof. Assoc.

DAHLBERG, Wayne H.
Designer, Architectural Resources, Inc., 126 E. Superior St., Duluth, 55802, 218/822-3378; Res. 1819 E. Seventh St., Duluth, 55812, 218/728-5476. NE Assoc.

DAHLLEN, M. Lee
FILONOWICH, Basil, AIA

FISHER, Albert A., AIA

FISHMAN, Stanley, AIA

FLICK, Burton, AIA

FLIGHT, Orel, AIA
Principal, Descon, Inc., 399 River Mall E., Box 147, Northfield, 55057, 507/645-4407 and 612/336-2332; Res. 506 St. Olaf Ave., Northfield, 55057, 507/645-5542. Mpls. Corp.

FLEISCHMANN, Fred
Secretary-Treasurer, Liebenberg, Smiley, FLEISCHMANN. Fred
2558. Mpls. Corp.

FORSYTH, Malcolm C., AIA

FOSTER, Douglas W.

FOURRE, Daniel W., AIA

GARDNER, Elza L., AIA
Retired; Res. 3790 Rustic Place, St. Paul, 55112, 484-3782. St. Paul Corp. Emeritus.

GEHLSEN, Richard

GERHOLTZ, Franklin E.

GILBERTSON, Victor C., FAIA
Hills, Gilbertson and Fisher, 6311 Wayzata Blvd., Mpls., 55416, 545-5678; Res. 11601 W. Timberline Road, Minnetonka, 55343, 545-7108. Mpls. Fellow.

GINGOLD, Benjamin A., Jr., AIA
Sr. Vice President, Gingold-Pink Architecture, 1500 Foshay Tower, Mpls., 55402, 339-9601; Res. 740 River Drive, St. Paul, 55116, 698-5815. Mpls. Corp.

GJELTEN, Gordon O., AIA

GLEWEE, Norman

GLOTZ, Howard

GOGARTY, William J.
HAASTICK, Donald S., AIA
President, Haastick Assoc., Inc. 820
Pioneer Bldg., St. Paul, 55101, 226-
7497; Res. 1316 Boland Place, St.

HAASEN, William
Physical Plant Director, Bemidji State
College, Bemidji. 56601, 218/755-
2013; Res. 2812 Vixby Ave., Bemidji.
56601, 218/751-1509. St. Paul Prof.
Assoc.

HADGES, George A.
Dayton-Hudson Properties, IDS Tower,
Mpls., 55402, 935-8901; Res. 5232
Birch Road, Minnetonka, 55343, 935-
5021. Mpls. Assoc.

HAGLUND, Arthur G., AIA
President, Bettenburg Townsend,
Stolte & Comb. Inc., 1437 Marshall
Ave. St. Paul, 55104, 646-2558; Res.
13656 Oakwood Curve, Burnsville,
55378, 890-1385. St. Paul Corp.

HAHN, Gilbert, AIA
Secretary, Traynor, Hermanson & Hahn
Architect, Inc. Box 156, St. Cloud.

HALL, David B.
Associate Department Manager, Ellerbe
Architects, 333 Sibley St., St. Paul,
55101, 222-6688; Res. 385 Transit, St.
Paul, 55113, 484-9057. St. Paul Prof.
Assoc.

HALVERSON, Lyell C., AIA
President, Lyell C. Halverson Co., 2801
Wayzata Blvd., Mpls., 55405, 377-
0320; Res. Rte. 2, Box 2468. Excelsior,
55343, 471-9096. Mpls. Honorray

HAMILTON, Patrick J., AIA
Architect, Pattee Architects, 800 Build-
ers Exchange Bldg., Mpls., 55402, 333-
5263; Res. 4138 Meadowlark, Eagan,
55122, 454-5776. NE Corp.

HAMMEL, Richard F., AIA
Vice President, Hammel, Green & Abra-
hamson, Inc., 2675 University Ave.,
St. Paul, 55114, 646-7501; Res. 608
Turnpike Road, Mpls., 55416, 645-
5430. Mpls. Corp.

GRINSMANIS, John V., AIA
Prof. Associate, Ellerbe Architects, 333
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SPECIFICATIONS AND INFORMATION CONTACT

SOTA LATHING & PLASTERING BUREAU

1 Ave. St. Paul, Minn. 55414
Phone: 645-0208
LYNCH, Thomas F., AIA
Associate Division Manager, Ellebe
Architects, 430 Oak Grove, Mpls.
55403, 333-8111; Res 3210 No.
Hamline Ave, Arden Hills, 55112, 633
5355. Mpls. Corp.

MACKENZIE, Gary A., AIA
Proprietor, Gary A. MacKenzie, Archi
1645 Hennepin Ave, Suite 317.

MADSEN, Richard C.
Chief Draftsman, Lundquist Architects, 1645 Hennepin Ave, Mpls.
55403, 332-4407; Res. 3206 66th Ave No.
MADSEN, Richard C.
Mpls., 55403, 333 8141; Res. 3210 No.
Architects, 430 Oak Grove, Mpls.

MADSON, John A., AIA
Secretary, Patch, Erickson, Madson & Han son, Inc., 2801 Wayzata Blvd.
Mpls. 55405, 374-3490; Res. 2740
Hanson, Inc., 2801 Wayzata Blvd.
Mpls. 55405, 374-3490; Res. 2740
MADSON, John A., AIA

MAGNEY, Robert G., AIA
Owner, Robert G. Magney, AIA, 11408
Oak Ridge Lane, Minnetonka, 55343
545-3632 or 835-7262. Res. - same.
Mpls. Corp.

MAHAL, L. Kenneth, AIA
President, Ellebe Architects, 333 Sibley
St., St. Paul, 55101, 222-6966; Res.
3000 W. 82nd St., Bloomington

MALONEY, Robert T., AIA
Head Architectural Department, Toltz,
55101, 224-7891; Res. 1822 Bohland
Paul Corp.

MARSHALL, James R., Jr.
Architectural Resources, Inc., Mezzanine/Torrey Bldg., Duluth, 55802,
218/727-8481; Res. 216 Pike Lake
Duluth, 55811. NE Assoc.

MARTINSON, Robert E.
Zejdlak, Harmala, Hysell, DeLapp, Martinson, Inc., Architects, 430 Oak Grove,
Mpls., 55403, 332-1516; Res. 4214
Branson, Mpls., 55424, 922-5739.
Mpls. Assoc.

MARTINSON, Tom
Principal Planner, City of Minneapolis Planning & Development Department, 2217 Nicollet Ave., Mpls., 55404, 348
8020; Res. 4536 Oxford Ave. So., Edin

MASTNY, George G., AIA
Mastny Paulsen Architects, 1400 Fair
field Road So., Minnetonka, 55343
544-9487; Res. Rte. 3, Long Lake

MATHER, Sewell J., AIA
Principal, Sovik, Mathre & Mad
son, Architects, Box 390, 205 So Wa
ter St., Northfield, 55057, 336-8670 or
507/645-4461; Res. 716 GreenVale

MATSON, Gordon O.
Director of Specifications, Setter, Leach
& Lindstrom, Inc., 133 Foshay Tower.
Mpls., 55402, 338-8741; Res. 2800
Jordan Ave., Mpls., 55426, 544-3866.
Mpls. Assoc.

MATSON, Horace V., AIA
Vice-President, Matson, Wegleitner,
Abendroth, Architects, Inc., 521 Wayz
ata Blvd., North Plaza Bldg., Mpls.
55416, 544-9741; Res. 6450 York
Ave. So., Apartment 514, Mpls.

MATSUMOTO, Mark
Architect-in-training, Thorsen & Tho
revshov Assoc., Inc., 700 National Bldg.
Mpls. 55402, 339-7671. Res. 5240
Knox Ave. So., Mpls., 55419, 929
3770. Mpls. Assoc.

MATSUMOTO, Masao, AIA
Vice President, Liebenberg, Smiley, Glot
& Associates, Inc., 1021 LaSalle A
McCartney, R. Gale, AIA
Owner, R. Gale McCartney, Architect, Suite
202, 32 10th Ave. So., Hopkins.
55343, 933-5533; Res. 9700 Blaisdell
Ave., Mpls., 55437, 884-3022. Mpls.
Corporation.

MEYERHOFF, James L.
Project Architect, Ellerbe Architects, 333
Sibley St., St. Paul, 55101, 222-6966; Res.
1883 Goodrich Ave., Mpls., 55105, 545-8189.
Mpls. Corp.

MCGUIRE, George E., AIA
Architect, McGuire Architects-Planners,
1039 Plymouth Bldg., Mpls., 55402,
307-2116; Res. 5140 Upton Ave. So.

McMURRAY, James H., AIA
Partner, Stegner, Hendrickson, McMurr
and Sullivan, Rte. 3, Box I, Brainerd.
56401, 218/829-8765. Res. 702 No.
Fifth St., Brainerd, 56401, 218/829-
6095. Mpls. Corp.

MEDCALF, Brian
Draftsman, Reese/Rova Associates,
5350 W. 78th St., Mpls., 55435, 835
5411; Res. Box 185M, Waverly, 55390.
543-7841. Mpls. Assoc.

MELANDER, Donald
Birkeland Architects, Inc., 1111 High
way 25 No., Buffalo, 55313, 682-1781;
Res. 6050 Duluth Lane, Golden Valley,
55422, 545-1050. Mpls. Prof. Assoc.

MEISCH, Francis R., AIA
Architect, S. C. Smiley and Associates,
1021 LaSalle Ave. So., Mpls., 55403,
336-4124; Res. 5528 York Ave. So.,
Edina, 55410, 927-4866. Mpls. Corp.

MELANDER, A. Reinhold FAIA
Vice President, Melander and Melander,
Architects/Engineers, 800 Lonsdale Bldg., Duluth, 55802, 218/727-5044.
Res. 3319 Greysolon Road, Duluth,
55804, 218/724-7233. NE Fellow.

MELANDER, Donald Knox, AIA
President, Melander and Melander, Ar
chitects, 800 Lonsdale Bldg., Duluth,
55802, 218/727-5044; Res. 2121
Vermillion Road, Duluth, 55803,
218/724-2141. N.E. Corp.

MELBY, Fredric E., AIA
Vice President, Miller, Melby & Hanson,
Architects, Inc., 3033 Excelsior Blvd.,
Mpls., 55416, 920-8690; Res. 4929
Emerson Ave. So., Mpls., 55409, 823
8457. Mpls. Corp.

METCALF, Gordon R.
Gordon R. Metcalf, Architect, 2030
Urbandale Lane, Wayzata, 55391, 473
2889; Res. same. Mpls. Prof. Assoc.

MEYERHOFF, James L.
Project Architect, Ellerbe Architects, 333
Sibley St., St. Paul, 55101, 222-6696; Res.
MICHJDA, Albert M., AIA
Professional Associate, Ellerbe Architects, 430 Oak Grove, Mpls. 55403, 333-8141; Res. 34 Birnmanwood Drive, Burnsville, 55337, 890-5198. St. Paul Corp.

MICHELSON, Valerius L., AIA

MIHELICH, Kenneth

MICHENIA, Albert M., AIA

MILBRATH, William F., AIA
Owner, William Milbrath, Architect, Box 481, 233A No. Main St., Austin, 55912, 507/433-9222; Res. 2956 Washburn Circle, Richfield, 55423, 544-3871; Res. 2028 Sheridan Ave. So., Mpls., 55403, 332-1401; Res. 5021 Queen Ave. So., Mpls. 55410, 332-1401; Res. 55410. St. Paul Corp.

MILDES, James H., AIA
Supervisor of Comprehensive Planning, Cedar-Riverside Assoc., 1929 So. 5th St., Mpls., 55404, 338-8801; Res. 2420 Olive Lane, Wayzata, 55391, 473-7568. Mpls. Corp.

MILLER, John R., AIA

MILLER, William J., AIA
Vice President & Treasurer, Millen-Dunnudie, Architects, Inc., 7913 Southtown Center, Mpls. 55431, 866-8421; Res. 2956 Washburn Circle, Richfield, 55423, 866-9089. Mpls. Corp.

MING, Charles K. Fook
2C Alpine Court, 12 Kotewall Road, Hong Kong. St Paul Prof. Assoc.

MJORUD, Al

MOLBERG, George W.
Residence, Iron River, Wis., 54847, 715/738-3253. NE Assoc.

MOORMAN, Frank, AIA

MORGAN, Robert Lee, AIA

MORGENSTERN, David M., AIA
President, Architectural Resources, Inc., Mezzanine/Torey Building, 126 E. Superior St., Duluth, 55802, 218/727-8481; Res. 5820 London Road, Duluth, 55804, 218/525-1038. NE Corp.

MORITZ, William S.
Thomas J. Shefchik & Associates, 312 Lonsdale Bldg., Duluth, 55802, 218/727-7488; Res. 1024 3rd St. So., Duluth, 55806, 218/724-1580. NE Corp.

MORRISON, Eldon D.
President, Eldon Morrison Architects/Assoc., 211 Clark Ave., White Bear Lake, 55110, 429-6202 or 429-2111; Res. 5181 E. County Line Road, White Bear Lake, 55110, 429-6032. St. Paul Prof. Assoc.

MOSER, William H., AIA
Principal, Architectural Resources, Inc., Mezzanine/Torey Bldg., 126 E. Superior St., Duluth, 55802, 218/722-3378; Res. 128 No. 36th Ave. E., Duluth, 218/728-4196. NE Corp.

MUNDT, Gerald E., AIA
Principal/Architect, Wallace & Mundt Architects, 5350 W. 7th St., Mpls., 55435, 831-3509; Res. 4212 Poplar Drive, Golden Valley, 55422, 377-4834. Mpls. Corp.

MYERS, Jack A., AIA
Partner/Secretary-Treasurer, Myers and Bennett, Inc., 1002 Wesley Temple Bldg., Mpls., 55403, 333-3341; Res. 48 Clarence Ave., Minneapolis, 55414, 331-1127. Mpls. Corp.

MYKLEBUST, John A.

NELSON, Albert M., AIA
Director, Bennett, Inc., 430 Oak Grove, Mpls. 55403, 338-8924; Res. 3825 Plymouth Road, Minnetonka, 55343, 935-3160. Mpls. Assoc.

NELSON, David Lee, AIA

NELSON, Donald C. G., AIA

NELSON, Eugene C.

NELSON, Robert R., AIA

NELSEN, Berg R.

NIEMEYER, Calvin Michael

NILSSON, Dennis E.

NIPPER, Thomas K.
Manager/Marketing Services, Ellerbe Architects, 333 Sibley St., St. Paul, 55101, 222-6696; Res. 6357 Josephine Ave. Edina, 55435, 941-2764. Mpls. Prof. Assoc.

NORDALE, David E.

NORDBLOM, Donald O., AIA

NORDGREN, Wayne R., AIA

NORDQUIST, Carl J., AIA
Rte. 4, Cross Lake, 56442. Mpls. Corp.
NORMANDIN, George E.

NORUM, Peter A.

NOVAK, Charles, AIA

O'BRIEN, James W., AIA

OLSEN, Harold C., AIA
Vice President, Gingold-Pink Architecture, 1500 Foshay Tower, Mpls., 55402, 339-9601; Res. 10051 Grouse St. NW, Coon Rapids, 55433, 755-2894. Mpls. Corp.

OLSEN, Herman, Honorary

OLSON, Clarence T.

OLSON, Gordon E.

OLSON, Kern C.

OLSON, Ralph C.

OLSON, Roald M.
2025 Clark St., St. Paul, 55117, 774-5183; Res. Same. St. Paul Prof. Assoc.

OLSON, Wayne A., AIA

OSTERBERG, Thomas J., AIA

OULMAN, Kenneth E.

OVICK, Jack, AIA

OXTON, Lanier N.

PALLATT, Jay W.

PALMQUIST, Leroy Hyland, AIA

PARKER, Leonard S., AIA

PARRISH, Willard C., Jr., AIA

PATCH, Roger W., AIA
Vice President/Treasurer, Patch, Erickson, Madson & Hanson, Inc., 2801 Wayzata Blvd., Mpls., 55405, 374-3490; Res. Rte. 1, Box 674D, Long Lake, 55356, 473-6782; Res. same. Mpls. Corp.

PEEPS, J. Calder, AIA

PERCICH, Angelo

PERRENOUD, Donald J., AIA
President, Perrenoud Architects, Inc., 183 So. Plaza Blvd., Mpls., 55416, 343-2773; Res. 6904 Mark Terrace Drive, Edenina, 55435, 941-6387. Mpls. Corp.

PETERS, Lyle

PETERSON, C. Warren, AIA

PETERSON, Gene Stuart, AIA

PAULSEN, Gary N.

PAULSON, Michael

PEABODY, Arthur W., AIA
University of Minnesota, Professional Advisory Service Department, 1633 Eustis St., St. Paul, 55108, 373-7722; Res. 2322 Tamarack Drive, Long Lake, 55356, 473-0454. Mpls. Corp.

PEACOCK, Hugh G. S., AIA
Professor and Assistant Vice President for Physical Planning, University of Minnesota, 340 Morrill Hall, Mpls., 55455, 373-2250; Res. 2421 Russell Ave. So., Mpls., 55055, 377-4868. Mpls. Corp.

PECK, John D., AIA
Damberg and Peck Architects, Inc., 312 W. Superior St., Duluth, 55802, 218/722-7467; Res. 4302 Robinson St., Duluth, 55804, 218/525-2030. NE Corp.

PEEPS, J. Calder, AIA

NORTHWEST ARCHITECT
TABER, Bruce E.

TADSEN, Ronald

TAMMEN, Cecil M., AIA

TAPLIN, James Edward, AIA

THIBODEAU, Ray A.
Retired; Former Executive Director of Builders Exchange of St. Paul; Res. 625 Oneida Ave. NE., Port Charlotte, Fla., 33952. St. Paul Honorary.

THIESING, Stephen M.

THOMA, Arthur G., AIA

THORBECK, Duane, AIA

THOMAS, John Ivey, AIA
Partner, John Ivey Thomas/Thomas Architects, 500 Sellwood Bldg., Duluth, 55802, 218/727-7488; Res. Box FF, Duluth 55804, 218/525-4812. NE Corp., Rte. 6.

THORSEN, C. Everett, AIA

THORSEN, Willard L., AIA

TICHIE, Allie, AIA

TORDT, Donald R.

TORSCH, John C., AIA

TOWNES, William T., AIA
Associate, Bissell, Belair & Green, Inc., 430 Oak Grove, Mpls., 55403, 338-8924; Res. 245 E. Ridgeview Drive, Wayzata, 55391, 473-5703. Mpls. Corp.

TOWNSEND, George B., AIA

TRAYNOR, Fred V., AIA

TREIBERGS, Uldis, AIA

TROSSEN, Duane A., AIA
TUSLER, W. H., AIA
Proprietor, Thomas H. Tudor, Architect.
1030 Soo Line Bldg, Mpls., 55402, 333-2777; Res. 4401 Valley View Road, Edina, 55440, 922-5116. Mpls. Corp.

TUDOR, Thomas H., AIA

Ulness, A. Thomas

UNGER, Gunnar

VAN DYKE, John P.

VAN HOUSEN, Tom, AIA
Vice President, Landmark Development Corp., 333 Sibley St., St. Paul, 55101, 222-6696. St. Paul Corp.

VECCHI, Thomas, AIA
Partner, John Ivey Thomas/Thomas Vecchi, Inc., 1311 Pioneer Bldg., St. Paul, 55101, 222-3701; Res. 5905 Kenwood Ave., Duluth, 55811, 728-7467. NE Corp.

VIEWERING, William A., Jr., AIA

VIGNESS, Wendell

VOGT, Edward J.

VOGT, James, AIA

von BUSCH, Keith A., AIA

VOSEJPKA, Richard Benjamin, AIA

VOZA, Albert G.

WAGNER, DAVID

WAGNER, Donovan D., AIA

WAHLBERG, Charles D., AIA

WALLAROV, Kenneth H., AIA

WAUGH, John Logan

WEAVER, John K., AIA
Vice President, Bissell, Belair & Green, 430 Oak Grove, Mpls., 55403, 338-8924; Res. 8331 Hidden Bay Trail No., St. Paul, 55109, 777-5551. St. Paul Corp.

WEGLEITNER, Alphonse, AIA

WEICHSELBAUM, Joseph Jerome, AIA

WELCH, Jack J.

WEMLINGER, Fredric, AIA

WARDRUM, Earl Roy, AIA
Manager/Medical Facilities Division, Ellerbe Architects, 333 Sibley St., St. Paul, 55101, 222-6696; Res. 1126 E. Ivy, St. Paul, 55106, 772-1049. St. Paul Corp.

WARN, Robert

WARNYGORA, Bruce
Draftsman, Architectural Resources, Inc., 126 E. Superior St., Duluth, 55802, 218/727-8481; Res. 1428 No. 9th Ave. E., Duluth, 55805, 218/728-4934. NE Assoc.

WATTER, Vern, AIA

WESTERHAM, Marinus
Associate Architect, Damberg & Peck, Architects, 312 W. Superior St., Duluth, 55801, 218/722-7467; Res. 1706 Kenwood Ave., Duluth, 55811, 728-2469. NE Assoc.
WHITEHEAD, Kenneth, AIA
Director/Facilities and Airport Planning,

WHITEMAN, Richard, AIA
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These by-laws were adopted at the 30th annual convention of the Minnesota Society of Architects of the American Institute of Architects on September 17 and 18, 1964, in Minneapolis and were approved by the secretary of the American Institute of Architects on October 19, 1964. They are considered a model for such and were approved by the board of directors of the society, July 6, 1964. They were amended in part on November 7, 1969, and November 16, 1972.

**ARTICLE I — NAME OF THE SOCIETY**

Section 1.

a. The name of this organization is the "Minnesota Society of Architects of the American Institute of Architects." It is a state organization of the American Institute of Architects and is referred to in these Bylaws as the Society.

**ARTICLE II — DEFINITIONS**

Section 1.

a. The terms "Institute" or "Chapter" as used in these Bylaws shall refer to "The American Institute of Architects" as incorporated under the laws of the State of New York, or to its local Chapters established or to be established in the future within the State of Minnesota.

b. Reference to "Society," "Board," "Committee," "Officer," "Members," "Meeting" or similar designations shall pertain or refer to the Minnesota Society of Architects.

**ARTICLE III — PURPOSES**

Section 1.

a. The purposes of the Society shall be to organize and unite in fellowship the architects of the State of Minnesota to combine their efforts so as to promote the aesthetic, scientific and practical efficiency of the profession; to advance the science and art of planning and building by advancing the standards of architectural education, training, and practice; to coordinate the building industry and the profession of architecture to insure the advancement of the living standards of our people through their improved environment; and to make the profession of ever-increasing service to society.

b. The Society shall function as the statewide representative of and unifying body for the various Chapters of the American Institute of Architects chartered within the State of Minnesota on matters of statewide interest affecting the interests of such Chapters.

c. The Society may borrow and lend money and own property of all kinds, movable or immovable, and engage in other activities which may be incidental to any of the above purposes.

d. The Society may act as trustee for scholarships, endowments, or trust of philanthropic nature.

e. This enumeration of purposes shall not be construed as limiting or restricting in any manner the powers of this Society but the Society shall have all of the powers and authority which may be conferred upon nonprofit corporations under the provisions of the laws of the State of Minnesota.

**ARTICLE IV — DOMAIN**

Section 1.

a. The domain of the Association shall be the State of Minnesota.

b. The place of its official business address shall be as given in the Articles of Incorporation.

**ARTICLE V — MEMBERSHIP**

Section 1.

a. All Corporate Members and Members Emeritus of all Chapters of the American Institute of Architects within the State of Minnesota shall automatically be Members of the Society.

b. All Professional Associates and Associates of all Chapters of the American Institute of Architects within the State of Minnesota shall automatically be Professional Associates and Associates of the Society.

Section 2.

Members and Associates shall be elected in the following fashion:

a. An architect elected a Corporate Member of the American Institute of Architects and assigned to a Chapter within the State of Minnesota automatically becomes a Corporate Member of the Society.

b. An architect elected a Professional Associate of a Chapter of the American Institute of Architects within the State of Minnesota automatically becomes a Professional Associate of the Society.

c. A person elected an Associate of a Chapter of the American Institute of Architects within the State of Minnesota automatically becomes an Associate of the Society.

d. An architect granted the position of Member Emeritus of the American Institute of Architects and assigned to a Chapter within the State of Minnesota automatically becomes a Member Emeritus of the Society.

Section 3.

None of the above Members, Professional Associates or Associates may resign from the Society, nor may they resign from the American Institute of Architects or one of its Chapters and remain a member of the Society.

Section 4.

a. A Corporate Member or Member Emeritus may be suspended or expelled only by action of the Board of Directors of the American Institute of Architects.

b. A Professional Associate or Associate may be suspended or expelled only by the Chapter of the American Institute of Architects of which he is a member.

Section 5.

The Society shall obtain from all Chapters of the American Institute of Architects in the State of Min-
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by Minnesota by February of each year the names, classifications, and addresses of all the Chapter Corporate, Professional Associate, and Emeritus Members in good standing on the first day of January of that year.

Section 6.

Privileges of Corporate Members. A Corporate Member in good standing may exercise all the rights and privileges granted him under these Bylaws.

Section 7.

Privileges of Professional Associates. A Professional Associate in good standing may:

a. Serve as either Member or Chairman of any Committee of the Society that does not perform any duty of the Board or that is not concerned with disciplinary matters or Institute business or affairs;

b. Speak and make motions at any meeting of the Society and vote thereat on any matter that does not concern the affairs of business of the Institute, or the nomination or election of a delegate to an Institute meeting, or the nomination or election of an Officer or director of the Society;

c. Not hold office or a directorship of the Society.

Section 8.

Privileges of Associates. An associate who is in good standing in the Society may:

a. Serve, except as Chairman, on any committee of the Society that does not perform any duty of the Board or that is not concerned with disciplinary matters or with Institute affairs or business;

b. Speak or make motions at any meeting of the Society and vote thereat on any matter that does not concern the affairs or business of the Institute, or the nomination or election of a delegate to an Institute meeting, or the nomination or election of an Officer or director of the Society;

c. Not hold office or a directorship of the Society.

ARTICLE VI — AUTHORITY

Section 1.

All of the rights and powers which may be exercised by the Society shall be vested in the Membership. These rights and powers shall be subject to exercise or change by the Membership at the Annual Meeting or a duly called Special Meeting of the Society.

Section 2.

Officers and a Board of Directors shall manage, direct, control, and administer the property, affairs, and business of the Society; shall put into effect all general policies, directions and instructions adopted at the Meetings of the Society; and shall act for the Society in all matters within the jurisdiction granted the Officers and Board of Directors by these Bylaws and the Membership. The Board shall govern the expenditure of all funds of whatever nature. No Officer, Director, Committee or Committee Member of the Board may incur any financial obligation for the Society without first having obtained the approval of the Board and its authority to act for the Society.

Section 3.

Liability of Officers

a. The holders of any office and the members of any board or of any committee which may be duly estab-
The President, however, shall not be elected directly, but shall assume office by automatic succession from the office of Vice President and President-Designate, except the President shall be elected when the Vice President who was elected as the President-Designate, is unable or unwilling to assume the office of President.

b. The President shall be the administrative head of the Society, shall exercise general supervision over its affairs and shall perform all the duties required of him by these Bylaws or delegated to him by the Board, and all other duties which are usual and incident to this office. He shall preside at every meeting of the Society and the Board. He shall appoint all Committees and Committee Chairmen with the approval of the Board. He shall, together with the Secretary, sign all contracts and legal documents for and in the name of the Society but only when so authorized by the Board, and he shall co-sign all checks with the Treasurer.

c. The Vice President shall possess all the powers and shall perform all the duties of the President in the event of the absence of the President or of his
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disability, refusal, or failure to act, and shall perform
the other duties that are properly assigned to him by
the Board.

The Vice President shall succeed to the office of
President upon the expiration of the term of office of
the President, unless selected by the Board to fill a
vacancy of the office of Vice President; in which
case the President shall be elected by the members.

d. The Secretary shall take charge and be respon­
sible for all of the clerical work pertaining to the
business of the Society except that pertaining to
subsidized publications. He shall:
(1) together with the President, and when so au­
thorized by the Board, sign all contracts and legal
documents for and in the name of the Society;
(2) keep a record of all meetings of the Society
and of the Board;
(3) make and maintain a complete record of all
Members;
(4) issue notices of all authorized Meetings of the
Society to all Members, as provided in these By­
laws;
(5) issue notices of all authorized meetings of the
Board to all Officers and Directors, as provided in
these Bylaws;
(6) cause to be exhibited any and all data, re­
cords, correspondence, documents, membership roll
and any other information in his care or possession,
whenever so required by the President or the Board.

e. The Treasurer shall make and forward all in­
voices, receive all moneys (except for subsidized
publications), and deposit the same in the name of
the Society in a Bank or Banks approved by the
Board.

He shall:
(1) keep regular and systematic books of ac­
counts;
(2) exhibit these books and any and all papers
and vouchers when so required by the President or
the Board;
(3) submit a written statement of receipts and
disbursements to the Board at each regular meeting;
(4) pay such bills as are presented to him by the
authority of the Board only;
(5) co-sign all checks for the Society with the
President;
(6) submit an audit of the books, prepared by a
firm authorized by the Board and paid for by the
Society, at the completion of his term of office;
(7) submit a Fidelity Bond in favor of the Society,
the cost of which shall be paid by the Society.

Section 4.

Vacancies.

Should a vacancy occur in any office of the So­
ciety, other than because of the regular expiration of
a term of office, it shall be the duty of the Board, by
roll call vote at a duly called meeting of the Board,
or by letter ballot, to fill the vacancy for the unex­
pired term of office.

Section 5.

Administrative Year.

a. The administrative year of the Society shall be
the calendar year. Officers and Directors shall serve

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terms beginning January 1 of the year following the
date of their election to office.

Section 6. Delegate to Institute Convention.

a. The Society shall have delegate representation
at the Annual Convention of the American Institute
of Architects in accordance with Institute Bylaws
relating to State Organizations. Such delegate shall
be the President. In the absence of the President,
the order of succession shall be the Vice President,
the Secretary, the Treasurer, and other member
elected by the Board.

b. The expense of such delegate shall be defrayed
in an amount to be determined by the Board.

Section 7. Executive Director.

a. The Board shall be empowered to employ and
fix the salary of an Executive Director who shall per­
form such duties as may be delegated to him by the
Board.

ARTICLE IX — MEETINGS OF THE BOARD

Section 1. Meetings of the Board of Directors.

a. Regular meetings of the Board of Directors
shall be held four times a year at a time and place
fixed by the Board. One of the regular meetings
shall be held shortly before or after the first of the
year at which time committees shall be appointed,
organization effected, and general plans and policies
determined for the succeeding year, one of the regu­
lar meetings shall be held shortly after the Annual
Convention of the Institute, and one shall be held
shortly prior to the Annual Meeting of the Society.

b. Special meetings of the Board shall be held on
the call of the President, or if voted by the Board, or
on written request of a majority of the Board.

c. Notice of each meeting of the Board shall be
sent in writing by the Secretary to each member of
the Board not less than ten (10) days before the
date fixed for the meeting. Minutes of these meet­
ings shall be recorded by the Secretary and ap­
proved by the Board in its succeeding meeting.

ARTICLE X — COMMITTEES

Section 1. Nominating Committee.

a. The Nominating Committee, composed of the
last five past presidents of the Society who are in
good standing in the Society, shall nominate a com­
plete slate of Officers at the Annual Meeting of the
Society. The Chairman of the Nominating Commit­
tee, who shall be the most recent of the past presi­
dents, shall coordinate the work of the Committee
and make the report of the nominations to the
Board at the last regular meeting of the Board pre­
ceding the Annual Meeting. The Chairman of the
Committee shall then report the nominations to the
Annual Convention.

b. In addition to the nominees selected by the
Committee there may be nominations from the floor
at the Annual Meeting.

Section 2. Committees.

a. Society Committees may be established to per­
form services for the Society and each such commit­
tee may create one or more subcommittees.

b. The Society Committees shall consist of
Standing Committees, established by these Bylaws,
and Special Committees, established by the Board of
Directors or meetings of the Society.

Section 3. The Standing Committees.

a. The Society shall establish two types of Stand­
ing Committees both of which shall cooperate with
the appropriate National Commission of the Insti­
tute.

b. Each Standing Committee shall consist of the
Chairmen of the Chapter committees of similar des­
ignation plus such Corporate, Professional Associate
and Associate members as the Board may deter­
mine. An appointed member who becomes a
Chapter committee chairman shall retain his ap­
pointment to the normal expiration of the appointed
term.

c. Appointments of Corporate members to Stand­
ing Committees shall be for three year terms, so ar­
ranged that approximately one-third of the appoint­
ments shall be made each year.

d. Appointments of Professional Associate and
Associate members to Standing Committees shall be
for one year terms.

e. The first type of Standing Committee is one
which serves the special needs of the Society and
cooperates with similar committees of the Chapters
or Sections of Chapters of the Institute located within
the State of Minnesota. These Standing Commit­
tees shall include:

(1) Committee on Governmental Relations.

It shall be the duty of this Committee to promote
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the usefulness of the profession and the Society to the various governmental bureaus and agencies having charge of the planning and designing of public buildings and monuments and their environment; to promote the employment of architects in private practice to plan and design such public works; to maintain liaison with the legislature of the state to forward statewide and local legislation that will promote the welfare of the architectural profession and the construction industry and the public health and welfare. It shall cooperate with the national Commission on Public Affairs of the Institute.

(2) Committee on Relations with the Building Industry.

It shall be the duty of the Committee to foster a cooperative relationship between architects and contractors, producers of building materials and equipment and other elements of the building industry. It shall cooperate with the national Commission on Professional Practice of the Institute.

f. The second type of Standing Committee is one which is equivalent to those chapter and national committees with similar titles and duties. These Standing Committees may include:

(1) Committee on State and Chapter Organizations.

This committee shall work with the national Committee on State and Chapter Organizations in forwarding the program of that committee.

(2) Committee on Academic Training.

This committee shall work with the national Committee on Academic Training to promote the program of that committee.

(3) Committee on Office Procedures.

This committee shall work through the national committee regional representative of the same name with the national Committee on Office Procedures in forwarding the program of that committee.

(4) Committee on Research.

This committee shall work with the national Committee on Research to promote the program of that committee.

(5) Committee on Urban Design.

This committee shall work to promote the program of the national Committee on Urban Design.

(6) Committee on Residential Architecture.

This committee shall work with the national Committee on Residential Architecture to promote the program of that committee.

(7) Committee on the Collaborating Arts.

This committee shall work with the national Committee on the Collaborating Arts to promote the program of that committee.

(8) Committee on Preservation of Historic Buildings.

This committee shall work with the national Committee on Preservation of Historic Buildings to promote the program of that committee.

(9) Committee on Schools and Educational Facilities.

This committee shall work with the national Committee on Schools and Educational Facilities to promote the program of that committee.

(10) Committee on Hospital Architecture.

This committee shall work with the national Committee on Hospital Architecture to promote the program of that committee.

(11) Committee on Aesthetics.

This committee shall work with the national Committee on Aesthetics to promote the program of that committee.

(12) Committee on Public Relations.

This committee shall work with the national Committee on Public Relations to promote the program of that committee.

Other Committees.

The Society may establish other standing committees which are not specifically mentioned in these Bylaws, upon adoption of a motion to that effect.

ARTICLE XI — COMMISSIONS

Section 1.

The Society may establish commissions to act as supervisory and liaison agents for the Board on the committees of the Society.

Section 2.

Each commission shall consist of not less than one and not more than three members, appointed by the President of the Society, one of whom shall be a member of the Board, provided that such member of the Board need not serve as chairman of the commission unless so appointed by the President of the Society.

Section 3.

The term of office of the members of a commission shall be not more than one year and that term shall coincide with the term of the President of the Society.

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Section 4.

The number and type of commissions shall be similar in title and functions to those of the national commissions of the Institute which presently include the Commission on the Professional Society, the Commission on Education, the Commission on Professional Practice, the Commission on Architectural Design and the Commission on Public Affairs.

Section 5.

a. The Commission on the Professional Society shall have jurisdiction over the Society Committee on State and Chapter Organizations, and any other committees whose functions relate to the administration of Society affairs or business.

b. The Commission on Education shall have jurisdiction over the Society Committee on Academic Training and any other committees whose functions relate to architectural education, pre-registration training and the registration or licensing of architects.

c. The Commission on Professional Practice shall have jurisdiction over the Society Committee on Office Procedures, the Committee on Research, the Committee on Relations with the Building Industry, and any other committees whose functions relate to the practice of architecture.

d. The Commission on Architectural Design shall have jurisdiction over the Society Committee on Urban Design, the Committee on Residential Architecture, the Committee on the Collaborating Arts, the Committee on Schools and Educational Facilities, the Committee on Hospital Architecture, the Committee on Aesthetics, and any other committees whose functions relate to architectural design.

e. The Commission on Public Affairs shall have jurisdiction over the Society Committee on Governmental Relations, the Committee on Public Relations, and any other committees whose functions relate to public affairs or governmental relations.

ARTICLE XII — FINANCES

Section 1.

Fiscal Year.

The fiscal year of the Society shall begin on the first day of January and end on the thirty-first day of December of the same calendar year.

Section 2.

Amount of Dues.

a. The amount of dues for any year, if changed from the preceding year, shall be determined by action of the Annual Meeting upon the recommendation of the Board.

b. A Member or Associate admitted to membership less than six (6) months prior to the close of the fiscal year shall pay dues for one-half year. There shall be no admission fee.

Section 3.

Dues Payable.

a. All dues shall be for the calendar year of this Society and shall be due and payable to this Society on the first day of the calendar year.

b. If the dues of any Corporate Member are in default on the last day of the year in which they become payable, the Board of Directors shall request the American Institute of Architects to suspend his Membership. If the dues of this Corporate Member remain unpaid on the last day of the year following such default, the Board of Directors shall request the American Institute of Architects to terminate the Membership of that Corporate Member.

c. If the dues of any Professional Associate or Associate are in default on the last day of the year in which they become payable, the Board of Directors shall request the Chapter of the American Institute of Architects of which the Professional Associate or Associate is a Member to suspend his Membership. If the dues of this Professional Associate or Associate shall remain unpaid on the last day of the year following such default, the Board of Directors shall request the Chapter to terminate his Membership.

d. Each Corporate Member or Professional Associate or Associate of this Society shall pay such dues as may be fixed from time to time by a majority of the Membership present and voting at any annual or Special Meeting of the Society.

Section 4.

Method of Payment of Dues.

Dues shall be billed to the Chapter to which the Corporate Member, Professional Associate or Associate belongs and that Chapter shall bill the Corporate Member or Professional Associate or Associate for the Society dues simultaneously with and in addition to Chapter dues. The Chapter shall remit dues collected to the Treasurer of the Society together with a list showing the names of those whose Memberships are covered by the dues remitted.

Section 5.

Remission of Dues.

a. In exceptional instances and for what it deems adequate cause, at its own instance or upon request of a Chapter, the Board of Directors may remit the annual dues to be paid by any Corporate Member or Professional Associate or Associate, in whole or in part.

b. The Board will remit the annual dues of any Corporate Member or Professional Associate or Associate whose Chapter dues have not been remitted whenever that Corporate Member or Professional Associate or Associate is on extended active duty in the Armed Forces of the United States of America.

c. Remission of dues may be made retroactive.

Section 6.

Reinstatement.

Any Corporate Member or Professional Associate or Associate who has been suspended from Membership because of failure to pay dues may be automatically reinstated to his original classification upon reinstatement in the Chapter of which he is a Corporate Member or Professional Associate or Associate.

Section 7.

Annual Budget.

At its first meeting of each calendar year, the Board of Directors by vote of not less than two-thirds of those present, shall adopt an annual budget.
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showing in detail the anticipated income and expenditures of the Society.

Section 8.

Expenditures.

a. The Treasurer shall deposit all funds of the Society in a depository designated by the Board of Directors. Checks for the withdrawal of such funds shall be signed by the Treasurer and countersigned by the President, except that, if approved by the Board of Directors, a member of the Board, named by the Board, may be authorized to countersign checks for the President. The limits of the authority shall be defined by the Board.

b. No Member, Officer, or Representative of the Society shall have authority to contract any obligation for the Society or to expend any money of the Society unless the contract or commitment has been authorized by the Board of Directors or by specific resolution at a duly called Meeting of the Society; and unless the Board has made an appropriation of funds for the purpose.

c. No funds shall be spent to pay for any expense or obligation unless an appropriation for that purpose has been made by the Board nor shall any payment be made for any expense or obligation in excess of the unexpended and unencumbered balance of the specific appropriation. However, a petty cash fund not to exceed $25.00 in amount may be maintained and expenditures may be made from that fund for normal minor expenses.

Section 9.

Annual Dues for State Organization.

The Society, as an organization member of the American Institute of Architects, shall pay to the Institute the amount of annual dues required by it to maintain its membership.

ARTICLE XIII—GENERAL PROVISIONS

Section 1.

Reclassification.

Any Corporate Member of Professional Associate or Associate of the Society whose membership classification has been changed in the Chapter of which he is a Member, shall automatically be reclassified upon notice from the Chapter Secretary that such reclassification has been accomplished.

Section 2.

Endorsements.

Neither the Society nor any of its subsidiary organizations shall make endorsements or recommendations directly or indirectly of a political party or of a nominee for public office or of a commercial material or object.

Section 3.

Co-operation with the American Institute of Architects.

The Society shall represent and act for the American Institute of Architects and the Chapters within the State, under a charter issued to it by the Board of the AIA, on State matters only. The Society shall support the Institute and its activities, and shall not directly or indirectly nullify or contravene any Bylaw, rule or policy of the Institute. Voting on any question concerning the affairs of the Institute or its Chapters shall be limited to Corporate Members of the Society in good standing.

Titles Which May Be Used.

As a State Organization of the American Institute of Architects, the Society may use the following title for official business: "Minnesota Society of Architects, a State Organization of the American Institute of Architects."

A Corporate Member of one of the Minnesota Chapters of the AIA may, in addition to his AIA designation, use the title "Member of the Minnesota Society of Architects."

A Professional Associate of one of the Minnesota Chapters of the AIA may use the title "Professional Associate of the Minnesota Society of Architects."

An Associate of one of the Minnesota Chapters of the AIA may use the title "Associate of the Minnesota Society of Architects."

A Member Emeritus of one of the Minnesota Chapters of the AIA may, in addition to his AIA designation, use the title "Member Emeritus of the Minnesota Society of Architects."

Section 5.

Relations With Other Organizations.

The Society shall have no financial interest in the property, assets or liabilities of any other organization in which it may hold membership, or with which it may be affiliated, unless specifically agreed to in writing by both parties, approved by a meeting of the Society and approved by the Institute.

ARTICLE XIV—AMENDMENTS

Section 1.

Amendment Procedure.

a. Bylaws may be added to the existing bylaws of the Society and amendments to existing bylaws may be made in the following manner:

b. The Board, at any meeting of the Board, shall have the power to propose a new bylaw or an amendment to an existing bylaw by a two-thirds vote of the directors who are present and entitled to vote on the proposed amendment.

c. After a new bylaw or amendment to an existing bylaw has been proposed by the Board of Directors, such new bylaw or amendment may be adopted at any meeting of the Society by a majority vote of the voting members present at such meeting.

d. Notice of such proposed new bylaw or amendment to existing bylaw stating the purpose of each proposed new bylaw or amendment and the reason therefor, and a copy of the proposed new bylaw or amendment shall be sent to every voting member not less than ten days prior to the date of the meeting at which the proposed new bylaw or amendment is to be voted on.

e. Every such Bylaw amendment shall be approved by the Board of Directors of the American Institute of Architects before becoming effective.

ARTICLE XV—DISSOLUTION

Section 1.

Assets.

a. In the event the Society is legally dissolved there shall be no distribution of assets to the benefit of any member; the Board of Directors and Officers shall distribute any assets to an educational or charitable foundation.
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