REPORT OF THE PRESIDENT

The second administrative year of your re-elected Chapter Officers, supported by old and new Directors, has attained a surprisingly tall and shapely pinnacle of effective professional achievement, mirrored in the thirty-two facets reflecting the work of as many Committees. Your President is proud of you and your support. He has sought to be your true voice and conscience; he has flown missions for you through great turbulence all about him, but he has been fortified, as perhaps few others before him, by your incredible loyalty, dedication and, above all, by your effectiveness in action.

Indeed, the profession in the last four years has felt such a stupendous rise in complexity, proportioned to its volume of endeavor; in responsibilities of practice; in interrelationship with other allied professions and groups in the construction industry; in contacts with corporate, public or private clients as would have staggered the imagination of practitioners even ten years ago. The profession is in a state of fabulous changes within itself; now it must take measure anew of itself, adjust its basic thinking without sacrificing its basic ideals; it must express itself as an endeavor distinct from plain competitive business, yet also understand the forces motivating our economy; it must assert as never before its role of leadership as a profession of the imagination—as the pivotal point from which radiates the physical growth of our country. Only our self-disciplined collective professional mind, nurtured by our gifts of projecting the future of building, of visualizing and canalizing a great guided growth, of organizing ourselves toward a rational and orderly development, can we meet the stupendous challenge our civilization now faces.

My belief is that, on their own initiative, your Committee Chairmen have gone out beyond the call of duty and engaged in this challenging contest. I cannot speak for each in this space, but, with appreciative apologies to those apparently forgotten, I may mention a few: The Hospital and Health Committee of James J. Souder has climbed to a height of achievement by enticing to ourselves a $36,000 Grant from the U. S. Public Health Service for Research in the functions and requirements of the hospital operating room, a project long overdue, with the promise of a second grant the following year. The Fees and Contracts Committee, under Al Swanke, has completed the Chapter's new Schedule of Fees, now in the press and soon available for your use. The Office Practice Committee, under Sam Kurtz, likewise has completed its two-year findings and is publishing for your guidance a brochure on the organization and conduct of small, medium and large offices. The Civic Design Committee (Jack Gurney) has contributed spectacularly to the formulation of the City's Proposed Zoning Resolution, and, though temporarily rebuffed into gagged silence by the Chapter's perhaps mistaken adherence to the Architects Council of New York City, may soon be fully heard again at public hearings in the Chapter's expressed support of the Planning Commission's endeavor toward an orderly, long-term approach to the City's growth. The Legislative Committee's groundwork, under Harry Rutkins' leadership, has tirelessly paved the way for the N. Y. State Association's partially successful support or opposition to many bills
affecting us introduced at this year's session in Albany. John C. B. Moore's School Committee has authoritatively expressed our profession's views on the problems of the expansion of School construction in such terms as has attracted nationwide attention and admiration. The Technical Committee of Eustis Dearborn, by commendable dedication, has brought awareness to our membership of many contemporary problems and methods on structure and equipment. The Visiting Architects' Committee has been deluged (without funds) with visitors from many lands—Italians, Germans, French, Russians, Yugoslavs, etc., only to prove through Roger Spross' efforts that this Chapter is virtually the U.N. Headquarters of our profession. Heman Goldstone's New Dues Structure Committee, working closely with the Public Relations Committee under Max Urbahn (this name should be changed to read Public Affairs Committee), after ten months of intensive research, questionnaire and answer, now is crowning with success over the Chapter's adoption of their major recommendations, thus paving the way for solving the Treasury's perpetual penury. Great hopes center in the voluntary generosity of the new class of membership by firms.

The work of other Committees not here mentioned are far from forgotten. November's meeting, the Chapter will have the pleasure of honoring the following members of our Chapter:

Medal of Honor

_**L. BANCEL LAFARGE**_
Chairman

FRANCIS KEALLY
RICHARD A. KIMBALL
LORIMER RICH
DANIEL SCHWARTZMAN
THORNE SHERWOOD
IEOH MING PEI

After nominations of six possible considerations as individual candidates for the Award, four were dropped by common consent as having been sufficiently recognized in the past for their achievements by their advancement to Fellowship in The Institute. Two more names considered were held over for future consideration because of their comparatively youthful careers, at this time not having unanimity of support in the Jury.

It was the final conclusion of the Jury that the Award of the Medal of Honor should be held in such high esteem as to represent a symbol of greatness in architectural achievement; that it need not be awarded yearly, and that this year's award could therefore be passed over.

Award of Merit

After discussing two possibilities, the Jury unanimously selected Honorable James Felt, Chairman of the New York City Planning Commission, as a candidate for the only 1960 Award of Merit, because of his proven integrity and dedication as a public servant with the most laudable ambition to create a new Zoning Ordinance for the City of New York. This nomination was unanimously approved at a subsequent Chapter meeting.

COMMITTEE ON PROFESSIONAL PRACTICE

_**DAVID L. EGGERS**_
Chairman

LEWIS G. ADAMS
EDWIN M. FORBES
ELDREDGE SNYDER

The Committee on Professional Practice reviewed and took action on a number of cases of unprofessional practice as submitted by members of our Chapter and others.

Innumerable telephone requests for information regarding Professional Practice were received and answered by the Chairman or a member of the Committee.

At present, four items are under consideration, however, the Committee feels that they are of such a nature that a more detailed study should be made by the newly elected Committee on Professional Practice before a report is submitted.

The Committee suggests to the Executive Committee that they prepare a detailed explanation of the Mandatory Standard No. 12 of a book on Professional Practice as this item has repeatedly caused a great deal of embarrassment to members of our Chapter.
The Nominations Committee of the New York Chapter for 1960 met three times and submitted the slate for each of the open offices, delegate­ships and elective standing committees of the Chapter.

The Committee scheduled five regular meetings.

Six members of the New York Chapter were proposed for Nomination to Fellowship by the Committee and were elected by the Institute. The names of the members who were honored by advancement to Fellowship are as follows:

Lathrop Douglass
L. Bancel LaFarge
Geoffry N. Lawford
Allen Gordon Lorimer
Daniel Schwartzman
J. Walter Severinghaus

The Admissions Committee from June 9, 1959 through May 12, 1960, held ten meetings, interviewed and approved sixty-two applications for Corporate Membership, and thirty-three applications for Associate Membership. These applications were forwarded to the Executive Committee with a recommendation for favorable action.

The committee nominated Lewis Mumford for honorary associate membership in the New York Chapter, Bassett Jones for a special citation (posthumous), Lawrence Orton for the Medal of Honor for City Planning (an award made jointly by the Chapter and other organizations), and New York State Senator Earl W. Bridges for the Sidney L. Strauss Award of the New York Society of Architects.

The committee is working on an award for the best remodelling or adaptation of a Manhattan “brownstone” completed within recent years. Members’ recommendations are invited.

As has been announced in a number of publications, John J. Carlos won the 1960 Brunner Scholarship, which he will use to complete a unit lesson plan for use in secondary schools. Stanley Saltzman and Harold Edelman received a special grant for their proposed book on architectural composition.

We report with pleasure that the efforts of a number of previous Brunner winners are now bearing fruit.

1953—Paul Zucker: A gift copy of “The Development of the Square” is in the Chapter Library. This book received many laudatory reviews on its recent publication.


1958—Harry Anthony: Mr. Anthony expects to have his manuscript “Urban Planning” in the hands of a publisher by the end of June, so a 1961 release may be hoped for.


CIVIC DESIGN COMMITTEE

G. HARMON GURNEY
Chairman

CHARLES S. HAINES, II
Liaison
SIMON BREINES
Vice-Chairman
WILLIAM CHILDs, JR.
RAPHAEL H. COURLAND
ANTHONY J. DAIMONE
M. MILTON GLASS
DAVID HUEY HUGHES
EDWARD JAMES MATHEWS
H. DICKSON McKENNA
GEOFFREY PLATT
SAMUEL RAVENSKY
RICHARD G. STEIN
NORVAL CRAWFORD WHITE

The Civic Design Committee of the Chapter, consisting of thirteen members, concentrated most of its effort during the year on the proposed new Zoning Resolution for the City of New York as prepared first by Voorhees Walker Smith & Smith, and a subsequent draft as prepared by the City Planning Commission.

Working through its sub-committee on Zoning, a final report on the proposed new Zoning Resolution of Voorhees Walker Smith & Smith was published through moneys advanced by the Brunner Fund, and made available to the architectural profession and other interested parties on December 11, 1959. Through our public relations counsel a press conference was held and this report together with press releases were issued to the press on December 9, 1959. The different news services gave the Chapter, and the Architects Council which had reviewed and endorsed the Report very favorable coverage.

The sub-committee on Zoning held a number of meetings with Chairman Felt and members of his staff and the final draft of the Zoning Resolution as prepared by the City Planning Commission accepted a great many of the recommendations of the final report of the Chapter and incorporated them in its final Zoning Resolution.

Many of the members of the Chapter appeared at the final public hearing before the Planning Commission in support of the City Planning Commission Zoning Resolution.

The sub-committee on Zoning is still working with the Planning Commission on other amendments to the Planning Commission Resolution which will be incorporated in the final submission of a Zoning Resolution to the Board of Estimate.

Because of the Zoning implications inherent in Commissioner Wiley’s recommendations regarding parking garages in the Grand Central mid-town area, a meeting was held on this proposal after the Civic Design Committee had had an opportunity to study Mr. Victor Gruen’s critical analysis of this garage proposal. It was the opinion of the Committee that they should voice their opposition to this proposal and suggest that the proposal needs further study in the light of the necessity of a comprehensive overall master plan to cover all phases of our transportation problem in the metropolitan area.

NEW DUES STRUCTURE COMMITTEE

HARMON H. GOLDSOIE
Chairman

MICHAEL M. HARRIS
Liaison
L. BANCEL LAFARGE
Ex-Officio

This ad hoc Committee, formed at the end of February 1959, had established general policy and procedure by May of that year. The Committee was re-appointed to continue into the year 1959-60.

Over the summer of 1959 the answers to the questionnaire that had been sent to other Chapters regarding their dues structure were carefully analyzed and preliminary recommendations were made to the Executive Committee on September 22nd.

During October and November, these preliminary suggestions, as well as other avenues of approach, were explored in close cooperation with the Executive Committee. The idea of a voluntary class of Sustaining Firms was developed and was tentatively proposed to the membership in the President’s letter of January 11, 1960.

The response to this letter was reviewed in late February, and a by-law change drafted and formally submitted to the membership on March 10. This, as amended, was favorably acted upon at the special Chapter meeting of April 13, 1960. A new voluntary class of Sustaining Firms was established, as well as a schedule of increased dues for Associates of over five years standing. The ad hoc Committee having completed its assignment was automatically dissolved.

During the period of its activity, this Committee was ably served by the late Robert Carson, by Michael M. Harris, David Eggers, Gillet Leferts and L. Bancel LaFarge.
The following is a summary of the activities of the Education Scholarship Committee, American Institute of Architects, for the year 1959-1960. The work is divided under four Sub-Committees:

**Education Sub-Committee - Scholarship:**

Administering the award of the Plastering Institute of Greater New York, Inc., the Committee awarded the $1,000 scholarship for a high school student entering the field of architecture through college preparation to Donald Liss of the High School of Music and Arts.

A proposal by the Committee was made and accepted for the use of the scholarship fund donated to the Chapter by the Women's Architectural Auxiliary. Assuming the fund will continue to grow, a limited amount will be awarded as a Grant-In-Aid to a worthy student in a college of architecture within the area of the New York Chapter. The balance will be permitted to accumulate in a Savings Bank until such time as the interest shall be sufficient to make the annual award. It is hoped it will be possible to make the first award before the end of the college year.

In reply to a request, a proposal by the Committee was made for the use by the Chapter of the remaining funds of the Henry Bacon Memorial Fund. This proposal was accepted by the Chairman and final decision of the Fund Trustees is awaited.

**Education Sub-Committee - Architect-in-Training:**

The principal activities of the year were to acquaint graduating classes of Columbia University and Cooper Union with the purposes of the program; to serve as advisors to the present group of eighteen enrollees; and to forward information on the program to eligible prospective members now working in offices of Chapter members.

**Education Sub-Committee - Advisory:**

Valuable services were rendered in handling some twenty-three requests for information or advice from students, teachers, parents, and even wives requesting information about the procedure or advisability of undertaking the study of Architecture. Individual members of the Committee covered a wide range of problems in answering the questions as adequately as possible. A greatly needed service was performed, and it is recommended that it be continued.

**Education Sub-Committee - Student Chapters:**

Scheduled four regular Committee meetings.

Joint cocktail party with Membership Committee for prospective Chapter members. Thirty-four students attended.

Met with individual students and officers of student chapters. Luncheon meetings with student representatives of three schools.

Advised individual students on various professional architectural problems.

Organized Student-Employer cocktail party and exhibit scheduled for May 4th, 1960. The purpose was to bring together the personnel managers of various architectural firms in the city with graduating architectural students and their work.

**FEES AND CONTRACTS COMMITTEE**

The Fees and Contracts Committee has completed its work of preparation of a new Schedule of Charges and Statement of Services of the Architect, and it is hoped that it will be published and available to the membership of the Chapter during the month of June.

The Committee has completed compilation of financial experiences of Architects performing work for the Department of Public Works in the City of New York and for the New York City Housing Authority. It is hoped that with the new Schedule of Charges and Statement of Services of the Architect and the results of these surveys, together with a similar survey prepared by the School Committee on the Board of Education work, it will be possible to press these Agencies for an increase in the standard fee schedules promulgated and currently in use by the City of New York.

The Fees and Contracts Committee has continued to act as the clearing house for inquiries regarding fees, contracts and related subjects.
FIFTH AVENUE ASSOCIATION

ELDRIDGE SNYDER
Chairman
DAVID L. EGGERS
Liaison
THOMAS J. YOUNG
GEORGE COOPER RUDOLPH
FRANCIS KEALLY

FINANCE COMMITTEE

ALONZO W. CLARK, III
Chairman
MICHAEL M. HARRIS
Liaison (Ex-Officio)
IRA KESSLER
GEOFFRY NOEL LAWFORD
ROBERT B. O'CONNOR
DANIEL SCHWARTZMAN

This committee met during March with the committee appointed by the Fifth Avenue Association to select the best building, alteration, and shop front for prizes in the categories established by the association.

The Finance Committee met four times during the year, once to review the Chapter budget and three times to review the portfolios of securities held by the Chapter.

Recommendations were made to the Executive Committee in regard to the budget and to changes in some of the Chapter portfolios.

HEADQUARTERS COMMITTEE

ALFRED E. POOR
Chairman
L. BANCEL LAFORET
Liaison
EDWARD J. MATHEWS
RICHARD ROTH
ELDRIDGE SNYDER

One Meeting was held.

Objectives: To consider the feasibility and advisability of creating a dignified N. Y. Chapter Headquarters in quarters consonant with the role its membership exercises in work international, national as well as local in scope.

Factors discussed:

1. An “all-out” effort should be made to study the objectives stated.
2. Location: within reasonable reach of the center of gravity of the bulk of architectural offices, now beginning to move northwards.
3. Types of accommodations: Instead of renting space without its own identity (i.e. Lever House), a new building specifically designed for its use should be the first consideration; an alternative might be the remodelling of a brownstone or mansion-type of building.
4. Participation: The Chapter must retain its corporate identity because of its financial obligations subjected by the Institute; space rentals to such other professional organizations as the Architectural League should be under the control of the Chapter.
5. Requirements: Auditorium and exhibition space; Dining facilities; Lounge; Committee rooms; Chapter office space; other spaces for rental to allied professional organizations.

Conclusion: The prospects and obstacles so discouraged the members of the committee as to have precluded any further meetings.

HISTORICAL BUILDINGS COMMITTEE

Chairman
WALTER KNIGHT STURGESS

A. GORDON LORIMER
Liaison
ALAN BURNHAM
ROBERT M. Bujac
JACK P. COBLE
FERNANDO EISEMAN
SANTIAGO IGLESIAS, JR.
RAYMOND A. HUGUE
GEORGE M. SCHOFIELD
HARVEY STEVENSON
ROBERT C. WEINBERG

Along with other civic groups this Committee has been actively arousing interest in saving the Jefferson Market Courthouse. We have at least received assurance from the Department of Real Estate that they will not act without first informing interested groups. In addition, students from Pratt Institute as part of a project for rehabilitating the Courthouse have measured the building’s interior, and the National Park Service is undertaking a thorough photographic survey of both interior and exterior.

Since the last report, a group of Columbia students has measured the interior of Saint Paul’s Chapel, Trinity Parish, and the exterior has been recorded by photogrammetry. The whole project, sponsored by the National Park Service and Trinity Church, is thoroughly professional in quality and has now become a part of the Historic American Buildings Survey.

We have continued, along with the Municipal Art Society, to advise the New York Community Trust on their “Landmarks of New York” plaques. We have not had as much opportunity as we would have liked to visit and document those buildings in the chapter area which lie outside New York City which should eventually become a part of the Historical American Buildings Survey.
The Committee’s work this year continued to focus on education and research in the planning of hospitals and related facilities. Following policies determined by the full committee at business meetings, the several subcommittees arranged an active program for which the combined attendance was almost five hundred members of the Chapter.

**HOSPITAL AND HEALTH SUBCOMMITTEE—RESEARCH**

Harold J. Olson  
Research Sub-Chairman

The Committee’s three year effort to obtain support for a Chapter sponsored program of research in hospital planning reached a major plateau with the award of a grant for this purpose from the United States Public Health Service. On the Chapter’s application a grant which will approximate $100,000 over a three year period has been given to Robert H. Jacobs, A.I.A. for studies in the design of operating suites.

**HOSPITAL AND HEALTH SUBCOMMITTEE—DISCUSSION GROUP**

Robert M. Bradbury, Jr.  
Discussion Sub-Chairman

Conducted six lecture sessions with an average attendance of 54. These sessions were devoted to novel aspects of hospital design. This has been the most successful year of this activity which is in the nature of an in-service training program for the staff of offices doing hospital work. The effectiveness of the lectures would be improved if there were more time for discussion. It is suggested that offices release those attending future lectures slightly earlier so that lectures can begin at 5:00 P.M.

**HOSPITAL AND HEALTH SUBCOMMITTEE—DINNER MEETINGS**

Isaiah Ehrlich  
Dinner Meeting Sub-Chairman

Four dinner meetings were held with an average attendance of 33. These are designed for the participation of the principals of offices doing hospital work and those immediately in charge of such work. This year, by way of experiment, there were invited members of Hospital Building Committees to one meeting, Hospital Consultants to another and Administrators and Nursing Supervisors to a third. These meetings have been uniformly successful but would be further enhanced in value if more office principals responded. In the future those making reservations will be held responsible for them.

**HOSPITAL AND HEALTH SUBCOMMITTEE—FIELD TRIPS**

Gannett Herwig  
Field Trips Sub-Chairman

Two Saturday morning field trips to three facilities were held with an average attendance of 23.

The membership of the Committee was expanded this year to include several new members, and almost every member participated actively and effectively in its program. The chairman is grateful for this excellent support and appreciative, too, of the support received from the Executive Committee and Staff of the Chapter. Our only setback during the year was the loss of Dan Jensen who was always a generous and able contributor to the Committee.
The House Consulting Committee continued its annual program with its Clinic. That is, its advisory service to the General Public. The Panel of firms interested in residential work operated successfully assisting the many people who called for advice. This personal contact varied from hourly professional consultation to full architectural service on complete projects.

This year the Committee made a special effort to acquaint the Urban Renewal Board with its service. In talking several times with the Chairman of the Board, the Committee offered its services for the purpose of encouraging brownstone owners to consult accredited architects. We believe this effort should be continued. We think we should take part in the rehabilitation of our city and the furtherance of the renewal program.

In concluding we should mention that many of our members volunteered to speak at various Community meetings in order to bring the good standards of the A.I.A. before the public.

The Committee formulated a program calling for the design of a heliport on the shore of a lake, the heliport to service a midwestern city with a population of 300,000.

Fifty-eight architects from all parts of the United States took part in the competition. The Committee held the judgment on March 23, and awarded the prize to:

Mr. Hugh W. Brown, III, Shawnee, Oklahoma

Alternate for prize and 1st Honorable Mention was awarded to:

Mr. Dale R. Johnson, Champaign, Illinois

2nd Honorable Mention was awarded to:

Mr. Ralph D. Johnson, Chicago, Illinois

The Committee also awarded seven Mentions and recommends that if practicable, the ten selected drawings be exhibited in several cities in addition to the exhibit being shown in the Chapter Office.

During the past year the Legislative Committee gave much time, effort and thought to legislation that vitally affected the practice of architecture and the profession at large. Numerous proposals relative to the Education Law, Labor Law, Multiple Dwelling and Residence Laws, Zoning, State and City Building Laws were carefully considered.

There were bills that waived qualifying examinations and would have lowered the requirements for licensing of architects, bills that would have permitted the corporate practice of engineering, and several others that were equally harmful to the profession. All of these were defateed.

There were bills enacted into law with respect to requirements of the seal and signature of an architect governing plans and specifications; the elimination the $10,000 cost and 30,000 cubic feet contents and, in lieu thereof, the exemption of residential buildings up to 1500 square feet before requiring the services of an architect; the retention of the State Building Code in the State Housing Division for another year on a temporary basis; the repeal of the sections in the Multiple Dwelling Law on height, bulk and open spaces, substituting a new section therefore effective July 1, 1961; and, a new measure permitting the licensing and registration of landscape architects.

The Folmer bill permitting the preparation of stock plans for schools was passed in the Senate by the barest majority. This bill was strongly opposed by the profession but was enacted into law upon the Governor's insistence. The Speno Resolution, which was fully endorsed by the profession, was also adopted. The resolution creates a committee to make a study and inquiry into the financial ability of school districts, school financing, state aid for education, school system requirements, plans, facilities, stock plans, etc. A report on the findings must be submitted to the legislature by January 15, 1961.

Many local items of legislation also received our fullest attention. Some of these were initiated by this committee and enacted into local law or regulation.

At all times the committee received the strong support and cooperation of the chapter membership. This was invaluable and very much appreciated.
The Testimonial Dinner on October 28, 1959, given for the Hon. Robert Moses was attended by 203 people. The evening started with cocktails at 6:30 p.m. in the reception room of the Ballroom Suite of the Sheraton East Hotel, followed by dinner in the Ballroom at 7:30 p.m.

Chapter President L. Bancel LaFarge introduced the specially invited guests and the new members of the Chapter who were present. President Richards presented a Fellowship to G. E. Kidder-Smith. President Richards then presented Mr. Moses with the Allied Professions Medal of the AIA.

One hundred and thirty-six people attended the Ninety-third Anniversary Dinner Dance the evening of February 29, 1960 in the Crystal Ballroom of the Park Lane Hotel. Presidents and their wives of the other New York Chapters were invited by President LaFarge to be guests of the Chapter, and new members were invited to be guests for cocktails. Several large firms sponsored tables for their younger members.

Cocktails were served at 7 p.m. and dinner followed at 8 p.m. Music for dancing was supplied by Lester Lanin Orchestras.

Mrs. Dorothy Chandler Scott aided the Meetings Committee in arrangements for all flowers and decorations for both of the above events.

Mrs. Robert Cutler of the Women's Auxiliary helped the Committee with the promotion of the Ninety-Third Anniversary Dance.

The Membership Committee continued a stepped-up program of the apparently successful activities of the past few years.

January 27, 1960—Cocktail Party for prospective members from selected employees of member firms.

February 29, 1960—Cocktail Party (Joint Venture with Student Chapter Committee) for newly registered architects, advanced architectural students and recent graduates (Columbia, Cooper Union, Pratt Institute).

April 4, 1960—Cocktail Party for prospective members from selected employees of member firms.

The total summary of above activities is as follows:

- Number of Firms Participating: 17
- Number of Selected Employees of Firms Invited: 130
- Number of Selected Employees of Firms Attending: 65
- Number of Newly Registered Architects Attending: 11
- Number of Architectural Graduates Attending: 2
- Number of Architectural Students Attending: 32

The parties appeared to have been well received by both guests and Chapter Members attending. Of the 78 prospective members attending, 17% have applied for membership to date. It is still too early, however, to obtain conclusive results as it is noted that applications are still being received from guests attending parties of previous years.

The Committee is very grateful for the support of those Chapter Members who assisted in or contributed to these functions.

This is a new Committee formed to cooperate with the Mayor's Committee on Neighborhood Conservation. Following an opening meeting on September 21, 1959 with Mrs. Hortense W. Gabel, of Deputy Mayor O'Keefe's office, Mr. Culin and Mr. MacFadyen inspected one of the areas scheduled for Neighborhood Conservation.

Further activities have been limited, but the Committee has recommended that the A.I.A. place a representative on the Deputy Mayor's Committee, that the A.I.A. Committee be available for broad consultation on policy within the neighborhood areas, and that possibly the A.I.A. Small House Consulting Service could provide specific owner consulting where desirable.
The Committee held ten meetings at about four-week intervals which were very well attended. Sub-committees met between these periods to work out detail assignments. The tabulation of the answers to a questionnaire on personnel practices was completed. It will be published by the Chapter. It will also contain an abstract of legal aspects of employer practices prepared by an attorney.

Subjects reviewed included: A.I.A. document D101 on Areas and Cubages; substitutions by contractors; shop drawing practices; architectural supervision and coordination; corporate practice of architecture; practice of selection of consulting engineers; insurance practices; and correspondence control.

“In the works” are: a manual on shop drawing procedures and reports on personnel policies, insurance problems, supervision and coordination.

The Programs Committee has been in existence these past two years. It was created for the purpose of coordinating Chapter activities. Through its efforts, all Committees have been requested to submit to the Chapter office brief reports of their meetings and programs. These reports have been most worthwhile and have served to advise the Executive Committee and Public Relations Counsel of the excellent work being undertaken by many of our Committees. They have also provided a check on preventing overlapping of activities and duplication of efforts.

This year the Programs Committee endeavored to prepare a “statement of purpose” for each of the Chapter Committees. It has still to complete this task.

Your Programs Committee is presently composed of members of the Executive Committee. This in itself is an error in that these individuals do not have the additional time to devote to the programming activities. It is herein recommended that the Programs Committee be continued as a Chapter coordinating committee but that its members be selected from those not having other Chapter commitments. It is further suggested that the Committee’s work be more closely allied with the Chapter’s Public Relations program in the disseminating of Chapter news and information.

The Publications Committee has had nine regularly scheduled meetings and three special ones for the purpose of discussing and collating material for inclusion in the issues of the OCULUS, the Chapter publication.

1959-1960 saw a new two-color masthead, designed by Gerald Geerlings, which, coupled with a bolder, more readable type face, has given the OCULUS a new look. Our Christmas issue was marked by the holiday spirit with the type printed in green and a festive cover cartoon done by Ralph Myller. Inside this issue there was a cartoon by the noted satirist Alan Dunn.

We have continued striving to provide the Membership with a comprehensive coverage of Chapter activities, as well as items of interest and import to the profession. A new Women’s Auxiliary section was added to the format.

Our annual seminar on Architectural Criticism was held February 9th under the able guidance of Sub-committee Chairman F. Marshall Smith. A lively discussion of the subject by guest panelists Russell Lynes, managing editor of Harper’s Magazine; Douglas Haskell, editor of the Architectural Forum; Miss Terry Ferrer, educational editor for the Herald Tribune; and James Sweeney, director of the Guggenheim Museum, was attended by 130 members and guests.

This Committee initiated the First Cooperative N. Y. Chapter European Tour for A.I.A. members, which is still being organized.

The Publications Committee Chairman expresses his appreciation to the committee members and other committees for their interest and contributions of material; to Gillet Lefferts, Jr., Chapter Secretary and Liaison, for his wise counselling and to Mrs. Margot A. Henkel for her cheerful and untiring assistance.
The Activities of the Public Relations Committee for the year 1959-1960 were curtailed due to the overwhelming problem of finances.

The Committee met frequently in the fall in order to discuss the establishment of a permanent financial arrangement which would permit the Public Relations Committee and Counsel to do a continuing and effective job for our Chapter. It became apparent that no action could be taken until the question of finances was resolved by the Executive Committee.

We were fortunate in having the services of Al Frantz, who until his resignation from Gottlieb & Associates continued to give the activities of the A.I.A. and its members wide coverage in the press. He also worked with the Executive Committee in presenting the A.I.A.'s view on zoning.

The following is a report from Edward Gottlieb & Associates.

The Public Relations Committee of the Chapter and its public relations counsel, Edward Gottlieb & Associates, have been engaged in two major projects this past year. The first part of the year the committee concentrated on the placing of articles with the press, magazines, television and radio — articles that explained the role and function of the architect to the reading, viewing and listening public.

Press coverage was excellent. Newspaper clipping services normally obtain 12 to 15 per cent of all clippings, yet the size of our clipping book testifies to the extensive coverage of articles that we were responsible for.

Through radio and television interviews, the public's knowledge of architecture was broadened. One of our most important projects was the NBC spectacular hour-long telecast in color on architecture, the result of a year's discussion between our public relations counsel and NBC. The program was seen in millions of households; it stimulated much comment and inspired CBS to do an hour-long show on the work of one architect. With closer Chapter consultation, we feel the spectacular could have been far better. As it was, many people were exposed to the concepts of architecture for the first time.

The other concentrated effort of the committee was on the new zoning proposals. These dramatic new proposals and the active role your chapter has played in their formulation have received prominent attention throughout the country. We arranged a press conference on December 11th for the Architect's Council in support of the new proposals. The conference and the releases were carried in all the major metropolitan papers as both news, special articles and editorial comment. They were also run as news items on radio and television stations. Differences of opinion between your Chapter and other members of the Architect's Council, prevented us from taking an official part in the zoning hearings in March, although Mr. Lafayette spoke as an individual.

On the various newsworthy items emanating from the Chapter during the year, your committee continued to see to their proper dissemination.

The Committee held four committee meetings, at which problems were discussed relating to school design and architectural practice, including:

Recommended uniformity of questionnaires to be used by School Boards in obtaining preliminary information as to architects' qualifications.

Reconciliation of conflicts on safety standards between Fire Marshals in certain areas, notably Nassau County, and the Division of School Buildings and Grounds of the State Education Department.

Fees for architectural services for design of schools for the Board of Education of the City of New York. A survey and tabulation of experience of school architects has been made and forwarded to the Chapter Committee on Fees and Contracts, which is about to issue a new schedule of recommended fees. With this in hand and the experience of architects designing for the Department of Public Works and Housing all coordinated, an effective representation is to be made to the City authorities.

The Committee recommended support by the Chapter Membership of the proposition presented to the voters in November 1959 to raise the New York City debt limit by $500,000,000 for much needed construction of city schools. This proposition was unfortunately defeated at the polls.

The Chairman represented the New York Chapter at Albany in the effective but unsuccessful attempt organized by the New York State Association of Architects to prevent the passage of the Folmer Bill, now enacted into law, authorizing the State Department of Public Works to prepare stock plans for schools. The committee urged opposition.
SCHOOL COMMITTEE (Continued)

The Committee arranged four seminar luncheon discussions for the Chapter Membership, on subjects of vital interest to school designers, as follows:

Nov. 10, 1959—Dr. Herbert A. Landry reporting on his “Study of School Building Types for New York City,” sponsored by the Board of Education with a grant-in-aid from Educational Facilities Laboratories.

Jan. 12, 1960—Dr. Archibald B. Shaw, Editor of “Overview” on “What’s a School Plant For?”

Mar. 15, 1960—Mr. Joseph R. Weiss, Superintendent of Design, Construction and Physical Plant for the Board of Education of the City of New York, on new architectural procedures under the direction of the Bureau of Construction, Board of Education of the City of New York.


Interim Report by Frank C. Gilson of the Division of School Buildings and Grounds, on first steps being taken by his Department and related departments in connection with production and procurement of stock plans for schools, under the Folmer Bill.

SPEAKER’S BUREAU

JEFFREY ELLIS ARONIN
Chairman

GILLET LEFFERTS, JR.
Liaison

JOHN J. CARLOS

PHILIP M. CHU

THOMAS H. CREIGHTON

DOUGLAS HASKELL

SIDNEY L. KATZ

SAMUEL RATENSKY

DAVID K. SPECTOR

This year our work has followed the same general approach as the previous year. We have endeavored to get architects for groups wanting speakers and to arrange speaking engagements for architects wanting to speak. In addition we tried on two occasions to interest architects in taking courses in public speaking, but after considerable publicity and effort reluctantly came to the conclusion that architects are not interested or do not have time for them.

Among those organizations for whom we have provided speakers are Hofstra College, West Side Lions Club B’nai B’rith, Sanford H. Calhoun High School, Wellington C. Mepham High School, American Association of University Women, Hunter College Alumni Association, Long Island University, Astoria Junior High School 126, Edgar D. Shimer Junior High School 142, Roosevelt Public School, Summit Calvary Episcopal Church, St. Bartholomew’s Church and Columbia University.

We are of the opinion that a good way to secure speaking engagements in the future would be by applying to directors of large conventions occurring in New York. Preliminary work in this direction has been highly successful.

JAMES STEWARDSON TRAVELING FELLOWSHIP

RICHARD B. SNOW
Chairman

HARMON H. GOLDSTONE
WALTER PROKOSCH
DANIEL SCHWARTZMAN
ESMOND SHAW

This year the Chapter received a generous bequest from the Estate of the late James Stewardson to be used in founding the James Stewardson Traveling Fellowship. The Finance Committee has invested the principal so that funds for the scholarship will begin to accrue.

It is the responsibility of the newly formed Stewardson Fellowship Committee to establish standards of eligibility, selection and administration which will make the best use of Mr. Stewardson’s bequest. The terms of the deed of gift allow the greatest latitude in these matters. It is specified only that the award be to a worthy draftsman, and that if emergency conditions of unemployment occur, the funds may temporarily be devoted to the relief of need in the profession.

The committee has met and considered fully and from many standpoints the standards and procedures necessary for the effective use of the Stewardson gift. After individual consideration of the minutes of this meeting it will come together again to draft detailed working documents which will enable the Chapter, some time next year, to make the first Stewardson Traveling Fellowship Award.
Scheduled regular committee meetings ten. The following Technical Committee lectures were held:
6. “Planning for Large Spans” by Fred N. Severud, April 27, 1960, attendance 70.

The Committee continued its cooperation with the Producers’ Council. It revised the latter’s program on roof construction without actually too much success in raising it to the level of professional interest.

Interested committee members attended the spring conference of the Building Research Institute.

The Committee reviewed the report on Modifications to Flue-Fed Incinerators prepared by the College of Engineering of N.Y. University for the City Department of Air Pollution Control.

Plans are being explored for the establishment of a bibliography and card index file of current publications of technical interest to the profession.

In the past Chapter Year the Visiting Architects Committee participated in arrangements for 320 visitors.

The scope of architects ranged from formalized guided itineraries for large groups to individual personal guidance for single visitors and small groups. A considerable amount of time was spent by the committee members and others in relation to these visitors. This type of Chapter activity suffers from budgetary limitations particularly with reference to proper reception for large groups. It is recommended that funds be provided for adequate reception of large groups or that such activities be avoided. However, it would appear that it is not in the best interests of the profession to avoid such activities. In addition to the affairs noted in the Executive Secretary’s report, the following activities of the Visitors Committee occurred:

1. Arrangement for 30 Pennsylvania Architects due in May of this year.
2. Coordination with American Society of Civil Engineers whose interests in visiting engineers parallels the Chapter’s activities.
3. Seventy-Five German Architects.
4. Preparations for 60 Swedish Architects whose visit is expected in October of this year.
8. Itinerary for 50 Soviet Architects—August 1, 1959.
9. A group of Swiss Architects in October, 1959. Itinerary advice to their travel agency.

Individual Visitors: Mr. Roger Stover—Missouri, Mr. Kevin Curtin—Australia, Mr. Arthur Tattersall—Uganda, Mrs. Margaret Reynolds—England, Mr. Donald Goldfinch—England, Mr. J. L. S. Mansfield, Esq.—England, Mr. A. P. Carpenter—England, Mr. David McGlashan—Australia, Mr. A. T. Cherniak—Israel, Mr. S. E. Coleman—Australia, Mr. F. Tavener—Australia, Mr. Henri Chatel—France and Mr. Agurto—President of Peru Institute of Architects.
**REPORT OF THE TREASURER**

Michael M. Harris

The following is a summary of income and disbursements for the period October 1, 1958 to September 30, 1959 and 7 month period beginning October 1, 1959 to April 30, 1960.

<table>
<thead>
<tr>
<th></th>
<th>Fiscal Year 10/1/58-9/30/59</th>
<th>7 Month Period 10/1/59-4/30/60</th>
</tr>
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<tbody>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
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<tr>
<td>Dues Collected</td>
<td>31,593.75</td>
<td>31,255.00</td>
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<tr>
<td>Sale of Documents</td>
<td>10,960.73</td>
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<tr>
<td>Misc. Income</td>
<td>88.44</td>
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<tr>
<td>Interest Income</td>
<td>544.54</td>
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<td>Reserve Fund Income</td>
<td>2,814.26</td>
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<tr>
<td>Contributions for Gen. Exp.</td>
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<td>560.00</td>
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<td><strong>Disbursements</strong></td>
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<tr>
<td>Administrative</td>
<td>20,437.30</td>
<td>13,168.76</td>
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<tr>
<td>Cost of Documents</td>
<td>6,874.65</td>
<td>5,870.00</td>
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<td>Dues to other Organ.</td>
<td>5,523.29</td>
<td>4,409.35</td>
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<td>Cont. Reserve</td>
<td>3,159.38</td>
<td>3,125.51</td>
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<tr>
<td>Committee Expenses</td>
<td>5,991.52</td>
<td>7,702.82</td>
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<tr>
<td><strong>Balance</strong></td>
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<tr>
<td>Year End Bal. 57/58</td>
<td>41,986.14</td>
<td>34,276.44</td>
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<td>Accum. Year End. Bal. 58/59</td>
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<td><strong>Less Appropriations</strong></td>
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<td>Public Relations Program</td>
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<td>Office Equipment</td>
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<td><strong>Balance</strong></td>
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<td>Balance as of May 1, 1960</td>
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<td>16,522.12</td>
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**Book Value of Security Accounts**

**Principal Accounts**

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<th>Account</th>
<th>Value</th>
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<tr>
<td>Contingent Reserve Fund</td>
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<tr>
<td>Arnold W. Brunner Scholarship</td>
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<tr>
<td>LeBrun Fellowship Fund</td>
<td>36,765.38</td>
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<tr>
<td>James Stewardson Fellowship</td>
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**Income Accounts**

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<tr>
<td>Arnold W. Brunner Scholarship</td>
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<tr>
<td>LeBrun Fellowship Fund</td>
<td>7,410.26</td>
</tr>
<tr>
<td>James Stewardson Fellowship</td>
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1. **Arnold W. Brunner Scholarship**

From the Brunner Funds the following Awards have been made:
- Mrs. Ada L. Huxtable for a "Guide to New York City"—$5,000.
- John J. Carlos for his project, "Education (Secondary School Level) to Encourage a Creative Study of Architecture, Its Organized Profession and Its Aesthetics"—$3,000.

2. **LeBrun Fellowship**

Hugh W. Brown, III of Shawnee, Oklahoma has been awarded an amount of $3,000 for six months travel in Europe.

3. Disbursements have been kept within budget appropriation. Audit report as of September 30, 1959 are on file in the Chapter Office.
It is recorded with regret that the following sixteen members have died during the past year:

Corporate Members

Leroy Barton
Sylvan Bien
George A. Boehm
Robert Carson
Christopher C. Carven
Williams Adams Delano
Clarence A. Higginson
John Mead Howells
David C. Jensen
Harrie T. Lindeberg
Nicholas K. Lucas
Harris H. Murdock
Edward Necarsulmer
Archie Protopapas
Louis Scesa
Paul Schulz

There has been, over the year, a net gain of 78 in Chapter membership accounted for below:

<table>
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<tr>
<th></th>
<th>Honorary</th>
<th>Emeritus</th>
<th>Corporate</th>
<th>Associate</th>
<th>Unassigned</th>
<th>Students</th>
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<tr>
<td><strong>Gains</strong></td>
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<td>New Members</td>
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<td>823</td>
<td>249</td>
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<td>Total Gains</td>
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<td>898</td>
<td>281</td>
<td>12</td>
<td>281</td>
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<td><strong>Losses</strong></td>
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<tr>
<td>Total Losses</td>
<td>8</td>
<td>56</td>
<td>858</td>
<td>263</td>
<td>12</td>
<td>198</td>
<td>1395</td>
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</tbody>
</table>
It is requested that the following sections of the report be given:

1. Committee Members
   - President: John Smith
   - Vice-President: Jane Doe
   - Secretary: Michael Johnson

2. Section Reports
   - Section A: John Smith
   - Section B: Jane Doe

3. Financial Report
   - Income: $5,000
   - Expenses: $3,000

4. Bylaws

Section A

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Category</th>
<th>Class</th>
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<tbody>
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<td>John</td>
<td>President</td>
<td>A</td>
<td>10</td>
<td>100</td>
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<tr>
<td>Jane</td>
<td>Secretary</td>
<td>B</td>
<td>25</td>
<td>250</td>
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</table>

Total:

<table>
<thead>
<tr>
<th>Category</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>100</td>
</tr>
<tr>
<td>B</td>
<td>250</td>
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</table>

**Grand Total:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>A</td>
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<tr>
<td>B</td>
<td>250</td>
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</table>

**Grand Total:** 350