

# OCULUS

NEW YORK CHAPTER THE AMERICAN INSTITUTE OF ARCHITECTS



JULY-AUGUST 1964

## DEFINITION OF "DIRECT PERSONNEL EXPENSE"

by the FEES AND CONTRACTS COMMITTEE

The Institute now recognizes only the following three Owner-Architect Forms of Agreement:

- a. Document B-121—*Percentage of Construction Cost.*
- b. Document B-211—*Multiple of Direct Personnel Expense.*
- c. Document B-311 — *Professional Fee plus Expense.*

In each of these documents, the following phrase is used with respect to the computation of *Direct Personnel Expense*:

"In computing Direct Personnel Expense Principal's time shall be computed at \$—— per hour, and employees' time shall be at their regular rate of pay plus normal benefits."

The Chapter's Fees and Contracts Committee has studied the question of "normal benefits" and has recommended that these benefits be defined as including the following:

- a. *Mandatory expenses* directly related to personnel, such as payroll taxes, disability insurance, and workmen's compensation.
- b. *Customary benefits*, including vacations, legal holidays, and sick leave.

It is the Committee's finding that the above two categories increase net time card costs by at least 15%.

The Committee has found that a policy statement by the Chapter is necessary, both to define "normal benefits" and to assign a value which can be used consistently throughout the profession. Such a statement would also serve to overcome a discrepancy in accounting procedures which has existed among various offices and the allied professions. The Committee

recommends that the Chapter publish the following statement to reflect this policy:

"In all contracts between Architects, their clients, and their engineering consultants, when the fee or any other charge is to be billed as a multiple of Direct Personnel Expense, such expense is hereby defined as the aggregate of net time card costs assignable to the particular job involved, plus an increment of 15% to cover mandatory and customary benefits. Such benefits include payroll taxes, insurance, legal holidays, sick leave, and two-week vacations. Such benefits are normal in all professional offices and are not considered "fringe" benefits.

"The multiple factor to be used in establishing compensation to principals and in covering overhead expenses is a matter of negotiation between Architect and his client or engineering consultant. It is to be applied after the 15% increment has been added to net time card costs."

The above statement was approved by the Executive Committee at their meeting held on July 8, 1964.

## SURVEYORS NEEDED:

If you are interested, and have the time, you may qualify for the position of Surveyor of Unsafe Buildings. Qualifications include at least ten years experience in building construction and three years residency in New York City. City employees are not eligible. Surveyor's fees are \$50. Contact the Chapter's office in writing by September 14th.

## THE 1964 CONVENTION

by WILLIAM D. WILSON

The highlight of the St. Louis Convention was the election by acclamation to the Institute First Vice Presidency of our distinguished Chapter member, Morris Ketchum, Jr., F.A.I.A. Mr. Ketchum, who will now automatically assume the Presidency at the 1965 Convention in Washington, was most eloquently proposed to the assemblage in a nominating speech by Frederick J. Woodbridge, F.A.I.A., former President of our Chapter. Other officers elected were Arthur Gould Odell, Jr., F.A.I.A., President; Rex Whitaker Allen, A.I.A., of San Francisco. William W. Eshbach, F.A.I.A., of Philadelphia, and Hugh Stubbins, F.A.I.A., of Cambridge, Mass., Vice-Presidents; and Oswald H. Thorson, A.I.A., of Waterloo, Iowa, Secretary. Robert F. Hastings, F.A.I.A., of Detroit will continue the second year of his two-year term as Treasurer. The newly elected directors are Walter Scholer, Jr., A.I.A., of Lafayette, Ind., East Central States Region; Willis N. Mills, F.A.I.A., of Stamford, Conn., New England Region; Donald Q. Faragher, F.A.I.A., of Rochester, New York Region; Victor C. Gilbertson, A.I.A., of Minneapolis, North Central States Region; Charles J. Marr, F.A.I.A., of New Philadelphia, Ohio Region; and James M. Hunter, F.A.I.A., of Boulder, Colo., Western Mountain Region.

In view of our Chapter's overwhelming vote at its Pre-Convention Meeting in favor of the proposed resolution eliminating citizenship as a requirement for Corporate membership, we regret having to report that this resolution

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# OCULUS

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AMERICAN INSTITUTE OF ARCHITECTS  
NEW YORK CHAPTER

MARGOT A. HENKEL, Executive Secretary  
115 East 40th Street  
New York 16, N. Y.  
Murray Hill 9-7969

GEOFFRY NOEL LAWFORD ..... President  
LATHROP DOUGLASS ..... Vice President  
C. GATES BECKWITH ..... Secretary  
ALBERT H. SWANKE ..... Treasurer

## BOARD OF EDITORS

Wm. Dudley Hunt, Jr. .... Chairman  
Charles E. Thomsen ..... Editor  
James T. Burns, Jr. .... S. Hart Moore  
John M. Dixon ..... Charles K. Robinson  
Sheldon Licht ..... Alexander Sanko

## 1964 CONVENTION

*continued from page 1*

was decisively defeated. Resolution No. II, the alternate authorizing the Institute Executive Committee to waive citizenship, "when fairness and the best interests of the Institute would best be served by so doing," was adopted. We received assurance that the Board would be guided by the local chapters in matters of this kind.

Other By-Law changes adopted by the Convention at its business session were: (1) the Institute's new Standards of Professional Practice, and (2) simplification and clarification of the by-laws on the College of Fellows. The Convention also unanimously adopted resolutions supporting the proposed plan for the redevelopment of Pennsylvania Avenue and urging the preservation and restoration of the Old Post Office in St. Louis.

Workshop seminars conducted by Chapter members Daniel Schwartzman, F.A.I.A., and Gustave R. Keane, A.I.A., were well attended and evoked much praiseworthy comment. Albert Mayer, F.A.I.A., gave a fine address on City Planning which was both entertaining and constructive.

The Chapter is indebted to Mr. and Mrs. Max O. Urbahn for giving a most gracious reception in honor of First Vice President Ketchum, and to Margot Henkel for her tireless contributions towards making the Convention both pleasant and orderly for the New York Chapter delegates.

## COMING EVENTS

- |            |   |
|------------|---|
| SEPT. 15   | Technical Committee Lecture<br>Dining Room, Tuesday, 6:00-8:00 P.M. |
| SEPT. 22   | Chairman Luncheon<br>Tuesday, Pine Room, 12:30                      |
| OCT. 14    | N.Y.S.A.A. Pre-Convention Luncheon<br>Dining Room, Wednesday, 12:30 |
| OCT. 25    | Regional Council Conference<br>Grossingers (Catskill Mts.), Sunday  |
| OCT. 25-28 | N.Y.S.A.A. Convention<br>Grossingers, Sunday-Wednesday              |
| NOV. 10    | Chapter Fall Opening Meeting<br>Dining Room, Tuesday, 7:00 P.M.     |
| JAN. 13    | Membership Cocktail Party<br>Dining Room, Wednesday, 5:00-8:00 P.M. |
| JAN. 26    | Nominating Committee Luncheon<br>Dining Room, Tuesday, 12:30 P.M.   |
| FEB. 18    | Anniversary Dinner. Place to be announced.                          |
| APR. 29    | A.I.A. Pre-Convention Luncheon<br>Dining Room, Thursday, 12:30 P.M. |
| MAY 12     | Membership Cocktail Party<br>Dining Room, Wednesday, 5:00-8:00 P.M. |
| JUNE 2     | Annual Luncheon<br>Dining Room, Wednesday, 12:30 P.M.               |

## ARCHITECTS IN ENGINEERING FIRMS

Questions have arisen regarding the conduct of A.I.A. members who work as employees of consulting engineers. Article 3.10 of the new Standards of Professional Practice (as amended by the A.I.A. Convention in June 1964) states:

"An Architect shall not serve as an employee of . . . a firm whose architectural practice is not under the control of a registered architect."

The Chapter's Professional Practice Committee has reviewed this Standard and finds that it does not prohibit an Architect from working for an engineering organization on a salaried basis provided he (or another registered architect) is in charge of the architectural work for the firm.

## LETTER PRAISES HOSPITAL COMMITTEE SEMINAR

Dear Mr. Burgun:

It is a pleasure to congratulate you and your fellow Committeemen and workers on a most successful and contributory series of discussions on Asepsis. This leadership is an outstanding example of service to A.I.A. membership and it is hoped others will seek to emulate you.

The Conference was exceptional in conception, organization and production. You deserve everyone's appreciation for effecting this attention to a vital aspect of hospital design.

Matt L. Jorgensen, A.I.A.  
Abreu & Robeson, Architects

SEE LAST PAGE FOR  
PUBLICITY OPPORTUNITIES

Were I a poet, I might have found a suitable epithet to describe these past 18 months. Perhaps "The Year of the Death of the Sacred Bull" or its like might aptly be ascribed to this period, for it has not been an uneventful one. It has been a privilege to serve the Chapter during these months.

There have been differences on many matters. Most have been healthy and that is good, for we cannot progress without them. There have been some, however, which have not been quite so healthy and in them some of us have turned unhappily to forums other than our own to give them airing. I like to think this phase is passing, for we are a small company of men. We gain little by fragmenting ourselves and we gain much by pulling together.

Much of this is the result of inadequate communication among us and it is to this problem that we have been giving our attention and must continue to do so. We have laid plans for streamlining OCULUS both in its content and in its timeliness. We also look to the gratifyingly increasing attendance at both our business and social gatherings to add further to our common understanding.

Turning to the year's work, there have been many satisfactions and many accomplishments. Noteworthy among them has been the appointment of Chapter member William F. R. Ballard to the Chairmanship of the City Planning Commission. With Chapter member Harmon Goldstone at his side, architects in New York are well represented, and rightfully so, in this most important city agency.

In a few days Morris Ketchum will become 1st Vice President of the Institute and, in accordance with its new By-Laws, another year will see him its President—the New York Chapter's first in fifteen years.

The Architectural Advisory Committee to the New York City Housing Authority, composed of five New York Chapter members, has now been officially established. We look forward to its being an effective instrument for public service in the interests of better public housing in New York.

We have supported the successful effort to save Breezy Point for public use; we have joined with others in their distress over the rulings in the Seagram tax case and with them have filed an "Amicus Curiae" brief in the Court of Appeals, before which the case has just been argued. We have from the beginning supported the basic concept of the proposed Civic Center, as approved by the City Planning Commission, lingering voices to the contrary notwithstanding. You who have shared our confidence will not be disappointed with the result when the now maturing plan is made available for your appraisal. Your President wrote to Mayor Wagner following the Chapter's resolution calling for an architectural competition in that part known generally as Area 3 and several discussions were subsequently held with City Planning Commissioners Ballard and Goldstone on the question of its feasibility. While included in the Planning Commission's mapping of the Civic Center, it is as yet no more than a future land bank without specifics. The time is still not ripe to press for a competition in this area but, it should be watched for the right time may come and if it does, let us not be too late.

Your 35 or more committees, which form the backbone of the Chapter have produced prolifically and I regret the lack of space to do more than acknowledge with appreciation the accomplishments of other than a few. Their full annual reports appear also in this issue of OCULUS.

Outstanding have been two seminars held this spring. In the one, the Chapter, through its Committee on Housing, was joined by F.H.A. and N.A.H.R.O. in the sponsoring of a most successful two day design conference on public housing, led by N.Y. Chapter member Albert Mayer. In the other it was joined, through its Committee on Hospitals and Health, by the U.S. Public Health Service and the Hospital Review and

#### Executive Committee

GEOFFRY N. LAWFORD  
*President*

LATHROP DOUGLASS  
*Vice President*

C. GATES BECKWITH  
*Secretary*

ALBERT H. SWANKE  
*Treasurer*

MAX O. URBAHN, 1963  
RICHARD G. STEIN, 1963  
SIMON BREINES, 1964  
J. WALTER SEVERINGHAUS, 1964  
BROTHER CAJETAN  
J. B. BAUMANN, 1965  
EMANUEL N. TURANO, 1965

Planning Council of Southern New York, in a two day seminar on hospital planning to prevent the spread of infection, which drew distinguished architects, medical men and hospital administrators from all over the country and from abroad as well.

Through its Public Affairs Committee the Chapter has published a report on the "State of the City," produced and distributed as a public service. It is a credit to those Chapter members who have aided in its preparation.

Another public service of the Chapter has been the exhibit it assembled on "Churches and Temples" which opened in New York in January and which is now touring the country under the guidance of the American Federation of Arts. Much of the credit for its success goes to a group of our younger members, headed by James T. Burns.

The Urban Design Committee has been developing a program of "Open Spaces." It is arousing considerable interest and support at the Institute and, if permitted to continue, should blossom this coming year.

The program initiated by the Chapter to insure equal opportunity for Negroes in the architectural profession has been operating in high gear under Arthur Holden's Chairmanship and has already made its first scholarship grant to a young Negro student at Pratt Institute.

The number of grants for scholarship aid and for research and travel which are sponsored by or through this Chapter form a record of which it can be justly proud. One cannot pass on without commending our Women's Auxilliary for the very substantial funds for Scholarships it has in recent years been raising.

There is still unfinished business and there are as yet many unresolved problems. Under Harmon Gurney, the Chapter's Ad Hoc Committee on the new Building Code is following it in detail as section by section is released for study and comment. This is a tremendous task, quite beyond the ability of volunteer workers, so steps have been taken to provide the committee with professional help to assist it this coming year. There will be many pressing problems arising in the near future in connection with the new Code and it is possible that it may involve the architect in additional inspection activities and responsibility for them.

The problem of Chapter headquarters stares us in the face. Despite the Headquarters Committee's efforts, its resolution is not in sight. Our days in these premises are coming to an end. We have two years—possibly three at most. A decision as to future headquarters, whether with the Architectural League or not, must be made now, if we want other than routine office building space. If we are to build, time will run out on us if we don't start planning this coming year.

The Chapter's office is badly cramped and the League has been asked if additional space can be found for us during this interim period. The office cannot function efficiently under these cramped conditions and were it not for our devoted Executive Secretary, whose two hands do the work of many, it could not function at all. The work now processed through the office is manyfold that of only a decade ago and is steadily growing year by year. Our increasing membership, our increasingly active committees, our growing sense of responsibility to our community, all point to the reasons why. It is of interest to note that the total number of Chapter and Committee functions, adds up to the surprising total of 274 for the past year alone.

This review of accomplishments and concerns touches only a small part of the Chapter's work during the course of this past year and yet there is a continual cry that the Chapter should do more. At times one cannot but wonder whether the opposite may not be closer to the truth and that we may actually be more in danger of spreading ourselves too thin. Perhaps we are trying too hard to be all things to all people and perhaps in so doing we are reaching beyond our field of professional competence and entering into matters beyond our collective concern as architects and chapter members. We have much to do as architects.

**REPORT OF THE SECRETARY**

C. GATES BECKWITH

The Executive Committee has held 18 regular meetings and 2 special meetings during the 1963/64 year. Chapter committees have held a total of 274 meetings.

The accompanying reports reflect the continued increasing membership and committee activity. The pressing problem is related to Chapter Headquarters. The office staff carries a heavy work load compounded by inadequate and inefficient space. The Executive Committee and Chapter are grateful for the devotion and efforts of Mrs. Henkel and her staff.

We record with sincere regret that the following members passed away during the year:

John H. Barry	Auguste L. Noel
Dirk W. Brouwer	Charles G. Ramsey
Robert B. Bujac	Roger W. Sherman
Otto R. Eggers	Fritz Steffens
Ben J. Lubschez	William H. Sypher II
Frederick Mathesius	Benjamin S. Miller (Associate)

The net gain in membership for the year has been:  
Corporate: 58; Professional Associate: 10.

The total chapter membership is recorded below:

	Honorary	Emeritus	Corp.	Prof. Assoc.	Assoc.	Unas.	Students	Total
July 1, 1963 .....	9	62	965	0	302	13	60	1411
<i>Gain June 30, 1964</i>								
New Members ....	1		70	5	43	1	432	
Transferred .....			10					
Internal .....		6	16	5				
Total Gain .....	1	6	96	10	43	1	432	589
<b>TOTAL .....</b>	<b>10</b>	<b>68</b>	<b>1061</b>	<b>10</b>	<b>345</b>	<b>14</b>	<b>492</b>	<b>2000</b>
<i>Losses June 30, 1964</i>								
Deceased .....		4	7		1			
Transferred .....			14					
Internal .....			6		21	1		
Resigned .....			5		14			
Terminated .....			6		17			
Graduated .....							60	
Total Losses .....		4	38		53	1	60	156
<b>TOTAL: 6/30/64.</b>	<b>10</b>	<b>64</b>	<b>1023</b>	<b>10</b>	<b>292</b>	<b>13</b>	<b>432</b>	<b>1844</b>
<i>Net Gain</i>								
June 30, 1964 ....	1	2	58	10	—10	0	372	433
We compare today's membership with that of June 30, 1954:								
June 30, 1954 ....	3	37	671	0	147	8	31	892
June 30, 1964 ....	10	64	1023	10	292	13	432	1844

**REPORT OF THE TREASURER**

ALBERT H. SWANKE

Since the fiscal year of the Chapter ends September 30, the Treasurer's report must of necessity base its comments on the experience of only nine months and the predictions of the budget under which the Chapter operates.

Comparing these nine months with the similar period last year indicates an increase in Income from \$64,934.03 to \$75,778.96 and an increase in expense from \$50,697.20 to \$64,159.09. The June 30 balance decreased from \$18,444.04 in 1963 to \$15,703.43 in 1964.

The increase in dues effective during the past year has enabled the Chapter to operate in the black and has allowed the transfer of \$5,000 to the Headquarters Fund. That fund now stands at \$10,282.20.

During 1963-64, funds were expended for:

The Church and Temple—Postwar Architecture Exhibit.

The National Planning Conference on Design for Asepsis.

AIA, PHA & NAHRO Design Seminar: New Approaches to Low-Rent Housing Design and Community Renewal.

The State of the City, pamphlet issued by the Public Affairs Committee.

Professional Public Relations counsel was retained throughout the year at a cost of approximately \$15,000, about equal to the funds made available through Sustaining Firm Membership.

The Capital Funds under our stewardship are prudently invested and have enjoyed a considerable appreciation in funds during the past few years.

The finances of the Chapter are in sound condition, and the Executive Committee and your Treasurer have endeavored to allocate funds where they would best serve the interests of the entire membership.

The following is a summary of Income and Disbursements for the period October 1, 1962 to April 30, 1963 and a 9 month period beginning October 1, 1963 to June 30, 1964.

<i>Receipts</i>	Fiscal Year 10/1/62 - 9/30/63	9 Month Period 10/1/63 - 6/30/64	Estimated Budget for 1963-1964
Dues collected .....	38,934.25	46,299.25	47,053.00
Sust. Firm Memb. ....	12,475.00	12,825.00	13,025.00
Document Sale .....	14,554.39	12,674.30	12,000.00
Membership Directory ..	88.00	112.00	— 0 —
Misc. Income .....	30.00	65.00	— 0 —
Interest Income .....	796.40	683.14	700.00
Film Arch. U.S.A. ....	10.00	— 0 —	— 0 —
Reserve Fund Income...	3,821.47	3,120.27	4,400.00
	70,709.51	75,778.96	77,178.00
<i>Disbursements</i>			
Administrative .....	33,024.25	33,109.35	38,054.00
Dues to other Organ. ...	105.00	105.00	115.00
Cost of Documents .....	6,290.27	7,156.08	7,000.00
10% Dues to Cont. Res. .	3,893.41	4,645.77	4,705.00
Committee Expenses ...	21,520.23	19,142.89	22,304.00
Headquarters Fund ....	— 0 —	— 0 —	5,000.00
	64,833.16	64,159.09	77,178.00
	5,876.35	11,619.87	
Year End Balance 61/62.	4,207.21		
Year End Balance 62/63.	10,083.56	*4,083.56	
Balance as of June 30/64		15,703.43	
<i>Book Value of Security Accounts</i>			
<i>Principal Accounts</i>			
Cont. Res. Fund .....	74,339.14	82,027.20	
Brunner Scholarship ..	165,860.15	171,726.88	
LeBrun Fellowship ....	36,765.38	37,636.80	
Stewardson Fellowship .	58,019.48	58,837.80	
<i>Income Accounts</i>			
Brunner Scholarship ..	17,799.86	21,320.08	
LeBrun Fellowship ....	13,972.86	13,342.36	
Stewardson Fellowship .	1,475.33	3,109.66	
New Headquarters Fund.	5,077.47	10,282.20	
Minority Group Schol. ..	— 0 —	3,255.00	

\* From the year end Balance 1962/63 an amount of \$5,000 was transferred to Chapter Headquarters Fund and \$1,000 has been put aside for printing charges of a new Membership Directory in 1965.

## COMMITTEE REPORTS

### COMMITTEE ON FELLOWS

WALTER H. KILHAM, JR. 1963  
*Chairman*

ROBERT S. HUTCHINS, 1963  
HARRY M. PRINCE, 1964  
THORNE SHERWOOD, 1964  
A. GORDON LORIMER, 1965  
DANIEL SCHWARTZMAN, 1965

During this year four members of the New York Chapter were elected to Fellowship: Henry Klumb, Lester W. Smith, I. M. Pei and Esmond Shaw.

Three additional names were recommended for consideration by the Executive Committee and approved by them.

The Jury of Fellows informed the Chapter that two more names have been held on for consideration by the Jury in 1965.

### COMMITTEE ON PROFESSIONAL PRACTICE

LATHROP DOUGLASS  
*Chairman*

JOHN GRAY FARON  
AARON NAHTAN KIFF  
GEOFFREY PLATT

It is satisfying to report that there have been no formal charges filed involving alleged violations of the standards of professional practice.

Many phone calls were received seeking advice on ethical matters. Legal matters were referred to Nathan Walker, the Chapter's Legal Counsel. A number of written complaints were received. A single meeting of the Committee was sufficient to dispose of the more serious cases. In only one of these was there apparently adequate grounds for formal charges. All other cases resulted primarily from legal problems or misunderstandings.

### JURY FOR MEDAL OF HONOR, AWARD OF MERIT

GEOFFREY NOEL LAWFORD  
*Chairman*

GORDON BUNSHAFT, 1963  
WILLIAM E. LESCAZE, 1963  
JOHN C. B. MOORE, 1963  
RICHARD W. SNIBBE, 1964  
RICHARD BORING SNOW, 1964  
FREDERICK J. WOODBRIDGE, 1964

The Committee has held two meetings. On its recommendation to the Chapter's Executive Committee, Mr. Alfred Hamilton Barr, Jr., was voted the Chapter's Award of Merit. The award was presented at the annual luncheon on June 3, 1964.

The Committee made no recommendation for the Chapter's Medal of Honor award this year.

### NOMINATIONS COMMITTEE

FREDERICK G. FROST, JR.  
*Chairman*

GIORGIO CAVAGLIERI  
WILLIAM E. LESCAZE  
MICHAEL L. RADOSLOVICH  
NORVAL C. WHITE

The Nominating Committee met six times to develop the slate of candidates which was presented to the membership and voted upon at the annual meeting of the Chapter on June 3, 1964, all candidates being elected.

### AD HOC COMMITTEE ON REWRITING THE BUILDING CODE

G. HARMON GURNEY  
*Chairman*

JOHN T. BRIGGS  
HERMAN M. COLE  
H. I. FELDMAN  
HENRY HALEVI  
WILLIAM LESCAZE  
BURTON F. NOWELL, JR.  
EMIL J. SZENDY  
WILLIAM B. TABLER

The Committee during this last year has received from Brooklyn Polytechnic Institute the first drafts of four of the proposed twenty-one articles of the new Building Code. These have been reviewed with comments, suggested changes and recommendations returned to B.P.I.

The comments on Articles A-2 (*Classification of Buildings*), S-1 (*Loads*) and M-6 (*Plumbing, Drainage and Gas Piping*) were submitted jointly by the Building Code Committees of the Architects Council and of this Chapter. Our comments on Article S-4 (*Foundations*) were submitted separately.

The first drafts of Articles S-3 (*Structural Work*) and M-7 (*Mechanical Ventilation, Air Conditioning and Refrigeration*) were recently received with the second drafts of Articles S-1 (*Loads*) and A-2 (*Classification of Buildings*).

Two discussions papers entitled "*Proposed Modifications to Provisions of Existing Building Code As They Relate to the Control of Quality of Construction Operations*" and "*Proposed Modifications to Provisions of Existing Building Code As They Relate to the Control of Quality of*

*Materials and Equipment* have been submitted to our committee for study and review.

Chairman Gurney and Mr. Szendy represented the Chapter at the monthly meetings of the Industry Advisory Committee and at its sub-committee meetings to coordinate the suggestions and recommendations of the various member organizations.

Recommendations have been made to the Executive Committee and the Brunner Scholarship Committee for funds so that the contribution of our Committee to the new Building Code can be strengthened.

## AD HOC COMMITTEE ON CHAPTER GOALS

GILLET LEFFERTS, JR.  
*Chairman*

GEOFFRY N. LAWFORD  
*Ex-Officio*

MORRIS KETCHUM, JR.  
*Advisor*

NORVAL C. WHITE  
FREDERICK J. WOODBRIDGE

The Committee has continued to deliberate during this past year to determine the major emphasis for the guidance of the Chapter in policy and administrative affairs. Two Committee meetings were held during the year plus two special meetings with the Executive Committee.

A final report is scheduled to be submitted to the Executive Committee this Fall.

## THE COMMISSION ON THE PROFESSIONAL SOCIETY

RICHARD G. STEIN, *Chairman*

## ADMISSIONS

RICHARD G. STEIN  
*Chairman*

FREDERICK W. ADAMS, JR.  
*Vice Chairman*

J. GORDON CARR  
GIORGIO CAVAGLIERI  
HORACIO DIAZ  
ARTHUR S. DOUGLASS, JR.  
CARLOS R. SANZ  
ELDREDGE SNYDER  
GEORGE J. SOLE  
WILLIAM D. WILSON  
GERHARD E. KARPLUS

The Admissions Committee held nine meetings between September 1963 and June 1964. 93 applicants for Corporate Membership, 10 applicants for Professional Associateship and 40 applicants for Associate Membership were submitted by the Admissions Committee to the Executive Committee with a favorable recommendation. One applicant for Associate Membership was interviewed, but not admitted. Total: 143 new members.

## BY-LAWS

GILLET LEFFERTS, JR.  
*Chairman*

C. GATES BECKWITH  
HARMON H. GOLDSTONE  
GEOFFRY N. LAWFORD  
FREDERICK J. WOODBRIDGE

At the Chapter's Fall Opening Meeting the Committee recommended that the Chapter return to the established schedule of holding its Annual Meeting in June of each year at which time the election of Officers would take place. The necessary revisions to the By-Laws to effect this change had been submitted to the membership during the summer months.

The Chapter had found that the policy recommended by the Institute to install officers at the beginning of each calendar year was unworkable. The proposed changes to the By-Laws were approved by the Chapter membership and the required amendments were approved by the Institute in a letter dated December 27, 1963.

## CHAPTER HEADQUARTERS

MICHAEL M. HARRIS  
*Chairman*

ARNOLD A. ARBEIT  
ROBERT W. CUTLER  
ROBERT S. HUTCHINS  
MICHAEL RADOSLOVICH  
RICHARD ROTH, SR.

The Headquarters Committee has investigated several sites for a proposed new headquarters. None of these has been satisfactory. Either the cost has been excessive, the location not suitable, or the property not adaptable to the requirements of the Chapter.

The acquisition of a selected piece of property requires either a down-payment or a payment for an option to hold the property until proper

Chapter action can be taken. The Executive Committee, aware of this problem, is studying ways to simplify the mechanics of acquisition should the occasion arise.

A joint venture with the Architectural League is still being considered for the purchase or construction of a headquarters building. The Chapter, except for its own convenience, does not have to move for another two or three years. The League has suggested that it can make more space available to the Chapter during this interim period.

## FINANCE

DANIEL SCHWARTZMAN  
*Chairman*

RONALD ALLWORK  
IRA KESSLER  
AARON N. KIFF  
BENJAMIN MOSCOWITZ  
WILLIAM B. NORTH  
ROBERT B. O'CONNOR  
ALBERT H. SWANKE,  
*Ex-Officio*

The Finance Committee met four times during the year to review the Chapter's investment portfolio with our Investment Counsel.

The total value of all investments has increased over the like period of 1963. The various Chapter Funds on May 6, 1963 amounted to \$461,571. The income estimated to be received from these funds at that date was \$19,996. A year later the total value of the Chapter's funds amounted to \$472,618 and the income estimated at \$20,751.

14.03% of the Chapter's fund were invested in bonds, 31.8% in preferred stocks and 53.3% in common stocks.

The values of the various funds as of May 6, 1964 were:

Arnold W. Brunner Scholarship	\$214,300	Income	\$ 7,884
LeBrun Fellowship	44,438	Income	13,192
Contingent Reserve Fund	116,761		
James Stewardson Fellowship	70,163	Income	1,180
New Headquarters Fund	4,700		

While there is no immediate crisis with regard to the Headquarters Building, one could develop without too much advance notice. It would be prudent, therefore, to build up our Headquarters Fund.

## MEMBERSHIP

ROBERT M. BEDER  
*Chairman*

RICHARD ROTH, JR.  
*Vice Chairman*

ROBERT L. DOUTNEY  
*Secretary*

PAUL H. BAREN  
WALLACE B. BERGER  
J. ARMAND BURGUN  
GEORGE H. BUTERBAUGH  
ALLEN R. CONGDON  
ROSARIO D'AGROSA  
ROBERT A. DJEREJIAN  
JOHN W. FRANKLIN  
LOUIS HECHT  
LEONARD JACOBSON  
PHILIP G. McINTOSH  
LAURENCE SCACCHETTI  
LEONARD E. TRENTIN  
HERBERT WETTSTEIN

The membership committee held six meetings during the year to consider means of increasing enrollment in the Institute.

Two cocktail parties were held with an attendance of about 130 on each occasion, evenly divided between Chapter members and prospective members. The latter were drawn from lists of graduate students from Cooper Union and Columbia University, newly registered architects, and candidates from a number of architectural offices.

Richard Snibbe was guest speaker at the winter party. The spring party, which also served as an occasion for the presentation of the Plastering Institute of Greater New York Award, featured talks by Edward Shiffer and Nesbitt Garmendia.

## YOUNGER ARCHITECTS

NORVAL C. WHITE  
*Chairman*

ELLIOT WILLENSKY  
*Vice Chairman*

JAMES T. BURNS, JR.  
*Secretary*

The Younger Architects Committee has suffered from the effects of age during 1963-4 in that its membership is no longer truly composed of the younger members of the Chapter. Its most interested participants have become members of the regular Chapter committees and/or officers of the Chapter itself. It seems, at this juncture and for these reasons, appropriate to disband the committee and discontinue its existence, at least for the present. Its main function in the past three years has been fulfilled in essence: infusing into the regular structure new people and new ideas. A test of the Chapter's vitality over the coming years will be the proof that a Younger Architects Committee is not necessary.

**ADVISORY**

ESMOND SHAW  
*Chairman*

SEYMOUR H. HOWARD, JR.  
JAN H. POKORNY

The members of the Advisory Committee were in touch with each other but no formal meetings were held.

The members of the Committee gave counsel and advice to approximately sixty young men and women concerning their preparation for careers in architecture. This was done in both personal and telephone interviews and by letters.

**BRUNNER SCHOLARSHIP**

JAMES A. EVANS  
*Chairman*

C. DALE BADGELEY  
SAMUEL M. BRODY  
ARTHUR S. DOUGLASS, JR.  
STANHOPE B. FICKE  
JAMES S. HORNBECK  
LAWRENCE S. LITCHFIELD  
DEAN McCLURE  
H. DICKSON McKENNA  
JOHN L. O'BRIEN, JR.  
LADISLAV L. RADO  
ALAN SCHWARTZMAN  
G. E. KIDDER SMITH  
ROGER G. SPROSS

Mr. Sidney Cohen, Brunner Award recipient in 1963 for a study on legislative controls of aesthetics in Europe, has completed the research portion of his project. Mr. Cohen has the cooperation of the Regional Plan Association for possible publication. Miss Anne Tyng of Philadelphia completed her Grant-in-Aid study of "The Divine Proportion in the Platonic Solids." Her exhibit, presented at the University of Pennsylvania, consists of a series of large space frame polyhedron structures in color, carrying forward Buckminster Fuller's earlier work. This colorful, imaginative exhibit may be shown in New York this Fall.

Mr. Henry Whitney completed his study on the rejuvenation of urban neighborhoods for the Housing Committee.

Ninety-nine Brunner Award applications were received in 1964. Grants were awarded to Donald Craig Freeman for a pilot study film examining film as a medium for presenting architectural space; to Harmon Goldstone jointly with William Conway for a graphic guide in the design of zoos and aquariums; and to Henry Bowditch van Loon for the writing of a book on human ecology to put planning on a scientific basis.

Miss Anne Tyng received an additional grant of \$600 to aid in the presentation of her exhibit to wider audiences. Mr. Henry Whitney received \$1,000 to continue his studies for one more year, after which he hopes to obtain foundation support for his work.

Dean McClure is the new Chairman of the Brunner Scholarship for 1964-65. Among items to be considered in the coming year will be the following: a possible coordination with the Building Code Committee to aid in a review of the new Building Code; an evaluation of this year's Brunner applications and the feasibility of raising the Brunner Award from \$5,000 to \$7,500 in order to attract more substantial and comprehensive projects; the completion of a Brunner Award Certificate; bringing up to date application forms and contracts to reflect the increased award monies of recent years; and the processing of new applications for the 1965 Brunner Award.

**JAMES STEWARDSON FELLOWSHIP**

GIORGIO CAVAGLIERI  
*Chairman*

WALTER McQUADE  
WALTHER PROKOSCH  
LADISLAV L. RADO  
ESMOND SHAW  
RICHARD B. SNOW

The Committee met twice to examine the qualifications of eight applicants. The award was given to Paul Frahm, a draftsman in the New York firm of Warner, Burns, Toan and Lunde. Books on architectural History were given to the four runner-ups: James Slavin, Ronald Kiaer, John F. McNamara and Edwin K. Stromsten.

At the spring party of the Membership Committee, Stewardson Scholars Edward T. Shiffer and Nesbitt Garmendia gave slide presentations of their travels.

Mr. Abbott, 1963 Stewardson Scholar, will report in the fall. An exhibition of his drawings is planned.

## LEBRUN FELLOWSHIP

HARVEY P. CLARKSON  
*Chairman*

ARNOLD A. ARBEIT  
*Vice Chairman*

J. BRUNO BASIL  
HENRY M. FOURNIER  
SIDNEY L. KATZ  
MELVIN H. SMITH  
W. MILLER WILCOX

The Committee held 4 meetings this past year to prepare the program, releases and announcements for the 1964 Fellowship Competition. Mr. Michael Bobick, 1964 LeBrun Fellow, is the first New Yorker since 1948 to win the competition. His submission was selected from a record 73 entries of high quality.

Prompted by the death of Mr. Otto Eggers, first recipient of the LeBrun Fellowship in 1912, this Committee intends to establish and maintain contact with former recipients.

## SCHOLARSHIP

JOHN B. DODD  
*Chairman*

C. BONNELL IRVINE  
RALPH MIGNONE  
DOROTHY C. SCOTT  
CLARENCE E. WEIGOLD, JR.

The Committee's major annual activity is the selection of a high school graduate to receive the Plastering Institute of Greater New York's scholarship in the amount of \$1,000. This year, the award was made to Valmi Bartoli, a student at Brooklyn Technical High School, who has been accepted by Pratt Institute for entrance this fall.

This year, at the recommendation of the Committee, the W.A.A.'s scholarship fund, amounting to \$8,000, was distributed equally between Columbia University, Cooper Union, Pratt Institute and the new architectural school at City College of New York.

In addition, at the request of the Fair Employment Practice Committee, the Scholarship Committee interviewed the first applicant for the Chapter's Minority Group Scholarship, Harold Francis, a student at Pratt Institute, and recommended that he be granted the scholarship.

## STUDENT CHAPTER

JOHN M. ARMS  
*Chairman*

LINN COWLES  
ROBERT H. JACOBS, JR.  
EDWARD F. KNOWLES  
WILLIAM E. KOHN  
THOMAS J. KUPPER  
DENNIS LANDAU  
RICHARD A. MILLER

The activities of the past year included a successful pilot Student Forum organized by Edward F. Knowles, and the exhibition of recent student work from Pratt Institute and from the Student Chapters at Columbia University, Cooper Union, and at the Architectural Department of City College of New York.

Other Student activities include a series of talks and discussions by members of the Cooper Union Student Chapter and the Jose Sert lecture to which Columbia University invited students from the other schools.

Students have expressed great interest in the abandoned Architect-in-Training program and would like to have closer contact with the Chapter membership through lectures or discussion periods. The question of summer employment reoccurs annually.

## THE COMMISSION ON PROFESSIONAL PRACTICE

J. WALTER SEVERINGHAUS, *Chairman*

## FEES AND CONTRACTS

DAVID F. M. TODD  
*Chairman*

SAMUEL M. KURTZ  
*Vice Chairman*

MICHAEL D. SCHWARTZ  
*Secretary*

GEORGE D. BROWN, JR.  
JONATHAN F. BUTLER  
RANDOLPH EVANS  
CURTIS R. FREMOND  
FREDERICK G. FROST, JR.  
EARL H. LUNDIN  
RICHARD M. POTT  
HAMILTON P. SMITH  
WILLIAM BAILEY SMITH  
HARRY J. TRIVISONNO

The Committee has completed its revision of the Chapter's 1960 edition of the *Statement of Services and Charges* for transmission to the Executive Committees for approval. Work on a revised fee schedule to be appended to the *Statement* is in progress.

Members of the Committee represented the Chapter on special committees dealing with fees and contracts for several agencies, among them the New York City Department of Public Works, the Housing and Redevelopment Board, and the State University Construction Fund. Discussions continued with the Board of Education of the City of New York on contracts for supervisory services. The Chairman represented the Chapter at hearings in Albany on the question of multiple versus single construction contracts in public works.

The Committee presented to the Executive Committee its definition of Direct Personnel Expense (Direct Technical Salaries) to be used in conjunction with the Institute's Owner-Architect Forms of Agreement.

## HOUSING FEES AND CONTRACTS

GEORGE G. SHIMAMOTO  
*Chairman*

FREDERICK M. GINSBERN  
*Secretary*

GEORGE D. BROWN, JR.  
H. I. FELDMAN  
FREDERICK G. FROST, JR.  
MILTON M. GLASS  
ARTHUR C. HOLDEN  
SEYMOUR R. JOSEPH  
RALPH POMERANCE  
HARRY M. PRINCE

Negotiations are still under way with representatives of the New York State Division of Housing and Community Renewal and a preliminary meeting was held with the local officials of the Federal Housing Administration to discuss revisions in fee schedule and contract terms.

A meeting was held with the New York City Housing and Redevelopment Board to discuss revisions of fee schedule and contract terms. A representative committee of all architectural organizations in New York City under the leadership of this committee will meet with the H.R.B. to work out our requests.

## LEGISLATIVE

BURTON F. NOWELL, JR.  
*Chairman*

GEORGE H. BISSELL  
*Vice Chairman*

HENRY HALEVI  
*Secretary*

BEN C. BLOCH  
JOHN T. BRIGGS  
GEORGE J. CAVALIERI  
HERMAN M. COLE  
FREDERICK C. GENZ  
ROBERT S. GREENSTEIN  
JOSEPH B. KLEIN  
SAMUEL M. KURTZ  
FRED L. LIEBMANN  
JOHN N. LINN  
HARRY M. PRINCE  
HENRY SZATMARY  
MAXFIELD F. VOGEL

The Legislative Committee held nine meetings during which it reviewed and endorsed legislation relative to optional single construction contracts on State work, Statute of Limitations for Liability, and clearing of all City Department rules through the Deputy Mayor. We were unsuccessful on the first two items, but have high hopes for their passage in the next session.

The committee is also reviewing the new Building Code and is working with the Brydges Committee on recodification of the State Education Law.

## OFFICE PRACTICE

GUSTAVE R. KEANE  
*Chairman*

JOHN N. LINN  
*Vice Chairman*

CHARLES K. HIRZEL  
*Secretary*

WILLIAM MILO BARNUM  
ROBERT M. BEDER  
MARTHA J. CRAWFORD  
ANTHONY J. DE ALTERIIS  
ROBERT A. DJEREJIAN  
EDWIN M. FORBES  
DANIEL C. C. GILBERT  
WILLIAM A. HOFFBERG  
SAMUEL M. KURTZ  
ALBERT D. LEVY  
LAWRENCE S. LITCHFIELD  
PETER G. MOORE  
RALSTON W. NEWSAM  
HERBERT W. RIEMER  
RICHARD ROTH, SR.  
DANIEL SCHWARTZMAN  
LESTER W. SMITH  
H. BOURKE WEIGEL  
PHILIP J. WILKER  
EUGENE SMITH

The Committee, consisting of 25 members met 10 times during the year.

A paper on "Handling Materials Samples," prepared last year was published in *Architectural and Engineering News* of December 1963.

A short history of the work of the Office Practice Committee since its inception in 1956 was prepared and submitted to the A.I.A. National Office Procedures Committee. The Chairman of the Committee was appointed as a member of the National Committee.

At the request of the National Committee, this Committee undertook a study of the various releases of liens and other documents required by Article 32 of the General Conditions. A number of suggested forms were prepared which, after review by the National Committees legal counsels, are to be published as official A.I.A. documents.

A survey of life expectancy of newly formed smaller offices was undertaken. An active search for actuarial data proved fruitless and this subject was dropped.

The Committee surveyed technical employee categories and salary standards. Over 300 individual salary standards were tabulated in 50 firms of various sizes.

The Committee reviewed the Certificate of Substantial Completion. After modification, it adopted the form suggested by the National Committee.

A survey of Critical Path Method is completed and a seminar is planned.

The subject, "Errors and Omissions," in Professional Liability Insurance was discussed at great length and concluded with a letter written

by Sub-Committee Chairman John Linn, to the Executive Committee for publication in OCULUS.

The Committee cooperated with the National Committee in preparing a draft of a proposed A.I.A. Certificate of Insurance.

Work is continuing on Overhead Categories; Check List of Drafting Room Practice; Reduction of Shop Drawings; Liaison with Other Professional Organizations; Accounting for Smaller Office; Preservation of Office Records; Liaison with Metropolitan Builders Association; Cost Estimating and Definition of Pay Lines for Pit and Trench Excavation.

## SUB-COMMITTEE METROPOLITAN BUILDERS ASSOCIATION

EDWIN M. FORBES  
*Chairman*

SAMUEL M. KURTZ  
JOHN N. LINN  
LAWRENCE S. LITCHFIELD  
ROGER G. SPROSS

The Committee met approximately six times. None of the subjects discussed reached a stage whereby they could be sent to the Executive Committee with recommendations.

The following are some of the items still being considered:

1. Method by which architects could stagger bid dates on major projects and make such information available to all parties concerned.
2. Continuation of shop drawing discussion as to whether or not recommendations can be made toward eliminating specific types of shop drawings.
3. Discussion on A.I.A. Standard Contract Forms. Specific attention to a cost plus fixed fee contract between owner and contractor.
4. Comments by M.B.A. members on specific instances where architects could improve bid documents, both drawings and specifications to eliminate ambiguities and misunderstandings.

## TECHNICAL

OWEN L. DELEVANTE  
*Chairman*

STEPHEN A. KLIMENT  
*Vice Chairman*

ANTHONY J. DE ALTERIIS  
*Secretary*

REINO E. AARNIO  
BERTRAM L. BASSUK  
EUSTIS DEARBORN  
E. ALLEN DENNISON  
DAVID R. DIBNER  
PHILIP A. DWORKIN  
JULES KABAT  
ALLAN LABIE  
JOSEPH M. RAY  
ROBERT H. SCHMERL  
BERNARD P. SPRING

During the academic year, the Committee held eleven luncheon meetings. Guests at these meetings were Mr. Ben H. Evans, Director of Research Programs, A.I.A., and Mr. Alexandre Halot, a film producer working under the sponsorship of the Belgian government to produce a film on architecture.

The Committee arranged presentation of the following lectures to the Chapter membership:

1. *Building and Construction at the World's Fair*: Brig. General William Whipple, Jr., Chief Engineer of the New York World's Fair 1964-1965 Corporation.
2. *Recent and Future Development in Prestressed Concrete*: Tung-Yen Lin, head of T. Y. Lin & Associates and Professor of Civil Engineering, University of California.
3. *Planning of Structural Systems*: William J. LeMessurier, Structural Engineer.
4. *Highlights of New York City New Zoning Law*: Solomon Scheer, Deputy Director, Board of Standards and Appeals, New York City.
5. *Problems of Roof Failures*: Edward T. Schreiber, founder of Construction Consultants, Inc.
6. *Who Really Designs Architectural Components?*: George Payne, Industrial Designer.
7. *Research for Architecture—What Is Needed and Who Must Do It*: John Eberhard, Consultant in U. S. Commerce Department's Office of Science and Technology.
8. *Schools from Components*: Ezra D. Ehrenkrantz, A.I.A.

The majority of time and work by the Committee is devoted to arranging such lectures. A survey of the Chapter membership to obtain critical comments about past lectures and to request suggestions for future programs is being considered.

A Subcommittee on Research for Architecture was formed to participate in the Institute's intensified program. The Subcommittee prepared for distribution to the Chapter membership a question on the subject. All

replies received were tabulated in a "Summary of Response" which was then sent to the persons and committees concerned in the Chapter and the Institute.

As a result of the success of that survey, the Committee prepared a resolution for submission to the A.I.A. National Convention. It recommended a national Chapter-by-Chapter survey of individuals using the initial questionnaire as a prototype. The resolution, approved at the Chapter Pre-Convention Meeting, was not submitted to the Convention but only announced on the floor with the advice that it would be sent to the Board of Directors for their action.

## THE COMMISSION ON ARCHITECTURAL DESIGN \_\_\_\_\_ SIMON BREINES, *Chairman*

### COMMITTEE ON AESTHETICS \_\_\_\_\_

EDGAR TAFEL  
*Chairman*

PAUL J. GRAYSON  
*Secretary*

WILLIAM W. ATKIN  
LOWELL BRODY  
JAMES T. BURNS, JR.  
DANIEL CHAIT  
JOHN MacL. JOHANSEN  
ROLF MYLLER  
LADISLAV L. RADO  
DANFORTH W. TOAN

The Committee held seven meetings during the year. Questionnaires were issued to the membership to determine the scope of the year's activities.

The Committee considered the possibility of a series of seminars to be held at newly constructed buildings. The panel would consist of the architect, the builder and the client, with members of the profession and the press as guests.

The Committee further resolved to cooperate with the Institute policies on Design Seminars that have been held in various parts of the country and to make recommendations to agencies solely on aesthetic values.

### HOSPITALS & HEALTH \_\_\_\_\_

J. ARMAND BURGUN  
*Chairman*

HOWARD H. JUSTER  
*Vice Chairman*

RICHARD SONDER  
*Secretary*

JOSEPH BLUMENKRANZ  
ROBERT M. BRADBURY, JR.  
ALONZO W. CLARK, III  
ISAIAH EHRLICH  
DR. SIGMUND L. FRIEDMAN  
ROBERT H. JACOBS, JR.  
AARON NATHAN KIFF  
ROGER D. MacPHERSON  
IRVING A. MENNEN  
RICHARD A. MILLER  
JOSEPH NEUFELD  
STANLEY H. PANSKY  
ALLEN C. PARRETTE  
ZACHARY ROSENFELD  
WILLIAM J. TAYLOR  
LOUIS V. VIOLA  
DONALD V. WHELAN  
CLIFFORD E. WOLFE

The highlight of the year was the successful National Planning Conference on Designing for Asepsis under the sponsorship of the New York Chapter, A.I.A., United States Public Health Service, Hospital Review and Planning Council of Southern New York, and the National Committee on Hospital Architecture. The five sessions of the seminar were held at the Carnegie Endowment International Center, New York City, on May 6 and 7, 1964. They attracted an audience of 150 persons, including outstanding hospital architects and consultants, public health personnel, physicians, engineers and business men from industry, who came from all over the United States, England, Germany and Canada. The Conference concluded with a banquet at the Hotel Biltmore and 98 persons attended.

During the year, 18 committee meetings were held. The Special Meetings Subcommittee, under Allen C. Parrette, arranged for 6 dinner discussion groups at which distinguished guest speakers were invited.

The Education and Training Subcommittee, under Stanley H. Pansky, planned 3 discussion meetings, and arranged with the American Hospital Association guided tours of the neurosurgical facilities of St. Barnabas Hospital and the University Hospital of the Medical Center.

The Public Agencies Subcommittee, under Dr. Sigmund Friedman and Louis V. Viola, reviewed Proprietary Hospital Code proposed for New York City by the Board of Hospitals. Some of its recommendations were incorporated in the final draft of the Code and a protest was made to Commissioner Ray E. Trussell, Department of Hospitals, for those recommendations that were not adopted. This subcommittee will be represented on the Chapter Committee for the review of the proposed Administrative Building Code. Fire safety measures were discussed with the N.Y.C. Fire Department.

The Research Subcommittee, under Zachary Rosenfield, pledged to work with Robert Hyde Jacobs, Jr., and Columbia University on a proposed investigation of hospital obsolescence by furnishing historical data on hospitals. Small-scale research programs were investigated, to promote and publicize voluntary "office projects." The National Institutes of Mental

Health, Washington, D. C., was approached in order to obtain research grants for the Chapter.

The Related Health Facilities Subcommittee, under Donald V. Whelan, reviewed the Proprietary Nursing Home Code and its requirement for complete sprinkler systems.

Last but not least, the Publications Subcommittee, under Isaiah Ehrlich, has arranged for monthly articles in *OCULUS*, and occasional articles in *Construction News*. It published the pamphlet, *Surgical Service Facilities*, and prepared the report on the hospital and health section of the Chapter's *State of the City*. The Subcommittee, handled the press coverage of the National Planning Conference on Designing for Asepsis with the aid of the Public Relations Counsel. It is currently preparing the conference proceedings for publication a monograph of two dinner lectures: *Ambulant Patient Services*, by Dr. Howard Brown, and, *"Hospital Facilities in Southeast Asia,"* by Joseph Neufeld.

In addition to the subcommittee projects, the committee has established a working relationship with the Greater New York Hospital Association, the Fire Department of the City of New York, and has continued to maintain liaison with the New York State Committee on Hospitals and Health, American Hospital Association, and the National Committee on Hospital Architecture. It is also working in an advisory capacity with the Public Health Service concerning the proposed changes to Appendix "A" of the Hill-Burton Regulations.

## HOUSE CONSULTING

WILLIAM A. HALL  
*Chairman*

ALY DADRAS  
*Vice Chairman*

RICHARD BARINGER  
HAROLD EDELMAN  
MORTIMER E. FREEHOF  
JOSEPH FULLER  
G. PETER JENNEWEIN  
HERBERT LIPPMANN  
VLADIMIR MOROSOV  
MRS. IDA B. WEBSTER

The House Consulting Committee held 16 meetings to promote better residential design and define the architect's contribution to better residential work.

The 3rd Annual House Competition entries were received, judged and awards made. The program brochure for the 4th Annual Competition was prepared and distributed.

Committee members answered a variety of residential questions originating from the Chapter office. The Work Samples brochure shown to prospective clients seeking a residential architect was updated. New books and covers for the presentations were purchased.

Members of the Committee appeared as guests on the radio interview arranged by the Public Affairs Committee.

## HOUSING

HENRY D. WHITNEY  
*Chairman*

ALY S. DADRAS  
*Secretary*

ELIZABETH COIT  
SAUL EDELBAUM  
HAROLD EDELMAN  
FREDERICK G. FROST, JR.  
M. MILTON GLASS  
G. HARMON GURNEY  
ARTHUR C. HOLDEN  
HERBERT LIPPMANN  
DEAN McCLURE  
WILLIAM F. PEDERSEN  
JAN C. ROWAN  
ROBERT C. WEINBERG

Seven meetings were held.

At the request of the Executive Committee, acceptances were secured from Chapter members willing to serve on a newly constituted Advisory Committee to the Commissioners of the New York City Housing Authority. This Committee's advice has been asked on design, architect selection, site selection, development procedures and other important matters. Members are Messrs. Frederick G. Frost, Jr., Victor Gruen, William Pedersen, L. L. Rado and Jan Rowan, with Mr. Pedersen serving as Chairman.

A draft statement on the local public housing program was prepared for use by President Lawford, in connection with the Design Seminar held at the New York Hilton Hotel in March. This meeting was jointly sponsored by the A.I.A., the Public Housing Administration and the National Association of Housing and Redevelopment officials. Members of the Housing Committee participated extensively in the arrangements for this meeting and in the meeting itself. President Lawford's statement on public housing was sent to Administrator Weaver, P.H.A. Commissioner McGuire and was published in *OCULUS*.

A draft of a chapter on housing was prepared for Chairman Richard Snow of the Public Affairs Committee for use in the Chapter's *The State of the City*.

## SCHOOL

WALTER J. ROONEY  
*Chairman*

GORDON L. SCHENCK  
*Vice Chairman*

NEHAMA M. COURLAND  
*Secretary*

BROCK ARMS  
C. GATES BECKWITH  
LAWRENCE LIEBERFELD  
FRANK G. LOPEZ  
SANFORD MALTER  
MICHAEL L. RADOSLOVICH  
HERBERT W. RIEMER  
DANIEL SCHWARTZMAN  
RUTH ACRES SCOTT  
J. STANLEY SHARP  
THORNE SHERWOOD  
R. JACKSON SMITH  
P. WHITNEY WEBB  
JOSEPH FULLER

The years activities were largely directed towards coordinating the efforts of all architectural committees (both within and without the A.I.A.) who deal with the Board of Education of the City of New York.

Of equal importance was the establishment of a better working relationship between the Board of Education of the City of New York and private architects commissioned by this Board. Mr. Eugene Hult was a guest at one of our meetings and is working closely with the committee toward this end.

During the summer a small sub-committee is continuing to work closely with August Gold of the Board of Education. This group is analyzing proposed revisions to the "Program of Requirements" prepared by the Board.

City Planning Commissioner Ballard was also a guest speaker at one of our meetings on long range planning trends for schools in the New York City area.

Committee activity next year will be directed to *urban* schools.

## URBAN DESIGN

WALKER O. CAIN  
*Chairman*

H. DICKSON McKENNA  
*Secretary*

B. SUMNER GRUZEN  
G. HARMON GURNEY  
BERNARD KESSLER  
WILLIAM E. LESCAZE  
HERBERT LIPPMANN  
SAMUEL RATENSKY  
CHARLES E. THOMSEN  
P. WHITNEY WEBB  
NORVAL C. WHITE  
CLARENCE STEIN  
HAYWARD F. MANICE  
WILLIAM B. GLECKMAN

Eight scheduled meetings of the committee were held in addition to special meetings to ascertain data on public issues on which a Chapter stand was indicated (World Trade Center, Civic Center, Heliport—Pan Am Building).

The following is a brief summary of the committee's activities:

1. Radio program, WQXR—discussion on the progress made in urban design and the improvements needed; the contribution zoning makes to the planned growth and development of a city; the importance of open space.
2. Television—Demolition of Pennsylvania R.R. Station.
3. "Sidewalks of New York"—conference at the Architectural League.
4. Various hearings at City Hall, to express the Chapter's opinions and position.
5. When authorized by the president, the Committee wrote letters to the Mayor and to newspaper editors on Chapter positions as to public issues.
6. Initiation of "Open Spaces" program, to be coordinated with various lay organizations of New York City.

## THE COMMISSION ON PUBLIC AFFAIRS

MAX O. URBANH, *Chairman*

## AWARDS

JOHN G. FARON  
*Chairman*

ROBERT M. ENGELBRECHT  
*Vice Chairman*

H. DICKSON McKENNA  
HENRY A. PETTER, II  
JAN H. POKORNY  
WALTHER PROKOSCH  
ROGER G. SPROSS

The Committee participated this year in the following awards programs:

1. Medal of Honor for City Planning.
2. Producers Council Program—"The New York City Architect's Contribution to the Community."
3. Harry B. Rutkins Memorial Award.
4. Honorary Membership of the New York Chapter.
5. World's Fair Competition.

No award was made with respect to Medal of Honor for City Planning. Efforts are now being made to review the method of selection so that the medal may be presented in the Fall.

Submissions for the Producers Council competition fell far below expectations and no awards were made. The Committee is aiding Producers Council in an attempt to discover why more offices did not participate.

The second Harry B. Rutkins Memorial Award was presented to Samuel M. Kurtz at the Chapter's annual luncheon on June 3, 1964.

In a special award program initiated this year, the Committee is

evaluating World's Fair pavilions as to new materials, displays, fountains, landscape design, graphics, etc., with an eye to citing the best in these categories. A display is planned to be held at the Fair after the awards have been made.

Nine meetings of the Committee were held during the year.

## CONVENTION 1967

E. ALLEN DENNISON  
*Chairman*

DAVID H. HUGHES  
JOHN H. MacFADYEN  
C. BERTRAM McREYNOLDS  
F. MARSHALL SMITH  
ROGER G. SPROSS

The new Hilton Hotel has been selected as Headquarters for the 1967 Convention.

Planning sub-committees will be set up. Suggestions for chapter activities are invited by the Committee. A file of all recommendations is being maintained.

## EXHIBITS

JAMES T. BURNS, JR.  
*Chairman*

JOHN M. DIXON  
LATHROP DOUGLASS  
JAY FLEISHMAN  
RICHARD B. SNOW  
ALBERT H. SWANKE  
NORVAL C. WHITE

The chapter-sponsored exhibition, "Churches & Temples: Postwar Architecture," opened on January 14 at the Pepsi-Cola Gallery for a one-month run. Selection of 21 outstanding religious structures from more than 100 world-wide entries was made by a board of selection consisting of members Marcel Breuer, Lathrop Douglass, Percival Goodman, and *Progressive Architecture* editor Jan C. Rowan, with Maurice Lavanoux, Editor of *Liturgical Arts*. Following the close of the show in New York, the exhibition panels are being circulated throughout the country to galleries and schools under the auspices of The American Federation of Arts. The "road show" will continue until March 1966. Itinerary to date includes: Morgan State College, Baltimore, Md.; Episcopal Theological School, Cambridge, Mass.; Fairleigh Dickinson University, Madison, N. J.; Ridgecrest Baptist Association, Southern Baptist Convention, Ridgecrest, N. C.; Trinity Episcopal Church, Hartford, Conn.; Dartmouth College, Hanover, N. H.; Allegheny College, Meadville, Pa.; Kent School, Kent, Conn.; School of Architecture, Tulane University, New Orleans, La.

Coverage of the show in communications media was exceptional. It received lengthy treatment on two nation-wide television shows, was featured three times in the *New York Times* plus coverage in other metropolitan newspapers, gained notice in the architectural magazines (chiefly two-page spread in *Progressive Architecture*), was the lead item in a speech by Congressman John Lindsay in the *Congressional Record* lauding the chapter for its goals and accomplishments, and was credited in *Pageant* and *Presbyterian Life* magazines. The director of exhibitions at Pepsi-Cola called it the most successful exhibition ever staged in that building from the points of view of attendance and publicity. The director of traveling exhibitions of The American Federation of Arts complimented the chapter for one of the handsomest shows it has circulated. Pepsi-Cola published a striking catalog of the show designed by Chermayeff-Geismar Associates.

## HISTORICAL BUILDINGS

OTTO J. TEEGEN  
*Chairman*

WILLIAM POTTER  
*Vice Chairman*

PHILIP G. BARTLETT  
NEWTON P. BEVIN  
ALAN BURNHAM  
JAMES L. CADY  
FERDINAND EISEMAN  
DANIEL C. C. GILBERT  
FRANCIS KEALLY  
HERBERT B. OPPENHEIMER  
JEDD STOW REISNER  
WALTER K. STURGES  
MARVIN MILLS

The scope of the Chapter's Historic Buildings Committee has been reduced somewhat by the recent formation of the New York City Landmarks Commission. Now, any protests or suggestions resulting from our Committee's deliberations can be passed on to the Landmarks Commission for more positive action than we could otherwise have rendered. A growing relationship between the Historic Buildings Committee and the Landmarks Commission in the future would appear inevitable.

During the past year our meetings have consisted of keeping abreast with local buildings of interest. One of the Committee members, Alan Burnham, contributed significantly to not only architects', but the lay public's, knowledge regarding the principal historic buildings in the area through the publication of his latest book *Landmarks of New York*.

## MEETINGS

GEORGE J. SCHWARZ  
*Chairman*  
 ROBERT L. AULDRIDGE  
 E. ALLEN DENNISON  
 ARTHUR S. DOUGLASS, JR.  
 HERBERT GRACER  
 CHARLES C. HOLT  
 GILLET LEFFERTS, JR.  
 CARL S. MEYER  
 JOHN S. MONAHAN  
 HENRY A. RAEMSCH  
 DOROTHY C. SCOTT  
 DAVID W. SMITH  
 ROLLAND D. THOMPSON

The committee held seven meetings and arranged two successful affairs. Our first event was the Fall Opening Meeting held on Tuesday, November 19, 1963, with an attendance of 104 members. Mr. I. M. Pei, who left a hospital bed to appear at our meeting, was presented with the A.I.A. Medal of Honor.

Our second event was the 97th Anniversary Dinner Dance on February 20, at the Hotel Pierre, attended by 255 persons. The evening was a great success aided by the fine music of Ben Cutler's Orchestra, and some light entertainment by Jack Smith and his group.

## PUBLIC AFFAIRS

RICHARD B. SNOW  
*Chairman*  
 LATHROP DOUGLASS  
*Ex-Officio*  
 SHELDON LICHT  
*Vice Chairman*  
 JEANNE M. DAVERN  
 A. CORWIN FROST  
 JAN H. POKORNY  
 ARVIN B. SHAW, III

The work of the Public Affairs Committee this past season has fallen into several interesting categories. In the dissemination of day-to-day Chapter news the Committee's role was that of advisor to our excellent Public Relations Counsellors, Jack Bernstein and Tod Potash.

A longer range activity of our Public Relations Counsel is the placing, in various specialized magazines and publications, of architectural articles: the material for which is drawn from the wide experience of our Chapter membership. Our Committee has worked closely with our Counsel in the preparation of these very effective special articles, among which may be mentioned *The Changing Architecture of America's Banks* in the February issue of *Banking*; *Remodeling for Better Retailing*, a brochure of the Small Business Administration, and *Careers for Women in Architecture*, a bulletin published by the Department of Commerce of New York State. An unusual and successful presentation of the work of the Architect was a series of four half-hour interviews with Chapter members conducted by Miss Duncan MacDonald on the program "Observation Point," broadcast by Radio Station WQXR.

Our Committee conducted extensive investigations of two vital professional problems: stock plans for school buildings and the Seagram Tax Case, reporting informally on these to the Executive Committee.

Our own long range project for the year was the preparation of *State of the City*. The material for this report came from Chapter Committees and members. It was edited by the Public Affairs Committee, the Public Relations Counsel and members of the Executive Committee. Its design and printing were entrusted to our group. The report has been given extensive circulation among the press, the profession and the Civic Government.

## PUBLICATIONS

WM. DUDLEY HUNT, JR.  
*Chairman*  
 S. HART MOORE  
*Vice Chairman*  
 ALEXANDER SANKO  
*Secretary*  
 JAMES T. BURNS, JR.  
 SHELDON H. CADY  
 PHILIP M. CHU  
 RAY E. CUMRINE  
 JOHN M. DIXON  
 SHELDON LICHT  
 CHARLES K. ROBINSON  
 HERBERT L. SMITH, JR.  
 E. OGDEN TANNER  
 CHARLES E. THOMSEN  
 JAN WHITE

Activities of the Publications Committee, during the year have been mostly confined to studies of ways and means to improve Chapter communications, internally with members and externally with the public and others. At the beginning of the year, the Committee was subdivided into a number of sub-committees, each of which spent the year gathering data, having discussions, obtaining opinions and finally making suggestions to the full committee for improvements in communications.

As a result of the work of the sub-committees, recommendations were made to the Executive Committee as follows:

Publications Committee should confine its activities to continuous examination of Chapter communications problems and needs, originating and receiving suggestions, preparing specific proposals, arranging and directing, or acting as liaison, on specific publications.

As one specific publication now in being as an internal Chapter newsletter, OCULUS should be edited by a separate editorial staff reporting to the Executive Committee, with the Publications Committee in an advisory capacity only.

Chapter should publish monographs or other one-time publications on various subjects of interests to membership or public, when the need arises and the projects are feasible, but should not institute any additional periodicals. The Committee held 10 meetings and several sub-committees meetings during the year.

## **SPEAKERS BUREAU**

MORTIMER E. FREEHOF  
*Chairman*

EUSTIS DEARBORN  
PERCIVAL GOODMAN  
DOUGLAS HASKELL  
ANTHONY F. INSERRO  
FRANCIS KEALLY  
IDA B. WEBSTER  
ANN WILLIS

This committee has compiled a list of organizations whose membership might be interested in having speakers address them on some subject in the architectural field. A notice was mailed to 132 prospects, including schools, civic and religious organizations, radio and TV networks.

Addresses were made to the Suffolk County Library Systems, Career Day students at Hicksville Junior High School, Career Day students at Syosset High School, Men's Club of People's Temple, Brooklyn, Gramercy Chapter of Lions Club, Home Economics Class at Hunter College and the National Society of Interior Designers.

## **VISITORS**

PAUL GROTZ  
*Chairman*

ROY O. ALLEN, JR.  
GEORGE A. BIELICH  
JOSE A. FERNANDEZ  
CURTIS FREMOND  
MISS MARIE FROMMER  
THEODORE HOOD  
ROBERT F. MUELLER  
MISS ELEANOR PEPPER  
LEE HARRIS POMEROY  
BORIS RIABOFF  
WILLIAM C. SHOPSIN  
ANTHONY VARNAS  
VICTOR VILLEMANN  
ROBERT WEINBERG  
RONALD E. WOODWARD

The Visitors Committee expected this year a great increase in visiting architects due to the New York World's Fair. To be prepared for this occasion we called for volunteers via a questionnaire.

The Committee was asked for assistance by close to 300 visitors in 36 referrals. Visitors came from Sweden, Switzerland, Belgium, England, Germany, Norway, France, Italy, Denmark, Spain, Japan, Hong Kong, many South American countries, Yugoslavia, Australia, British West Indies, Costa Rica, India, The State of Hawaii—and a local group of New York Art Teachers interested in visiting new buildings. Some were referred by organizations such as Housing & Home Finance Agency, Italian and Venezuelan Consulates, the United Nations, the Institute of International Education, travel agencies, commercial organizations, universities, individual architects and engineers. Some groups, and individuals, came to study specific building fields. A Japanese group to learn about skyscraper air conditioning; a Brazilian architect to inspect U.S. newspaper plants; a Belgian architect to find out about TV studio flooring; and others to learn about U.S. architectural offices.

Among buildings most frequently visited were Chase Manhattan Bank, Pan Am Building, Seagram Building, Museum of Modern Art, Guggenheim Museum, Lincoln Center, Union Carbide Building, Time & Life Building, Lever House, Roosevelt Field, CBS Building, TWA Terminal, Yale University, Kips Bay Apartments, and the World's Fair.

## **WORLD'S FAIR — 1964**

SAMUEL M. KURTZ  
*Chairman*

ELLIOTT WILLENSKY  
*Vice Chairman*

KING CHIN  
RICHARD C. CLARK  
E. ALLEN DENNISON  
ALEXANDER SANKO  
WILLIAM C. SHOPSIN  
JOSEPH WASSERMAN

The Committee has met little success in its renewed efforts to find exhibition space for a proposed audio-visual architectural exhibit at the Fair. An award program currently being studied by the Chapter to honor noteworthy pavilions, exhibits and building products may be complemented by a Chapter sponsored exhibit.

## PUBLICITY OPPORTUNITIES

The Chapter's Public Affairs Counsel is attempting to develop articles on New York City school building design with regard to the following subjects:

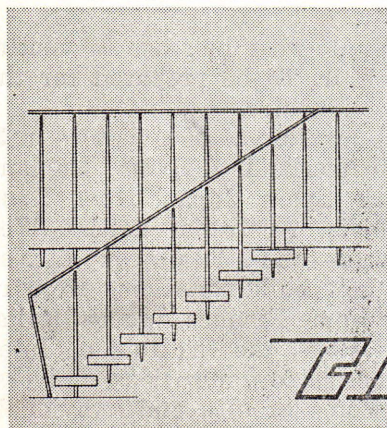
**Interior Courts.** What is required are illustrations, remarks on why and how they are used, an indication of whether or not they are becoming more predominant, examples of anything unusual that has been done with interior courts.

**Playgrounds On Roofs.** Needed are illustrations, information on the problems involved, remarks on the success of this approach.

**Schools In Housing Projects.** Seeking firms which are designing schools as part of housing projects.

Have any firms done renderings of their visualization of "the school of the future?"

If you have any information pertaining to these topics or any other school design innovation you think might be of interest, contact Tod Potash, Jack Bernstein Associates, 37 West 57th Street, New York 19, N. Y. Telephone: PLaza 1-6670.

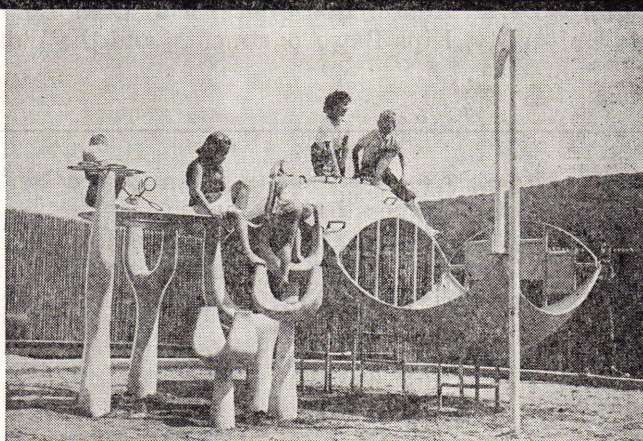


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## LETTERS

Gentlemen:

One cannot help but think of the silent dismemberment of the Pennsylvania Station that New Yorkers watch, these days, driving down Seventh Avenue. One by one the several parts of this patient palace of railroad past are being hacked off. But the station, still very much alive, with the pulsing blood of commuters circulating in its inner arteries, sits there, aristocratic, puzzled, as the wreckers attack one section and then another. Except for that memorable picketing event some of us participated in, in August of '62, there was not a scream of protest, nor any real struggle. The Pennsylvania Railroad submitted making no move to preserve its dignified old home. But for years crummy old Seventh Avenue will be soaked in memories and in our mind's eye will be imprinted the image of past glory.

*Robert C. Weinberg, A.I.A.*

### MEMBERSHIP

#### WELCOME NEW MEMBERS

The New York Chapter extends its warmest welcome to the following new members:

#### Corporate

Frank R. Antonell	George E. Ralph
Mrs. Judith H. Edelman	Jack Shapiro
Frederick Andrew Foord	Charles Edwin Thomsen
Alexander A. Gartner	Sheldon Dave Wander
Ralph E. Leff	Irving Weiner
Iver Edward Lofving	Kellogg H. Wong
Louis Rudolph Morandi	

#### Professional Associate

Roger L. Carlsen

#### Associate

Lawrence J. Becchina	T. Merrill Prentice, Jr.
J. Vincent Fonelli	Isis M. Rivero
Barrie B. Greenbie	William H. Truex, Jr.
Branislav Loncarevic	Wellington Wells, III.
Kenneth T. Lydon	

#### CANDIDATES

Information regarding the qualifications of the following candidates for membership will be considered confidential by the Admissions Committee:

#### Corporate

Charles Lester Biederman	David E. MacDonald
David Ping-Chung Chang	Alonso de Bilbao Tartt
Arthur Hill Corwin	William H. Toth
Joseph S. Gelfarb	J. Frederick Woerner, Jr.
David Lawrence Ginsberg	

#### Professional Associate

Peter W. Pagano	Garrett V. S. Ryerson, Jr.
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#### Associate

John David Sneider	Sponsors:
	George F. Poehler
	and Herbert Wettstein

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