THIS ISSUE CONTAINS THE CONSTITUTION AND BY-LAWS OF THE STATE ASSOCIATION OF WISCONSIN ARCHITECTS AND REVISIONS, AS SUBMITTED TO THE TENTH ANNUAL CONVENTION IN MADISON IN SEPTEMBER, 1941, AND WHICH HAVE GOVERNED ALL ENSUING CONVENTIONS. IN THE TEXT SMALL VERTICAL TYPE INDICATES NO CHANGE IN PRESENT BY-LAWS AND ARTICLES OF ORGANIZATION. THOSE PORTIONS WHICH ARE TO BE DELETED ARE SHOWN IN ITALICS AND ARE FOLLOWED BY THE REVISIONS AND ADDITIONS IN VERTICAL BOLD FACED TYPE.

MEMBERS ARE ASKED TO FAMILIARIZE THEMSELVES WITH THESE CHANGES AFFECTING THE BY-LAWS AS A SPECIAL CONVENTION WILL BE CALLED TO RATIFY THESE CHANGES.
State Association

Constitution and By-laws

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned, adult residents of the State of Wisconsin, in order to form a corporation for the purposes hereinafter stated under Chapter 180 of the Wisconsin Statutes, 1929, and the acts amendatory thereof and supplementary thereto, do hereby make, sign, and agree to the following Articles of Organization.

ARTICLE I

The business and purpose of this corporation shall be to unite all architects in the State in closer bonds of fraternity and interest; to promote the standard and ethics of the profession and to advance the science thereof and to uphold and defend the honor and respect due the profession; to work for and promote the business interests, efficiency and general good of the members of this association; to rent, purchase, acquire, own and hold real estate and all other property which may be necessary or desirable to carry into effect the purpose of this association.

ARTICLE II

The name of said corporation is declared to be The State Association Of Wisconsin Architects, and its location shall be in the City of Milwaukee, State of Wisconsin.

ARTICLE III

Said corporation is formed and organized without capital stock and no dividends or pecuniary profit shall be declared or paid to the members thereof.

ARTICLE IV

The general officers of said corporation shall be a president, a first and a second vice-president, a secretary, a financial secretary, and a treasurer, and the board of directors to be known as the executive board shall consist of fifteen (15) members, as hereinafter specified and until their successors are duly elected and qualified.

There shall also be elected in the manner provided by the by-laws of this corporation a body of advisors which shall be known as the advisory counsel and which shall act in an advisory and auxiliary capacity to the executive board.

The officers of the corporation shall be elected by the executive board from its membership and shall perform the duties incident to their respective offices, and such other duties as may be prescribed by the executive board from time to time. The executive board may provide for the appointment of such additional officers as they deem necessary for the best interests of the corporation, and whenever the executive board may so order, two or more offices may be held by the same person.

The first meeting for the election of officers of this corporation shall be held at Madison, Wisconsin, on the 14th day of May, 1932, at 10:00 o'clock in the forenoon.

ARTICLE V

The principal duties of the president shall be to preside at the meetings of this association and of the executive board; to appoint all committees not otherwise provided for; and to perform such other duties as the executive board of this corporation may assign to him. He shall with the secretary sign all written documents, but no contracts shall be signed by him without his having been first authorized so to do by the executive board. The president, by virtue of his office, shall ex officio be a member of all committees.

The principal duties of the first vice-president, or in his absence the second vice-president, shall be to perform the duties of the president in the case of the latter’s absence or disability, and to perform such other duties as the executive board of this corporation may assign or order. In the absence of the president and both vice-presidents the members present at any meeting of this corporation shall elect from their number a presiding officer pro tempore.

The principal duties of the secretary shall be to keep a record of all proceedings of the association and of the executive board. He shall conduct the correspondence of this association and of the executive board, keeping copies of all letters sent and files of all letters received and shall attest all official communications and legal documents. He shall supervise the work of the financial secretary and shall see that all money due the association from the members or from other sources are collected and paid over to the treasurer as received. He shall cause to be issued all authorized notices to members and directors of this association and shall keep a correct roll of members to which any member may have free access at all reasonable times. He shall at each regular meeting of the executive board present a written report of the affairs of his office including the work of the financial secretary, and shall present at each annual meeting of this association a full report of the year’s work. He shall have custody of the seal and all files, documents, books, and records of and pertaining to the association’s business and perform such other duties incident to his office as may be required by the president or the executive board. He shall cause to be exhibited any and all books and records of this organization under his care whenever so required by the president or the executive board. The regular membership dues of the
The principal duties of the financial secretary shall be to handle or attend to all clerical work in connection with the secretary's office, such as the keeping of accounts, the purchase and sale of printed matter, and routine work, including the arrangements for meeting places. All of this work shall be done under the direction of the secretary to whom the financial secretary shall report. The financial secretary shall be elected in the same manner as the other officers of this association, but need not be an architect. His salary and compensation shall be fixed from time to time by the executive board and shall be in addition to such incidental expenses as may from time to time be allowed by the board.

The principal duties of the treasurer shall be to receive all monies from the secretary of this association, giving proper receipts therefore, and to deposit the same in the name of the association in a bank to be approved by the executive board. He shall keep regular and systematic books of account and shall exhibit such books and any and all papers and vouchers when so required by the president or the executive board. He shall submit a written statement of receipts and disbursements to the executive board at each monthly meeting and to the association at its annual meeting.

The executive board shall have charge of the affairs, funds, and property of this association, and it shall be their duty to carry out the purposes of this association according to these articles of organization and its by-laws.

ARTICLE VI

The board of directors to be known as the executive board of this association shall be constituted and made up as follows:

1. Eight members who are resident practicing architects of this association elected by the members at the annual meeting of this association.

2. Eight members who are resident practicing architects and members of this association to be elected and chosen by the advisory counsel.

Members of the executive board shall be elected and chosen exclusively from the regular membership of this association and shall hold office for the term of one year and until their successors are elected and qualified; no member shall be eligible to office whose dues shall be sixty (60) days in arrears at the date of such election.

The board of directors to be known as the executive board of this association shall consist of fifteen directors and shall be constituted and made up as follows:

1. One director shall always be the immediate past president who shall hold such office until his successor as president retires from the presidency. Provided that if such immediate past president is nominated and elected for a regular director's term, the directorship which he would have taken by virtue of his being past president shall be deemed a vacancy and filled by the new board of directors at its next meeting.

2. Each district society shall be represented by one director who shall be elected from two nominees nominated to serve as director for the district society in which such nominee is a member.

3. All other directors shall be nominated and elected to serve as directors at large.

4. No nominee shall be a candidate and voted upon unless he is a member in good standing.

5. Not less than thirty days before the annual meeting, each district society shall certify to the Secretary of this Association two of its members as its nominees, one whom shall be elected as the director to represent such district society.

6. Not less than thirty days before the annual meeting, the nominating committee of this Association shall certify to the Secretary of this Association the names of fourteen members in good standing, seven of whom shall be elected to serve as directors at large.

The members of this association shall have power to declare vacant the places of any or all officers and directors by vote of two thirds of the members present at a special meeting called for the purpose of voting thereon and of filling any vacancy so created. Should any member of the executive board cease to be a member of this association, his office shall thereby become vacant.

The Board of this association shall have power to declare vacant the places of any or all officers and any director by a two-thirds vote thereon, and of filling any vacancy so created. Should any member of the executive board cease to be a member of this association, his office shall thereby become vacant.

In case any officer shall totally neglect the duties of his office for the space of three months without having been excused by the executive board upon application made before the expiration of such time, and in case any director shall be absent from three successive regular meetings of the executive board without having been excused in like manner, then the executive board may declare the office of such officer or director thereby vacant, and the vacancy created thereby shall be filled at a special meeting called for that purpose or at the next regular meeting of the executive board in the same manner as provided for in the case of a vacancy created by a death, resignation or expulsion.

ARTICLE VII

The State of Wisconsin shall be divided into districts with district centers and territorial boundaries. Each district shall have an organization composed of all the members of this association residing or maintaining offices in the said district. In the case of members residing in one district and maintaining an office in another district such member may designate the district with which he chooses to affiliate. Such district organizations shall be known as district societies and the districts and boundaries thereof shall be designated in the by-laws of this association.

ARTICLE VIII

The members of this association shall consist of all resident architects registered as such in the official records of the Industrial Commission of the State of Wisconsin, and each resident architect so registered shall ipso facto be a member of this association, pro-
viding, however, that any resident architect so register-
ed may by written request to this association exclude
himself as a member hereof. The classes of membership
shall be as the by-laws shall prescribe and members
may be discharged or expelled by a majority vote of
the Board of Directors of this corporation.

Every architect registered and resident in the State of
Wisconsin is eligible for membership in this association. An
architect becomes a member when he has applied for mem-
bership, been accepted by the Executive Board, and paid
his dues as provided by the by-laws. Every member may ex-
ercise all the rights that are conferred on him by law and
the by-laws or by the Executive Board in accordance there-
with, including the right to vote and hold office and act
as representative or delegate of the Association when duly
authorized to do so.

Honorary memberships may be granted by the Executive
Board upon the terms and under the conditions as may be
provided by the by-laws.

Applicants for membership may be denied membership
and members may be expelled as provided for in the by-laws.

All rights and interests of each member in the es-
state, property, privileges and franchises belonging to
this association shall cease at his death or when his
membership shall be terminated and the rights of a
member shall not be assigned.

ARTICLE IX

By-laws for the further government of the affairs
of this corporation and the further enforcement of these
articles shall be adopted at the first meeting of this
corporation and may afterwards be amended as pro-
vided therein.

The said corporation shall adopt a common seal,
the form and device to be as the executive board may
determine.

ARTICLE X

The Articles of Association of this corporation may
be amended by a majority vote of the members of this
corporation at any meeting provided ten days' notice
has been given to all members of said amendment.
Changes in and amendments to these articles of asso-
ciation may be initiated upon signed petition of at
least ten (10) members. The secretary of this associa-
tion upon receiving such petition shall immediately
give notice of the proposed amendment and of the time
and place of the meeting at which the same will be consi-
dered and voted upon to the members of this associa-
tion.

The names and residences or addresses of the per-
sons forming this corporation are hereto affixed to
these Articles.

IN WITNESS WHEREOF we have hereunto set our
hands and seals this 10th day of March, 1932.

H. W. Buehning, Milwaukee, Wis.

Bruce Uthus, Milwaukee, Wis.

Theodore L. Eschweiler, Chenequa, Wis.

Leo Brielmaier, Milwaukee, Wis.

Leigh Hunt, Milwaukee, Wis.

B. A. Brielmaier, Milwaukee, Wis.

W. A. Oppenhamer, Green Bay, Wis.

Noel Ross Safford, De Pere, Wis.

E. H. Berners, Green Bay, Wis.

Max W. Schober, Green Bay, Wis.

Henry A. Foeller, Green Bay, Wis.

George Zagel, Milwaukee, Wis.

Chas. J. Keller, Milwaukee, Wis.

H. W. Tullgren, Milwaukee, Wis.

Elmer A. Johnson, Milwaukee, Wis.

A. T. Gilman, Milwaukee, Wis.

P. M. Homer, Madison, Wis.

S. E. Barnes, Madison, Wis.

Joseph D. Livermore, Madison, Wis.

Edward F. Stark, Madison, Wis.

H. A. Schneider, Madison, Wis.

Frank Riley, Madison, Wis.

H. C. Balch, Madison, Wis.

Frank S. Moulton, Madison, Wis.

Furber Libby, Milwaukee, Wis.

Fitzhugh Scott, River Hills, Wis.

Henry P. Plunkett, Milwaukee, Wis.

Carl F. Eschweiler, Hartland, Wis.

Arthur L. Martosol, Milwaukee, Wis.

A. C. Fiegel, Milwaukee, Wis.

H. J. Van Ryn, Milwaukee, Wis.

Roger C. Kirchhoff, Milwaukee, Wis.

Thomas L. Rose, Milwaukee, Wis.

BY-LAWS OF THE STATE ASSOCIATION OF
WISCONSIN ARCHITECTS

ARTICLE I

MEMBERSHIP

Section a. Membership in this Association shall be
divided into two classes, namely, Active and Associate.
Sec. b. Every Architect who shall have paid the
entrance fee and all dues and assessments levied by
this Association shall be an Active member.
Sec. c. Architects who for any reason shall not have
paid such entrance fee, dues and assessments, shall
be Associate members.
Sec. d. The privileges of both classes of mem-
bership shall be identical, except in respect to holding
office. All members may attend Meetings or Conven-
tions, and may address and vote at such meetings, but
only Active Members may hold office or be members
of the Advisory Council.

Section a. Every architect, registered and resident in the
State of Wisconsin, is eligible for membership in this Associa-
tion. An architect becomes a member when he has applied
for membership and paid his dues as provided by these by-
laws. Every member may exercise all the rights that are con-
ferred on him by law and by these by-laws, of by the Ex-
ecutive Board in accordance therewith, including the right
to vote and hold office and act as representative or delegate
of the Association when duly authorized to do so.

Section c. No applicant shall be denied membership nor
shall any member be expelled by the Executive Board except
for failure to keep in good standing or except upon proof
found by the Board to be sufficient cause for revocation of
a Certificate of Registration under the laws of the State of
Wisconsin or except upon the application of a major-
ity of the Board with a sworn affidavit signed by at least
one member in good standing that such applicant's membership would be inimical or injurious to the welfare or good name of this Association.

Section D. A member shall be deemed in "good standing" as long as he shall continue to pay his dues and assessments as provided for by these by-laws. Any member, delinquent for a term of six months, shall be certified by the treasurer or secretary to the Board for suspension, and the Board shall so suspend such delinquent member unless good cause is shown to the contrary and a majority of the Board vote to withhold such suspension.

ARTICLE II
MEETINGS

Section a. The Annual State Convention of this Association for the election of officers, the transaction of business, the hearing of committee reports, and the presentation of subjects of interest to the profession shall be held in the month of October of each year at a place designated by resolution at the previous Convention.

Sec. b. Official notice of the date and place of such Convention, the date and hour of the business session, and the date and hour of balloting shall be mailed to the membership at least ten days prior to such meeting.

Sec. c. Special Meetings of this Association must be called by the Chairman of the Executive Board upon a majority vote of such Board, or by written request signed by a two-thirds majority of all District Advisors.

Sec. d. Thirty (30) members or their equivalent proxies shall constitute a quorum at annual or special meetings of this Association for the transaction of business.

Sec. e. The Executive Board shall hold semi-annual meetings, one to be held at the place of the Annual Convention at least one day and not more than three days prior to the opening thereof; and the second at a place agreed upon at the first meetings, to be held during the month of April.

Sec. f. Special meetings of the Executive Board may be held at any time, at the call of the Chairman, upon the request of a majority of the members of such Board, at a place designated by the Chairman.

Sec. g. A majority of its members shall constitute a quorum at all meetings of the Executive Board, for the transaction of business or the election of officers.

Sec. h. An annual meeting shall be held by the Advisory Council, at the place of the annual Convention, and shall be held jointly with the Executive Board meeting prior to the Convention.

Sec. i. The District Societies may hold meetings at the District Centers at such times and places as may be determined by each Society.

Sec. j. In the event of the impracticability of convening in any District, a ballot may be taken by mail and a majority of ballots received shall elect a District Advisor.

Sec. k. Notice of such annual District Society meeting, or of intention to conduct a mail ballot shall be mailed to the membership of such District at least fifteen days prior to the holding of such meeting, or the issuance of such mail ballot.
ARTICLE II
MEETINGS

Section a.
The annual state convention of this Association for the election of Executive Board members, the transaction of business, the hearing of committee reports, and the presentation of subjects of interest to the profession shall be held in the months of September or October of each year at a place designated by the Executive Board.

Section b.
(a) Official notice of the date and place of such convention shall be published in the Wisconsin Architect at least two months before the annual convention.

(b) The date and hour of the business sessions, the date and hour of balloting shall be mailed to the membership at least ten days prior to the annual convention.

Section c.
Special meetings of this Association must be called by the chairman of the Executive Board upon a majority vote of such board, or by written request signed by the presiding officers of at least two District Societies requesting a special meeting.

Section d.
(a) Thirty members or their equivalent proxies shall constitute a quorum at annual or special meetings of this Association for the transaction of business.

(b) A majority of its members shall constitute a quorum at all meetings of the Executive Board, for the transaction of business or the election of officers.

Section e.
The Executive Board shall hold a meeting at the place of the annual convention at least one day or not more than three days prior to the opening thereof, and other meetings shall be held throughout each fiscal year as the need shall warrant.

Section f.
Special meetings of the Executive Board may be held at any time at the call of the chairman or upon the request of a majority of the members of such Board at a place designated by the Chairman.

Section g.
(a) An annual meeting shall be held by all District Societies for the election of officers and two members of each district shall be certified for nomination to the Executive Board all according to these by-laws.

(b) In the event of the impracticability of convening in any District, a ballot may be taken by mail and a majority of ballots received shall certify a nominee to the Executive Board.

(c) Annual meeting of each District Society shall be held not less than 30 days before the annual convention. Notice of such annual District Society meeting, or of intention to conduct a mail ballot, shall be mailed to the membership of such district at least fifteen days prior to the holding of such meeting, or the issuance of such mail ballot.

Section h.
The District Societies may hold meetings at the District Centers at such times and places as may be determined by each Society.

Section i.
When not in conflict with these By-Laws, the Roberts Rules of Order shall govern the order of business at any meeting of this association.

ARTICLE III
ADVISORY COUNCIL

The Advisory Council shall consist of two members elected by each of the eight District Societies from their respective memberships.

The Advisory Council shall act as an auxiliary and advisory body to the Executive Board.

The members of the Advisory Council shall bring to the attention of the Executive Board matters which pertain to the respective districts which they represent.

The Advisory Council shall elect eight members to the Executive Board at their annual meeting at the place of the annual convention.

ARTICLE IV
DUES AND ASSESSMENTS

Section a.
The annual dues for each member of this organization shall be $5.00.

Sec. b. The Executive Board shall have the power, by a two-thirds vote of its members, ratified by a majority vote of the Advisory Council at any semi-annual or special meeting, to levy an assessment upon the membership, not to exceed $10.00 in any single calendar year.

Sec. c. Notice of intention to levy an assessment shall be mailed to each member not less than thirty (30) days prior to the Executive Board meeting at which the proposed assessment is to be considered. The vote of the Advisory Council on such assessment may be taken by any regular or special meeting, or such ballot may be taken by mail. All dues and assessments shall be payable to the Financial Secretary, at the official place of business of the Association.

ARTICLE III
DUES AND ASSESSMENTS

Section a.
(a) The annual dues for each Regular member of this

QUALITY . . .
GLAZED BRICK AND TILE, FACE BRICK, COMMON BRICK
GAGNON CLAY PRODUCTS CO.
526 S. Broadway HOWARD 78 Green Bay, Wis.
BRIMMENT the leading masonry cement

MITCHELL 6800
W. H. PIPKORN CO.
South End of 16th Street Viaduct
1548 W. BRUCE STREET MILWAUKEE 4, WIS.
Everything in Building Materials and Reinforcing Steel
Adequate Wiring
Starts Here

Adequate Wiring, included in building plans today, can prevent electrical “growing pains” tomorrow.

Adequate Wiring is planned and engineered to fit each specific building.

Adequate Wiring avoids electrical obsolescence that leads to “profit paralyzing” alterations.

We Invite Consultation on Wiring Plans

The Electric Company

WA-11-47
may designate the district with which he chooses to affiliate. Members residing or maintaining offices in districts may be affiliated with some other district, provided that they first make such application in writing stating their reasons for change to the Executive Board and such change is approved in writing by the Executive Board.

Section b.

District No. One (1) shall include the following counties: Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Sawyer, Vilas and Washburn.

District No. Two (2) shall include the following counties: Barron, Buffalo, Chippewa, Dunn, Eau Claire, Pepin, Pierce, Polk and St. Croix.

District No. Three (3) shall include the following counties: Brown, Door, Florence, Forest, Kewaunee, Langlade, Marinette, Oconto, Oneida, Outagamie and Shawano.

District No. Four (4) shall include the following counties: Clark, Jackson, LaCrosse, Lincoln, Marathon, Portage, Taylor, Trempealeau, Waupaca and Wood.

District No. Five (5) shall include the following counties: Calumet, Fond du Lac, Green Lake, Manitowoc, Sheboygan, Waushara and Winnebago.

District No. Six (6) shall include the following counties: Adams, Columbia, Crawford, Dane, Grant, Green, Iowa, Juneau, Lafayette, Marquette, Monroe, Richland, Sauk and Vernon.

District No. Seven (7) shall include Milwaukee County.

District No. Eight (8) shall include the following counties: Dodge, Jefferson, Kenosha, Ozaukee, Racine, Rock, Walworth, Washington and Waukesha.

Section c.

District centers shall be chosen by the members of the District Societies.

Section d.

Districts No. 1 and No. 2 shall be combined into one District Society.

ARTICLE VII

ELECTIONS

Section a. All Officers, Board Members, and Advisory Council shall be elected by secret ballot and shall serve for the term of one year, or until their successors are elected and qualified.

Sec. b. The Advisory Council convened at the annual meeting shall elect eight Architects to membership on the Executive Board, as provided in Article "III" of these By-Laws. Nominations for such members of the Executive Board shall be made at the next previous meeting of the Advisory Council.

Sec. c. The Advisors elected by the several District Societies shall ipso facto become members of the Advisory Council.

ARTICLE VI

ELECTIONS

Section a. The board of directors to be known as the executive board of this association shall consist of fifteen directors and shall be constituted and made up as follows:

1. One director shall always be the immediate past president who shall hold such office until his successor as president retires from the presidency. Provided that if such immediate past president is nominated and elected for a regular director's term, the directorship which he would have taken by virtue of his being a past president shall be deemed a vacancy and filled by the new board of directors at its next meeting.

2. Each district society shall be represented by one director who shall be elected from two nominees nominated to serve as director for the district society in which such nominee is a member.

3. All other directors shall be nominated and elected to serve as directors at large.

4. No nominee shall be a candidate and voted upon unless he is a member in good standing.

5. Not less than 30 days before the annual meeting, each society shall certify to the Secretary of this Association two of its members as its nominees one of whom shall be elected as the director to represent such district society.

6. Not less than 30 days before the annual meeting, the nominating committee of this Association shall certify to the Secretary of this Association the names of fourteen members in good standing, seven of whom shall be elected to serve as directors at large.

Sec. d. The Executive Board, convened at the meeting immediately following the annual Convention of this Association, shall elect from their membership a President, First and Second Vice-President, Secretary and Treasurer. They shall also elect a Financial Secretary who does not have to be a member of the Executive Board.

Sec. e. Should any vacancy occur in the Executive Board through resignation or otherwise, the Executive Board shall immediately convene to elect a successor.

Section b.

The Executive Board, convened at the meeting immediately following the annual convention of this Association, shall elect from their membership a president, first and second vice-president, secretary and treasurer. A majority vote of all members of the board shall be required to elect the officers.

Section c.

Not limiting or otherwise restricting its duties and responsibilities, the Executive Board shall have the authority to employ such other officers for assistance as may be deemed necessary to further the objects and purposes of this Association and to carry out the lawful instructions of the members. Such other officers shall be members of this association.

Section d.

The Executive Board shall elect the successor in any office which may become vacant, for any cause, during any term and immediately after said office is vacant.

Sec. e. Election Committees, consisting of not less than three Active members, shall be appointed by the presiding officer of the State Body, or District Society. Such Committees shall have charge of all elections in their respective bodies and shall pass upon the credentials of all voters, give out ballots, conduct the registration of voters and supervise the casting and counting of all ballots.

ARTICLE VII

DUTIES OF OFFICERS

Sec. a. President—It shall be the duty of the President to preside at the meeting of the Association and of the Executive Board. To appoint all committees not otherwise provided for and perform such other duties
as the Executive Board may assign him. He shall, with
the Secretary, sign all written documents, but no such
contracts shall be signed by him without his having
been first authorized so to do by the Executive Board.
The President by virtue of his office is ex-officio a
member of all committees.

Sec. b. Vice-President—In the absence of the Presi-
dent, the first Vice-President, or in his absence, the
second Vice-President, shall exercise all the powers
and duties of President, and, in the absence of the
President and both Vice-Presidents, the members shall
elect from their number a presiding officer pro tem.

Sec. c. Secretary—It shall be the duty of the Sec-
retary to keep record of all proceedings of the Associa-
tion and of the Executive Board. He shall conduct the
correspondence of the Association and of the Executive
Board, keeping copies of all letters sent and files of all
letters received and shall attest all official communica-
tions and legal documents. He shall see that all moneys
due the Association from the members, or from other
sources, are collected, and pay same over to the
Treasurer as received. He shall cause to be issued all
authorized notices to members and directors and the
keeping of a correct roll of members, to which any
member may have free access. He shall at each regu-
lar meeting of the Board present a written report of
the affairs of his office, and shall present a report of the
preceding year’s work at each annual meeting of
the Association. He shall have custody of the seal and
all files, documents and papers pertaining to the As-
association business, and shall perform such other duties
incident to his office as may be required by the Presi-
dent or Executive Board. He shall cause to be exhibited
any and all books and papers under his care when-
ever so required by the President or Executive Board.
The regular membership dues of the Secretary shall
be remitted during his incumbency of this office.

Sec. d. FINANCIAL SECRETARY—It shall be the
duty of the Financial Secretary to handle or attend
to all clerical work in connection with the Secretary’s
office, such as keeping of accounts, the purchase and
sale of printed matter and routine work, including the
making of arrangements for meeting places. All of this
work to be done under the direction and on the advice
of the Secretary, to whom the Financial Secretary shall
report. The Financial Secretary shall be elected in the
same manner as the other officers of the Association,
but need not be an Architect. His salary or compensa-
tion shall be fixed from time to time by the Board of
Directors, plus such incidental expenses as may from
time be allowed.

Sec. d. Treasurer—It shall be the duty of the Treas-
urer to receive all moneys from the Secretary, giving
proper receipt therefor, and to deposit same, in the
name of the Association, in a bank to be approved by
the Executive Board. He shall keep regular and system-
atric books of accounts and shall exhibit these books
and any and all papers and vouchers when so require-
d by the President or Executive Board. He shall sub-
mitt a written statement of receipts and disbursements
to the Executive Board at each monthly meeting and
to the Association in its annual meeting.

ARTICLE IX
POWERS AND DUTIES OF EXECUTIVE BOARD

Section a. The Executive Board shall exercise the
powers and shall perform the functions prescribed in
Article IV of the Constitution and Article IV of the
By-Laws.

Sec. b. It shall have the power to employ attorneys,
publicists, and investigators to render assistance in
its work or that of the Board of Examiners of Architects.
It shall have the powers and it shall be its duty to
hear cases of mal-practice or incompetency in archi-
tectural practice, or cases of violation of the State Law
regarding the practice of architecture, and to report its
finding and recommendations to the Industrial Com-
mission. It shall have the power to investigate and
maintain activities necessary to the fulfillment of the
object of this Association.

Sec. c. It shall be the duty of the Executive Board
to appoint the Standing Committees, to designate the
Chairmen of such committees and to hear and record
the reports of such Committees. The Standing Commit-
tees shall be "Educational Committee," "Publicity Com-
mittee," "Legislative Committee."

Sec. d. The Executive Board may appoint Special
Committees and duration of service shall be left to the
discretion of the Executive Board. Only Active mem-
bers shall serve on Committees.

Sec. e. It shall have the power to fix and provide
for the payments of traveling and other expenses of
delegates to all meetings.

Sec. f. All expenditures of money for State-wide
purposes must be authorized by the Executive Board.
The Executive Board shall not at any time incur in-
debtteness, nor shall they obligate the Association,
unless sufficient funds shall be on hand in the treasury
of the Association.

ARTICLE VIII
POWERS AND DUTIES OF EXECUTIVE BOARD

Section a.

The Executive Board shall exercise the powers and shall
perform the functions prescribed in Article IV of the Con-
stitution and the articles of these By-Laws.

Section b. It shall have the power to employ attorneys,
publicists, and investigators to render assistance in its work. It
shall have the power to instigate and maintain activities neces-
sary to the fulfillment of the object of this Association, consist-
tent with these by-laws.

Section c. It shall be the duty of the Executive Board
to appoint the Standing Committees, to designate the Chairmen
of such committees and to hear and record the reports of such Committees. The Standing Committees shall be: "Edu-
cational Committee," "Legislative Committee," "Practice of
Architecture," "Civics Advisory," "Public Information," "Build-
ing Codes," "Specifications and Contracts."

Section d. The Executive Board may appoint Special Com-
mittees and duration of service shall be left to the discretion
of the Executive Board.

Section e. All expenditures of money for State-wide
purposes must be authorized by the State Executive Board. The State
Executive Board shall not at any time incur indebtedness, nor shall they obligate the Association, unless sufficient funds shall be on hand in the treasury of the Association.

Section I. It shall be the power and duty of the Executive Board to affiliate with organizations whose purposes and interests are for the betterment of the architectural profession and the construction industry.

ARTICLE X
AMENDMENTS

Sec. a. Amendments to these By-Laws may be made by a majority vote of those present or represented by proxy at the convention.

Sec. b. Changes in By-Laws shall be initiated in the same manner as constitutional changes except that they be initiated by a petition of five members.

ARTICLE IX
AMENDMENTS

Section a. The articles of these by-laws may be amended by a majority vote of this Association at any annual or special meeting provided ten days' written notice has been given all members of said amendment.

Section b. For the purpose of amending these by-laws, members entitled to vote, may cast such vote in person, by duly authorized proxy, or by ballot. When voting by proxy or by letter ballot, such proxy or letter ballot shall be filed with the Secretary at the opening of the order of meeting at which the amendment is to be voted upon.

ARCHITECTS, ENGINEERS and ARTISTS MATERIALS

DRAFTING ROOM
FURNITURE

Blueprints & Photostats

POST
At Bridge

115 EAST WELLS STREET • MILWAUKEE

FLOORING
FOR
RESIDENTIAL, PUBLIC BUILDINGS OR
COMMERCIAL USE

- MAPLE, BEECH, BIRCH and WISCONSIN OAK in
- STRIP, HERRINGBONE and ASSEMBLED BLOCK FORM

OUR MAPLE, BEECH and BIRCH flooring is guaranteed MFMA (Maple Flooring Manufacturers Association) grade and manufacture.

Architects
ADDRESS YOUR FLOORING PROBLEMS TO US
HOLT HARDWOOD CO.
OCONTO, WISCONSIN

Rundle-Spence
MANUFACTURING COMPANY

PLUMBING, HEATING and MILL SUPPLY

MILWAUKEE - MADISON

1327 UNIVERSITY AVE. MADISON 5, WIS.
Phone Badger 208

445 N. FOURTH STREET MILWAUKEE 3, WIS.
Phone MArequette 2500

ARCHITECTS, ENGINEERS and ARTISTS MATERIALS

DRAFTING ROOM
FURNITURE

Blueprints & Photostats

POST
At Bridge

115 EAST WELLS STREET • MILWAUKEE

FLOORING
FOR
RESIDENTIAL, PUBLIC BUILDINGS OR
COMMERCIAL USE

- MAPLE, BEECH, BIRCH and WISCONSIN OAK in
- STRIP, HERRINGBONE and ASSEMBLED BLOCK FORM

OUR MAPLE, BEECH and BIRCH flooring is guaranteed MFMA (Maple Flooring Manufacturers Association) grade and manufacture.

Architects
ADDRESS YOUR FLOORING PROBLEMS TO US
HOLT HARDWOOD CO.
OCONTO, WISCONSIN

Rundle-Spence
MANUFACTURING COMPANY

PLUMBING, HEATING and MILL SUPPLY

MILWAUKEE - MADISON

1327 UNIVERSITY AVE. MADISON 5, WIS.
Phone Badger 208

445 N. FOURTH STREET MILWAUKEE 3, WIS.
Phone MArequette 2500
THE BOARD
of the
STATE ASSOCIATION
of
WISCONSIN ARCHITECTS

Extends to All
Best Wishes
For the Year
1948
You build a reputation for substantial, good-looking interiors—with **MILCOR**

### Steel Casings

For doors and windows

---

The permanence of steel prevents warping, shrinking, rotting, etc., and provides greater resistance to fire and impact. Casings act as a trim and also as a ground for the plaster.

**Sound, durable construction**

The expanded metal wing feature of Milcor Plastered-In Steel Casings provides a secure bond and key for the plaster around doors, windows, and other wall openings. The crack-resistant, flush-tight junction of wall and casing insures a sanitary finish and enduring beauty.

**The appeal of "added spaciousness"**

Where "heavy" types of trim appear to shrink a room, Milcor Plastered-In Steel Casings expose only a narrow face flush with the plaster surface, to give a feeling of greater roominess... an air of smartness.

**Simple, speedy erection**

Because all styles of Milcor Casings are straight and uniform, the builder gets perfect mitres at corners — and a neat, invisible union with the plaster surface.

The final cost of installing Milcor Casings is usually less than for a well-finished job with less durable materials, because: Erection is easier. No sanding is required for finishing. Milcor Casings require fewer coats of paint. There is no warping or misfitting, even in the presence of moisture; there are no adjustments to make after the job is completed.

---

Write today for your free copy of the Milcor Metal Trim catalog.

**MILCOR STEEL COMPANY, MILWAUKEE 1, WISCONSIN**

*Inland Steel Products*

- Baltimore 24, Maryland
- Cincinnati 25, Ohio
- Kansas City 8, Missouri
- Buffalo 11, New York
- Cleveland 14, Ohio
- Los Angeles 23, California
- Chicago 9, Illinois
- Detroit 2, Michigan
- Rochester 9, New York